

***Santa Ana Unified School District  
Board of Education***

**Board Meeting Agenda**

**Tuesday, April 18, 2017  
6:00 p.m.**

**Board Room  
1601 E. Chestnut Avenue  
Santa Ana**



**Valerie Amezcua  
Vice President**

**John Palacio  
President**

**Cecilia "Ceci" Iglesias  
Clerk**

**Alfonso Alvarez, Ed.D.  
Member**

**Stefanie P. Phillips, Ed.D.  
Secretary /  
Superintendent**

**Rigo Rodriguez, Ph.D.  
Member**

**If special assistance is needed to participate in the Board meeting, please contact the Recording Secretary, at (714) 558-5515. Please call prior to the meeting to allow for reasonable arrangements to ensure accessibility to this meeting, per the Americans with Disabilities Act, Title II.**

***Mission Statement***

***We assure well-rounded learning experiences, which prepare our students for success in college and career.  
We engage, inspire, and challenge all of our students to become productive citizens, ethical leaders, and  
positive contributors to our community, country and a global society.***

## **BOARD OF EDUCATION MEETING INFORMATION**

### **Role of the Board**

The Governing Board is elected by the community to provide leadership and citizen oversight of the District's schools. The Board works with the Superintendent to fulfill its major role, including:

1. Setting a direction for the District.
2. Providing a basic organizational structure for the SAUSD by establishing policies.
3. Ensuring accountability.
4. Providing community leadership on behalf of the District and public education.

Agenda Items provided to the Board of Education that include the description of items of business to be considered by the Board for approval at Board Meetings. These items contain recommendations; the Board may exercise action they believe is best for the SAUSD.

### **Board Meeting Documentation**

Any and all supporting materials are made available to the public by the Public Communication Office. They may be reached from 8:00 a.m. – 4:30 p.m. at (714) 558-5555.

### **Public Comments at Board Meetings**

The agenda shall provide members of the public the opportunity to address the Board regarding agenda items before or during the Board's consideration of the item. The agenda also provides members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board.

Individual speakers are allowed three minutes to address the Board on agenda or nonagenda items. The Board may limit the total time for public input on each item to 20 minutes. With the Board's consent, the Board President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

The Board urges that complaints and derogatory remarks against a District employee be made in writing on forms available in the Office of the Superintendent. This allows the District and the Board to examine more carefully the complaint and to initiate the appropriate investigation.

Persons wishing to address the Board on an item on the agenda or an item of business in the Board's jurisdiction are requested to complete a card. This card is to be submitted to the Recording Secretary. The *Request to Address the Board of Education* cards are located on the table in the foyer.

### **Televised Meeting Schedule**

The Regular Board of Education meetings are broadcast live on the second and fourth Tuesdays of each month on Channel 31. The meeting is replayed on Tuesdays at 6:00 p.m. and Saturdays at 3:00 p.m., following the Board of Education meeting.

Agenda and Minutes on District Website at <http://www.sausd.us>

BOARD OF EDUCATION  
REGULAR MEETING

SANTA ANA UNIFIED SCHOOL DISTRICT  
1601 EAST CHESTNUT AVENUE  
SANTA ANA, CA 92701

TUESDAY  
APRIL 18, 2017

## AGENDA

### CALL TO ORDER

### 5:00 P.M. RECESS TO CLOSED SESSION

- See Closed Session Agenda below for matters to be considered at this time.

- A. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54957.6:

#### CONFERENCE WITH LABOR NEGOTIATOR:

SAEA, CSEA, SASPOA, CWA  
Bargaining Units  
Mark A. McKinney,  
District Negotiator

- B. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54956.9 Section C - (b) (1):

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: OAH No.  
2017030750; One Potential Case

- C. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54957:

#### PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

#### PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Superintendent

The Board may exercise discretion to adjourn to Closed Session at any time during this meeting to instruct its representatives regarding negotiations with represented and unrepresented employees.

RECONVENE REGULAR MEETING AND REPORT ACTION TAKEN IN CLOSED SESSION THAT IS REQUIRED TO BE REPORTED OUT AT THIS MEETING.

RECONVENE REGULAR MEETING

6:00 P.M. MEETING

PLEDGE OF ALLEGIANCE

### HIGH SCHOOL STUDENT AMBASSADORS

Individual High School Ambassadors are allowed three-minutes to address the Board on school reports.

- Chavez – Katherine Quiroz; REACH Academy – Michael Hernandez; Saddleback – Stephanie Duarte; Segerstrom – Genesis Cortez; Santa Ana Valley – Alexander Duarte

## RECOGNITIONS / ACKNOWLEDGMENTS

- CIF Sport Recognition
- Orange County Law Enforcement Explorer Advisor Association (OCLEEEAA) – Police Explorer Graduation
- Certificated Employee of the Month for April 2017, Linda Blankenship
- Classified Employee of the Month for April 2017, Armida Navarro
- Life Saving Award: Godinez Fundamental High School Employees – Susan Olson, Brandon Peterson, and Mauricio Velarde

## SUPERINTENDENT'S REPORT

### PUBLIC PRESENTATIONS (Pursuant to Government Code 54954.3)

- Individuals or groups may make presentations or bring matters to the Board's attention that is within the Board's subject matter jurisdiction. Individual speakers are allowed three minutes to address the Board on agenda or non-agenda items.

## 1.0 APPROVAL OF CONSENT CALENDAR

- 1.1 Approval of Regular Board Meeting Minutes - March 28, 2017
- 1.2 Adoption of Resolution No. 16/17-3173 – Authorization of Board Members Absence from Board Meeting
- 1.3 Approval of Board Members Attendance at California School Boards Association Delegate Assembly Meeting on May 20-21, 2017 in Sacramento, CA
- 1.4 2016-17 Summarized Data of Williams Settlement Third Quarterly Report
- 1.5 Acceptance of Gifts in Accordance with Board Policy 3290 – Gifts, Grants, and Bequests
- 1.6 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips
- 1.7 Approval of Amendment to Agreement with Playworks for 2016-17 School Year
- 1.8 Approval of American Sign Language 2 Course for High School Students
- 1.9 Approval of Master Contract and/or Individual Service Agreement with Nonpublic School and Agency for Student with Disabilities for 2016-17 School Year



- 1.10 Approval of Payment and Reimbursement of Costs Incurred for Student with Disabilities for 2016-17 School Year
- 1.11 Ratification of Purchase Order Summary and Listing of all Purchase Orders, for the Period of March 15, 2017 through March 28, 2017
- 1.12 Ratification of Expenditure Summary and Warrants Issued Over \$25,000 for the Period of March 15, 2017 through March 28, 2017
- 1.13 Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves

Items removed from Consent Calendar for discussion and separate action:

#### PUBLIC HEARING

- Santa Ana School Police Officers Association's Initial Bargaining Proposal to Santa Ana Unified School District for 2017-18 School Year

#### PRESENTATIONS

- Supporting Transitional Age Youth Process
- Mental Health Services Overview
- Summer Extended Learning Programs
- Math Instructional Materials Adoption Process

#### REGULAR AGENDA - ACTION ITEMS

- 2.0 Approval of Summer Enrichment Programs for 2017-18 School Year
- 3.0 Approval of Engage 360° Summer Extended-Learning Programs for 2017-18 School Year
- 4.0 Approval of High School and Special Education Summer School Programs for 2017-18 School Year
- 5.0 Approval of Recommendation of Core Connections by College Preparatory Mathematics Educational Program for Secondary Math Instructional Program
- 6.0 Approval of Recommendation of Math Expressions by Houghton Mifflin Harcourt for Elementary Math Instructional Program

- 7.0 Adoption of Resolution No. 16/17-3176 - Proclaiming May 1-5, 2017, as National Teacher/Support Staff Appreciation Week and May 21-27, 2017, as Classified School Employee Week
- 8.0 Adoption of Resolution No. 16/17-3177 - Proclaiming May 6-12, 2017, as National School Nurses' Week
- 9.0 Adoption of Resolution No. 16/17-3178 - Proclaiming May 14-20, 2017 as National Police Week
- 10.0 Authorization to Award Contracts for Kitchen Equipment for Nutrition Services
- 11.0 Authorization to Award a Contract for the Purchase of a Facilities Maintenance Software System to SchoolDude
- 12.0 Authorization to Award a Contract for Administrative Buildings A and A-1 Associated Site Work at the Mitchell Child Development Center – Phase 3 (Final Phase)
- 13.0 Authorization to Award a Contract for Bid Package No. 1 – Cooling Towers Pumps and Filtration at King and Pio Pico Elementary Schools
- 14.0 Adoption of Resolution 16/17-3171 – Authorization of Fourth Amendment to Standardize District Facility Components
- 15.0 Approval of Second Amendment to Lease Between Santa Ana Unified School District and City of Santa Ana for the Water Tower at Davis Elementary School Campus
- 16.0 Adoption of Resolution No. 2016/17-3179 – Eliminate 24.25 Classified Positions for 2017-2018 School Year

#### NEW AND REVISION OF EXISTING BOARD POLICIES

The Board may direct the revision of any regulation which it finds inconsistent with Board policy. (*Board Bylaw 9312*)

- 17.0 Board Policy (BP) 4313.2 – Promotion/Demotion/Reassignment (Revised: For Adoption)
- 18.0 Board Policy (BP) 5145.3 – Nondiscrimination/Harassment (Revised: For Adoption)
- 19.0 Board Policy (BP) 5145.7 – Sexual Harassment (Revised: For Adoption)
- 20.0 Board Policy (BP) 6145 – Extracurricular and Cocurricular Activities (Revised: For Adoption)
- 21.0 Board Policy (BP) 6164.2 – Guidance/Counseling Services, Supplemental School Counseling Program (Revised: For Adoption)

**NEW AND REVISION OF EXISTING BOARD POLICIES – First Reading / No Action Required**

The Board may direct the revision of any regulation which it finds inconsistent with Board policy. (*Board Bylaw 9312*)

22.0 Board Policy (BP) 3461 – Debt Management (New: First Reading)

**BOARD REPORTS**

**ADJOURNMENT**

**FUTURE MEETING** - The next Regular Meeting of the Board of Education will be held on Tuesday, May 9, 2017, at 6:00 p.m.

**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:** CIF Sport Recognition

**ITEM:** Recognition

**SUBMITTED BY:** David Haglund, Ed.D., Deputy Superintendent, CAO, Educational Services

**PREPARED BY:** David Haglund, Ed.D., Deputy Superintendent, CAO, Educational Services

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to recognize the success of Saddleback High School's soccer team for competing in the State tournament championship in Boy's Soccer.

**RATIONALE:**

The Board recognizes outstanding high school student athletes and coaches who have achieved exceptional standing in their field of sport.

**FUNDING:**

No Fiscal Impact

**RECOMMENDATION:**

Recognize the Boy's Soccer team, including the outstanding coaching staff from Saddleback High School for the winter season during 2016-17 school year.

DH:lr

## **AGENDA ITEM BACKUP SHEET**

**April 18, 2017**

### **Board Meeting**

**TITLE:** Orange County Law Enforcement Explorer Advisor Association (OCLEEAA) – Police Explorer Graduation

**ITEM:** Recognition

**SUBMITTED BY:** Edmond T. Heatley, Ed.D., Deputy, Superintendent Administrative Services

**PREPARED BY:** Edmond T. Heatley, Ed.D., Deputy, Superintendent Administrative Services

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#### **BACKGROUND INFORMATION:**

The purpose of this agenda item is to recognize District students who graduated from the Orange County Law Enforcement Explorer Advisor Association (OCLEEAA) 2017 Winter Explorer Academy on Monday, February 20, 2017. The training consisted of college credit courses (accredited through Santa Ana College) and included extensive physical training.

#### **RATIONALE:**

The Police Explorer Academy is a Boys Scouts of America mandatory requirement for all Explorers looking to move forward with the program. Upon successful completion of the academy, Explorers earn the privilege to wear a SAUSD Police Department Explorer uniform and badge; in addition, they are allowed to participate in the ride-along program in the field with a patrol officer. This is an opportunity for the Explorers to get a first-hand perspective of the reality of a law enforcement career.

#### **FUNDING:**

No fiscal impact.

#### **RECOMMENDATION:**

Recognize students who successfully completed the Police Explorer Academy.

**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:**                   **Certificated Employee of the Month for April 2017, Linda Blankenship**

**ITEM:**                   **Recognition**

**SUBMITTED BY:**   **Mark A. McKinney, Associate Superintendent, Human Resources**

**PREPARED BY:**   **Mark A. McKinney, Associate Superintendent, Human Resources**

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to recognize the Certificated Employee of the Month for April 2017.

**RATIONALE:**

A selection committee, consisting of certificated employees, has reviewed nominees and selected the Certificated Employee of the Month for April 2017. The members have selected Linda Blankenship, Teacher, Roosevelt Elementary School.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Recognize Linda Blankenship as Certificated Employee of the Month for April 2017.

  
MAM:nr:ea

**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:** Classified Employee of the Month for April 2017, Armida Navarro

**ITEM:** Recognition

**SUBMITTED BY:** Mark A. McKinney, Associate Superintendent, Human Resources

**PREPARED BY:** Mark A. McKinney, Associate Superintendent, Human Resources

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to recognize the Classified Employee of the Month for April 2017.

**RATIONALE:**

A selection committee, consisting of classified employees, has reviewed nominees and selected the Classified Employee of the Month for April 2017. The members have selected Armida Navarro, Library Media Technician, Romero-Cruz Elementary School.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Recognize Armida Navarro as Classified Employee of the Month for April 2017.



MAM:nr:ea

## **AGENDA ITEM BACKUP SHEET**

**April 18, 2017**

### **Board Meeting**

**TITLE:** Life Saving Award: Godinez Fundamental High School Employees – Susan Olson, Brandon Peterson, and Mauricio Velarde

**ITEM:** Recognition

**SUBMITTED BY:** Valerie Amezcua, Vice President, Board of Education

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#### **BACKGROUND INFORMATION:**

The purpose of this agenda item is to recognize three Godinez Fundamental High School employees for their life saving actions that took place the morning of December 6, 2016 to rescue a student who was in distress.

#### **RATIONALE:**

On December 6, 2016, a Santa Ana Unified School District student collapsed while walking through the quad of Godinez Fundamental High School. Susan Olson, School Nurse, Brandon Peterson, Teacher, and Mauricio Velarde, District Safety Officer initiated Cardio-Pulmonary Resuscitation in an attempt to revive the student until the Orange County Fire Authority Paramedics arrived on scene. The student was taken to a nearby trauma center where he was stabilized and eventually recovered. The employees' quick assessment and interventions proved to be critical life-saving efforts that directly resulted in the student's eventual recovery.

#### **FUNDING:**

No fiscal impact.

#### **RECOMMENDATION:**

Recognize Godinez Fundamental High School employees Susan Olsen, Brandon Peterson, and Mauricio Velarde for their outstanding performance in the saving of a human life.

EH:mm



Santa Ana Unified School District  
1601 E. Chestnut Avenue  
Santa Ana, California 92701

# MINUTES

## REGULAR MEETING SANTA ANA BOARD OF EDUCATION

March 28, 2017

### CALL TO ORDER

The meeting was called to order at 5:02 p.m. by Board President Palacio. Other members in attendance were Ms. Amezcua, Ms. Iglesias, Dr. Alvarez and Dr. Rodriguez.

### CLOSED SESSION PRESENTATIONS

Mr. Palacio asked those wishing to address the Board in matters pertaining to Closed Session to step to the lectern.

There were no individuals wishing to address the Board.

### RECESS TO CLOSED SESSION

The Regular Board meeting was immediately recessed at 5:02 p.m. to consider negotiations and existing litigation.

### RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 6:07 p.m.

Cabinet members present were Dr. Phillips, Dr. Haglund, Dr. Heatley, Mr. McKinney, Ms. Douglas, Dr. Jimenez, Ms. Pueblos, Mr. Williams, and Ms. Lohnes.

### PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by Samantha Lopez 8<sup>th</sup> grade student at Sierra Preparatory Academy.

### REPORT OF ACTION TAKEN IN CLOSED SESSION

By a vote of 5-0, the Board took action to approve the Workers' Compensation Compromise and Release for former classified employee, as named in Closed Session, Claim No. SUSJ-00842 in the amount of \$25,000.

Motion: Dr. Rodriguez                      Second: Ms. Amezcua

Vote: Ayes: Mr. Palacio, Ms. Amezcua, Ms. Iglesias, Dr. Alvarez, and Dr. Rodriguez

HIGH SCHOOL STUDENT AMBASSADORS

Century - Nallely Perez; Godinez Fundamental - Teddy Moreno; Lorin Grisette Academy - Lidia Garcia; Middle College - Alberto Cruz; Santa Ana - Cesar Baranda

Nallely, Alberto, and Cesar provided highlights to the Board of current events, information, and activities at their respective high schools.

RECOGNITIONS / ACKNOWLEDGMENTS

2017 Association of California School Administrators (ACSA) Region 17 Every Student Succeeding Award

Ms. Lohnes, Assistant Superintendent, Special Education-SELPA introduced Josue Luis, 5<sup>th</sup> grade student at Martin Elementary for receiving the 2017 Every Student Succeeding Award.

CIF Sports Recognitions

Dr. Haglund, Deputy Superintendent, Educational Services, CAO introduced the Santa Ana High School Wrestling Team, the Santa Ana High School Soccer Team and the Godinez Fundamental High School Soccer Team. They were all recognized for their success.

Certificated Employee of the Month for March 2017, Antonio Magana

Antonio Magana, teacher at Martin Elementary was recognized for being dedicated, calm, reassuring, and a positive role model.

Classified Employee of the Month for March 2017, Cuca Fernandez

Cuca Fernandez, Site Clerk at Madison Elementary was recognized for her warm and caring nature.

**SUPERINTENDENT'S REPORT**

Superintendent Phillips opened by congratulating Saddleback High School for becoming an International Baccalaureate World School. Dr. Phillips recognized 85 Sierra Preparatory Academy students who are part of the 4.0 GPA or higher Letterman Sweater Club. She mentioned the Santa Ana College KinderCaminata and the Santa Ana Promise Breakfast. She also mentioned the Truth2Power student discussion event at Saddleback High School. Dr. Phillips thanked the Santa Ana Public Schools Foundation for another successful Artspiration annual event. She acknowledged many members of the community for participating in Principal for a Day and concluded her report by acknowledging and commending the SAUSD crisis team for their assistance with recent community tragedies.

PUBLIC PRESENTATIONS

Jedediah Jack, Shayna Lathus, Tanya Guzman, Alicia Salgado, Irais Arteaga, Scott Burnett, Gina Aranda, Vanessa Sausedo, Mariana Juarez, Barbara Pearson, Rosario Galeana, and Susana Padilla addressed the Board related to reduction in force. Andrea Schartz addressed the Board related to the 2017-18 Academic Calendar and school uniform policy. Margarita Gonzalez addressed the Board related Roosevelt Elementary/Head Start.

**1.0 APPROVAL OF CONSENT CALENDAR**

It was moved by Dr. Alvarez, seconded by Ms. Amezcua, and carried 4-0, Ms. Iglesias not present, to approve the items on the Consent Calendar as follows:

- 1.1 Approval of Board Study Session Minutes - February 28, 2017, Special Board Meeting Minutes - March 7, 2017, and Regular Board Meeting Minutes - March 14, 2017
- 1.2 Acceptance of Gifts in Accordance with Board Policy 3290 - Gifts, Grants, and Bequests
- 1.3 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 - School- Sponsored Trips and Administrative Regulation (AR) 6153.1 - Extended School-Sponsored Trips
- 1.4 Approval of Master Contract and/or Individual Service Agreement with Nonpublic School and Agency for Student with Disabilities for 2016-17 School Year
- 1.5 Approval of Payment and Reimbursement of Costs Incurred for Related Services for Students with Disabilities for 2016-17 School Year
- 1.6 Approval of Increase for Behavior Consultation Services by Leigh Perales for 2016-17 School Year
- 1.7 Approval of Increase for Mental Health Services by Tara Lowe for 2016-17 School Year
- 1.8 Ratification of Purchase Order Summary and Listing of all Purchase Orders, for the Period of March 1, 2017 through March 14, 2017
- 1.9 Ratification of Expenditure Summary and Warrants Issued Over \$25,000 for the Period of March 1, 2017 through March 14, 2017
- 1.10 Approval to Amend the Agreement with School Services of California
- 1.11 Approval of Deductive Change Order No. 1 for Bid Package No. 2 - New Playground Equipment and Resurfacing at Kennedy, Lincoln, Madison, and Washington Elementary Schools

- 1.12 Acceptance of Completion of Contract for Bid Package No. 2 - New Playground Equipment and Resurfacing at Kennedy, Lincoln, Madison, and Washington Elementary Schools
- 1.13 Approval of Deductive Change Order No. 1 for Bid Package No. 3802 - Bleacher Replacement at Century High School Under the State Emergency Repair Program
- 1.14 Acceptance of Completion of Contract for Bid Package No. 3802 - Bleacher Replacement at Century High School Under the State Emergency Repair Program
- 1.15 Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves

**REGULAR AGENDA - ACTION ITEMS**

- 2.0 APPROVAL OF SUBMISSION OF REFUNDING APPLICATION FOR HEAD START FUNDING FOR 2017-18 PROGRAM YEAR

It was moved by Dr. Rodriguez, seconded by Dr. Alvarez, and carried 4-0, Ms. Iglesias not present, to approve the submission of the refunding application for Head Start funding for the 2017-18 program year.

- 3.0 ADOPTION OF RESOLUTION NO. 16/17-3175 - DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES FOR DISASTER ASSISTANCE

It was moved by Ms. Iglesias, seconded by Dr. Rodriguez, and carried 5-0, to adopt Resolution No. 16/17-3175 authorizing the Designation of Applicant's Agent Resolution for Non-State Agencies for Disaster Assistance.

- 4.0 AUTHORIZATION TO AMEND THE AGREEMENT WITH ORBACH, HUFF, SUAREZ & HENDERSON, LLP

It was moved by Ms. Amezcua, seconded by Dr. Rodriguez, and carried 5-0, to authorize staff to amend the agreement with Orbach, Huff, Suarez & Henderson, LLP, and increase the contract amount by \$35,000.

- 5.0 APPROVAL OF CHANGE ORDER NO. 1 FOR BID PACKAGE NO. 1 - CLASSROOM BUILDINGS AT VALLEY HIGH SCHOOL

It was moved by Ms. Amezcua, seconded by Dr. Alvarez, and carried 4-1, Ms. Iglesias dissenting, to approve change order No. 1 for Bid Package No. 1 - Classroom Buildings at Valley High School.

NEW AND REVISION OF EXISTING BOARD POLICIES

The Board may direct the revision of any regulation which it finds inconsistent with Board policy.  
(Board Bylaw 9312)

6.0 BOARD POLICY (BP) 0410 - NONDISCRIMINATION IN DISTRICT PROGRAMS AND ACTIVITIES  
(NEW: FOR ADOPTION)

It was moved by Ms. Amezcua, seconded by Dr. Alvarez, and carried 4-0, Ms. Iglesias not present, to adopt the new Board Policy (BP) 0410 - Nondiscrimination in District Programs and Activities.

7.0 BOARD POLICY (BP) 3514.2 INTEGRATED PEST MANAGEMENT (NEW: FOR ADOPTION)

It was moved by Ms. Amezcua, seconded by Dr. Alvarez, and carried 4-0, Ms. Iglesias not present, to adopt the new Board Policy (BP) 3511.1 - Integrated Pest Management.

8.0 BOARD POLICY (BP) 3544 - DISTRICT OWNED VEHICLES (NEW: FOR ADOPTION)

It was moved by Ms. Amezcua, seconded by Dr. Alvarez, and carried 4-0, Ms. Iglesias not present, to adopt the new Board Policy (BP) 3544 - District-Owned Vehicles.

9.0 BOARD POLICY (BP) 4030 - NONDISCRIMINATION IN EMPLOYMENT (REVISED: FOR ADOPTION)

It was moved by Ms. Amezcua, seconded by Dr. Alvarez, and carried 4-0, Ms. Iglesias not present, to adopt the revised Board Policy (BP) 3544 - Nondiscrimination in Employment.

10.0 BOARD POLICY (BP) 4119.11/4219.11/4319.11 - SEXUAL HARASSMENT (REVISED: FOR ADOPTION)

It was moved by Ms. Amezcua, seconded by Dr. Alvarez, and carried 4-0, Ms. Iglesias not present, to adopt the revised Board Policy (BP) 4119.11/4219.11/4319.11 - Sexual Harassment.

11.0 BOARD POLICY (BP) 4154/4254/4354 - EMPLOYEE HEALTH & WELFARE BENEFITS (NEW: FOR ADOPTION)

It was moved by Ms. Amezcua, seconded by Dr. Alvarez, and carried 4-0, Ms. Iglesias not present, to adopt the new Board Policy (BP) 4154/4254/4354 - Employee Health & Welfare Benefits.

NEW AND REVISION OF EXISTING BOARD POLICIES - For First Reading / No Action Required

The Board may direct the revision of any regulation which it finds inconsistent with Board policy.  
(Board Bylaw 9312)

12.0 BOARD POLICY (BP) 4313.2 - PROMOTION/DEMOTION/REASSIGNMENT (REVISED: FIRST READING)

Presented for first reading; No action required.

13.0 BOARD POLICY (BP) 5145.3 - NONDISCRIMINATION/HARASSMENT (REVISED: FIRST READING)

Presented for first reading; No action required.

14.0 BOARD POLICY (BP) 5145.7 - SEXUAL HARASSMENT (REVISED: FIRST READING)

Presented for first reading; No action required.

15.0 BOARD POLICY (BP) 6145 - EXTRACURRICULAR AND CO-CURRICULAR ACTIVITIES (REVISED: FIRST READING)

Presented for first reading; No action required.

16.0 BOARD POLICY (BP) 6164.2 - GUIDANCE/COUNSELING SERVICES, SUPPLEMENTAL SCHOOL COUNSELING PROGRAM (REVISED: FIRST READING)

Presented for first reading; No action required.

**BOARD AND STAFF REPORTS/ACTIVITIES**

Dr. Rodriguez

- Extended condolences to families who lost loved ones.

Dr. Alvarez

- Acknowledged Mental Health Professionals;
- Extended condolences to families who lost loved ones.

Ms. Iglesias

- Attended the College Promise Breakfast;
- Attended KinderCaminata;
- Attended Artspiration;
- Participated in Principal for a Day.

Ms. Amezcua

- Announced the upcoming Santa Ana Youth Leadership Conference April;
- Announced the UCI Jam Exchange on Saturday;
- Thanked all staff who have volunteered at the Neighborhood Canvassing;
- Thanked Chief Rodriguez for his service with SAUSD;
- Thanked all Mental Health providers.

Mr. Palacio

- Thanked Chief Rodriguez for his service with SAUSD;
- Attended the Truth2Power;
- Participated in Principal for a Day;
- Participated in the Santa Ana High School NJROTC Educational Trip on the USS Zumwalt at the Naval Base San Diego;
- Participated in the Wilson, Carr, and Heroes Neighborhood Canvassing;
- Participated in KinderCaminata;
- Congratulated Saddleback for becoming an International Baccalaureate School;
- Thanked Santa Ana Public Schools Foundation for Artspiration.

**ADJOURNMENT**

There being no further business to come before the Board, the Board meeting was adjourned at 8:49 p.m. in memory of Julianna "Juddy Vasil, Isaac Gonzalez, Eduardo Estrada-Luevano, Pedro Franco Martinez, Tom Baldwin, and Isela Ramirez by Board President Palacio.

The next Regular Meeting will be held on Tuesday, April 18, 2017, at 6:00 p.m.

ATTEST:

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Stefanie P. Phillips, Ed.D.  
Secretary  
Santa Ana Board of Education

# **CERTIFICATED PERSONNEL CALENDAR**

## **Personnel Calendar**

**Board Meeting - March 28, 2017**

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>RETIREMENTS 2016-17</b>					
Johnson, Craig	Assistant Principal	MacArthur	June 30, 2017		Retirement - 24 years
	Assistant Superintendent of School Performance and Culture	K-12 School Performance and Culture	June 30, 2017		Retirement - 25 years
Nares Pueblos, Lucinda					
Wallstedt, Marleen	Teacher	Jackson	June 22, 2017		Retirement - 20 years
<b>RESIGNATIONS 2016-17</b>					
Alvarez, Lorena	Teacher	Special Education	March 16, 2017		Other - 11 years
					Family Responsibilities - 1 year
Ferullo, Nicole	Teacher	Carr	June 22, 2017		Personal - 3 years
MacLeod, Olivia	Teacher	Mitchell	June 22, 2017		Family Responsibilities - 6 years
					Other - 15 years
O'Neil, Kathleen	Teacher	Mendez	June 22, 2017		
Shenkman, Michael	Teacher	Lathrop	March 16, 2017		
<b>ABSENCE (3 to 20 duty days) - Without Pay with Benefits</b>					
Mejia, Lilia	Teacher	Lowell	March 13, 2017	April 14, 2017	Child Care

**Mark A. McKinney, Associate Superintendent, Human Resources**



# CERTIFICATED PERSONNEL CALENDAR

## Personnel Calendar

Board Meeting - March 28, 2017

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>EXTENSION OF LEAVE (21 duty days or more) - Without Pay and Without Benefits</b>					
Larkins Silva, Karen	Teacher	Taft	August 11, 2017	June 1, 2018	Family Responsibilities
Leingang, Caryn	Teacher	Taft	August 11, 2017	June 1, 2018	Family Responsibilities
Palomino, Carina	Teacher	Advanced Learning Academy	August 11, 2017	June 1, 2018	Personal
Pickrell, Laura	Teacher	Carver	August 11, 2017	June 1, 2018	Family Responsibilities
Quintana, Wendy	Teacher	Muir	August 11, 2017	June 1, 2018	Personal
Tenney-Yu, Michelle	Teacher	Monte Vista	August 11, 2017	June 1, 2018	Child Care
Wilson, Shelana	Psychologist	Psychological Services	August 9, 2017	June 1, 2018	Child Care
<b>SPRING SPORTS 2016-17</b>					
Cortes, Teodoro	Head Coach	Century	2016-17		Baseball
Dallas, Thomas	Head Coach	Century	2016-17		Track
Govier, Robert	Assistant Coach	Century	2016-17		Track
Lapic, Andrew	Head Coach	Century	2016-17		Football
Lapic, Andrew	Assistant Coach	Century	2016-17		Track
Marzilli, Gregory	Head Coach	Century	2016-17		Softball
Molina, Fausto Jr.	Assistant Coach	Century	2016-17		Baseball
Munoz, Liana	Head Coach (Varsity)	Century	2016-17		Volleyball (Boys)

Mark A. McKinney, Associate Superintendent, Human Resources



**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar**

**Board Meeting - March 28, 2017**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>RETIREMENTS</b>						
Heller, Curt	Ath. Equip. Attendant II	Segerstrom	March 13, 2017			16 years, 3 months
Nguyen, Ngoc	Fd. Svc. Wkr.	Nutrition Svcs.	December 31, 2016			17 years
Ochoa, Gabriela	Instr. Asst. Sp. Ed.	Thorpe	March 13, 2017			17 years, 5 months
<b>RESIGNATIONS</b>						
Bitun, Rialou	Licensed Vocation Nurse	PSS	March 30, 2017			Personal - 3 years, 3 months
Borcelis, Kashmyrrh	SSP Sp. Ed.	Carr	March 20, 2017			Personal - 2 months
Garcia, Victor	After School IP	After School Programs	March 17, 2017			Personal - 1 year, 6 months
Gersten, Madison	Activity Supervisor	Century	December 15, 2016			Personal - 1 year, 11 months
Nuñez, Jesse	Custodian	Spurgeon	March 9, 2017			Personal - 17 years, 2 months
Perez, Evangelina	After School IP	After School Programs	March 24, 2017			Personal - 1 year, 6 months
Reach, Chenda	Licensed Vocational Nurse	PSS	February 7, 2017			Personal - 3 months

**Mark A. McKinney, Associate Superintendent, Human Resources**

## CLASSIFIED PERSONNEL CALENDAR

## Personnel Calendar

## Board Meeting - March 28, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>RESIGNATIONS (Continuation)</b>						
Rodriguez de Hernandez, Martha Sandoval, Veronica	Fd. Svc. Wkr. Activity Supervisor	Nutrition Services Santiago	February 27, 2017 January 1, 2017			Personal - 8 years, 6 months Personal - 4 weeks
<b>ABSENCE (3 to 20 duty days) - Without Pay</b>						
Lopez, Sandra	Fd. Svc. Wkr.	Segerstrom	March 14, 2017	March 29, 2017		Personal
<b>LEAVE (21 duty days or more) - Without Pay</b>						
Morales, Brenda	Autism Paraprofessional	Special Ed.	March 2, 2017	April 1, 2017		Personal
<b>NEW HIRES</b>						
Aguilar, Hephzibah	Licensed Vocational Nurse	Health Services	March 3, 2017		24/1	Probationary
Arriola, Jonathan	After School IP	After School Programs	March 10, 2017		16/1	Probationary
Buron, Donna	SSP Sp. Ed.	Franklin	March 13, 2017		19/3	Probationary
Ceja, Maria	Activity Supervisor	Heroes	March 3, 2017		10/1	
Cervantes, Stephanie	After School IP	After School Programs	March 13, 2017		16/1	Probationary

Mark A. McKinney, Associate Superintendent, Human Resources

# CLASSIFIED PERSONNEL CALENDAR

## Personnel Calendar

### Board Meeting - March 28, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>NEW HIRES (Continuation)</b>						
Chavez, Vanessa	After School IP	After School Programs	March 8, 2017		16/1	Probationary
Chavez Cruz, Keila	Site Clerk	Civic Center	February 23, 2017		24/1	Probationary
Feil, Sydney	After School IP	After School Programs	February 27, 2017		16/1	Probationary
Ferguson, Regina	Site Coordinator	After School Programs	April 10, 2017		\$25	Probationary
Gutierrez, Edward	Custodian	Head Start	May 1, 2017		23/1 + Diff.	Probationary
Gutierrez, Maria	Activity Supervisor	Garfield	March 3, 2017		10/1	
Kasalian, Milina	Preschool Teacher	ECE	March 1, 2017		IIIC/1	Probationary
Loken, Nicole	SSP Sp. Ed.	Spurgeon	March 13, 2017		19/1	Probationary
Martin, Diego	SSP Sp. Ed.	Davis	March 21, 2017		19/3	Probationary
Martinez, Carlos	Activity Supervisor	Wilson	March 9, 2017		10/1	
Quiñones Hernandez, Banessa	Activity Supervisor	Lowell	March 3, 2017		10/1	
Ruiz Gonzalez, Maria	Site Coordinator	After School IP	March 20, 2017		\$25	Probationary
Sanchez, Mariana	Activity Supervisor	Kennedy	March 9, 2017		10/1	
Sanchez, Marlen	Activity Supervisor	Kennedy	March 9, 2017		10/1	
Vallejo, Sonia	Library Media Tech.	Harvey	March 13, 2017		25/1	Probationary
Yagham, Patricia	Preschool Teacher	ECE	March 3, 2017		IIIC/1	Probationary

Mark A. McKinney, Associate Superintendent, Human Resources

## CLASSIFIED PERSONNEL CALENDAR

## Personnel Calendar

Board Meeting - March 28, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS						
Ambriz, Fabiola	Interpreter/Translator Sp. Ed.	Special Ed.	February 14, 2017	April 30, 2017	32/6 + Bil.	
Cordon, Avely	From Site Clerk to Sch. Off. Asst. Sec.	Spurgeon	August 11, 2016	December 22, 2016	24/6	
Cordon, Avely	From Site Clerk to Sch. Off. Mgr. Int.	Spurgeon	December 23, 2016	February 17, 2017	28/5	
Garcia, Gilbert	From Custodian to Plant Custodian Int.	Bldg. Svcs.	February 24, 2017	March 3, 2017	32/3	
Goddard, Joshua	From Mgr. of Fd. Svcs. Operations to Asst. Dir. of Fd. Svcs.	Nutrition Services	February 27, 2017	April 28, 2017	Level 38/1	
Lopez, Priscilla	From Site Clerk to Sch. Off. Asst. Sec.	Century	March 13, 2017	April 2, 2017	24/2	
Martinez, Freddie	From Int. Ld. Custodian to Plant Custodian Int.	Bldg. Svcs.	February 21, 2017	February 23, 2017	32/3	
Plaza, Leonor	From Depart. Spec. to Admin. Secretary	Deputy Svpts. Office	January 30, 2017	March 24, 2017	30/6	
Torres, Elizabeth	From Site Clerk to Department Specialist	Curriculum Instr./Staff Development	February 1, 2017	March 24, 2017	28/1	
Trang, Meyly	From After School IP to Site Coordinator	After School Programs	March 15, 2017	March 17, 2017	\$25	
Valenzuela, Crystal	From After School IP to Site Coordinator	After School Programs	February 28, 2017	March 2, 2017	\$25	

Mark A. McKinney, Associate Superintendent, Human Resources

**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar**

**Board Meeting - March 28, 2017**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>TEMPORARY ASSIGNMENTS (Continuation)</b>						
	From Fd. Svc. Spvr. Elem. to Fd. Svc. Spvr. Int.	Nutrition Services	February 6, 2017	February 28, 2017	27/1	
Visoso, Janet	From Site Clerk to Registrar HS	Saddleback	March 7, 2017	March 13, 2017	26/6	
Yepez, Peggy						
<b>HOURLY APPOINTMENTS</b>						
Alejandro, Alejandrina	Instr. Asst. Provider	Saddleback	March 2, 2017		16/1	
Ponce, Rodolfo	Instr. Asst. Provider	Valley	March 3, 2017		16/1	
Trujillo Osorio, Karla	Instr. Asst. Provider	Esqueda	March 3, 2017		16/1	
<b>SUBSTITUTES</b>						
Giron de Castro, Julia	Custodian		March 8, 2017		23/1	
Lopez, Alfredo	Custodian		March 8, 2017		23/1	
Martinez, Yvonne	Custodian		March 8, 2017		23/1	
Zuniga, Erik	Custodian		March 8, 2017		23/1	
<b>ATHLETIC SPECIALIST</b>						
Alaman, Alvin Jr.	Asst. Track Coach	Godinez	February 13, 2017		\$22.43	

Mark A. McKinney, Associate Superintendent, Human Resources

## CLASSIFIED PERSONNEL CALENDAR

## Personnel Calendar

## Board Meeting - March 28, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>ATHLETIC SPECIALIST (Continuation)</b>						
Avalos, Raymond	Asst. Spring Football Coach	Segerstrom	May 31, 2017		\$28.04	
Brown, Kristin	Asst. Spring Football Coach	Santa Ana	May 31, 2017		\$28.04	
Buenrostro, Enrique	Head Baseball Coach	Santa Ana	February 13, 2017		\$28.04	
Burkhardt, Mark	Head Baseball Coach	Santa Ana	February 13, 2017		\$28.04	
Casas, Guillermo	Asst. Softball Coach	Segerstrom	February 13, 2017		\$22.43	
Castellanos, Clarissa	Asst. Softball Coach	Godinez	February 13, 2017		\$22.43	
Conde, Arielly	Asst. Track Coach	Godinez	February 13, 2017		\$22.43	
Castro, Thomas	Asst. Track Coach	Santa Ana	February 13, 2017		\$22.43	
Castro Herrera, Juan	Asst. Volleyball Coach	Santa Ana	February 13, 2017		\$22.43	
Contreras, Andres	Asst. Tennis Coach	Santa Ana	February 13, 2017		\$22.43	
Cruz, Joel	Head Track Coach	Santa Ana	February 13, 2017		\$28.04	
Cruz, Maer	Head Swimming Coach	Santa Ana	February 13, 2017		\$28.04	
Davalos, Lizzeth	Asst. Softball Coach	Godinez	February 13, 2017		\$22.43	
Dobbs, Ian	Asst. Track Coach	Segerstrom	February 13, 2017		\$22.43	
Duenas, Evelyn	Asst. Softball Coach	Godinez	February 13, 2017		\$22.43	
Fulford, Tracy	Asst. Track Coach	Segerstrom	February 13, 2017		\$22.43	
Harrington, Alec	Asst. Lacrosse Coach	Segerstrom	February 29, 2017		\$22.43	
Heathington, Thomas	Asst. Track Coach	Godinez	February 13, 2017		\$22.43	

Mark A. McKinney, Associate Superintendent, Human Resources



**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar**

**Board Meeting - March 28, 2017**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>ATHLETIC SPECIALIST (Continuation)</b>						
Heiland, Danielle	Asst. Swimming Coach	Santa Ana	February 13, 2017		\$22.43	
Lambert, Dakota	Asst. Spring Football	Santa Ana	May 31, 2017		\$28.04	
Lambert, Dakota	Asst. Track Coach	Santa Ana	February 13, 2017		\$22.43	
Logue, William	Asst. Volleyball Coach	Godinez	February 13, 2017		\$22.43	
Macias, Alfredo	Asst. Spring Football	Segerstrom	May 31, 2017		\$28.04	
Madrid, Nicholas	Asst. Baseball Coach	Segerstrom	February 13, 2017		\$22.43	
Mateo, Patricia	Asst. Track Coach	Santa Ana	February 13, 2017		\$22.43	
Mazariegos, Melissa	Asst. Lacrosse Coach	Segerstrom	February 20, 2017		\$22.43	
McClintock, Brandon	Asst. Lacrosse Coach	Segerstrom	March 7, 2016		\$22.43	
Medina, Abel	Asst. Baseball Coach	Godinez	February 13, 2017		\$22.43	
Medina, Edward	Head Softball Coach	Godinez	March 17, 2017		\$28.04	
Medina, Thomas	Asst. Volleyball Coach	Segerstrom	February 13, 2017		\$22.43	
Mejia, Miguel	Asst. Track Coach	Segerstrom	February 13, 2017		\$22.43	
Nava, Carlos	Asst. Track Coach	Santa Ana	February 13, 2017		\$22.43	
Nava, Imelda	Asst. Track Coach	Segerstrom	February 13, 2017		\$22.43	
Ocampo, Jose	Asst. Baseball Coach	Godinez	February 13, 2017		\$22.43	
Ramirez, Erasmo	Head Baseball Coach	Segerstrom	February 13, 2017		\$28.04	
Ramirez, Ivan	Asst. Baseball Coach	Segerstrom	February 13, 2017		\$22.43	
Razo Vargas, Jesus	Asst. Volleyball Coach	Santa Ana	February 13, 2017		\$22.43	
Saldana, Jonathan	Asst. Baseball Coach	Santa Ana	February 13, 2017		\$22.43	
Sanchez, Jose	Asst. Track Coach	Century	February 13, 2017		\$22.43	
Scott, Elyse	Asst. Volleyball Coach	Segerstrom	February 13, 2017		\$22.43	

Mark A. McKinney, Associate Superintendent, Human Resources

## CLASSIFIED PERSONNEL CALENDAR

## Personnel Calendar

## Board Meeting - March 28, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST (Continuation)						
Sok, Johnny	Asst. Volleyball Coach	Godinez	February 13, 2017		\$22.43	
Teran, Diego	Asst. Tennis Coach	Santa Ana	February 13, 2017		\$22.43	
Tran, Joseph	Asst. Lacrosse Coach	Segerstrom	March 3, 2017		\$22.43	
Trinh, Daniel	Asst. Tennis Coach	Segerstrom	February 13, 2017		\$22.43	
Trinh, Jack	Asst. Tennis Coach	Segerstrom	February 13, 2017		\$22.43	
Tukia, John Jr.	Asst. Spring Football	Santa Ana	May 31, 2017		\$28.04	
Tukia, John Jr.	Asst. Track Coach	Santa Ana	February 13, 2017		\$22.04	
Vazquez, David	Asst. Baseball Coach	Segerstrom	February 13, 2017		\$22.43	
Wong, Stacey	Asst. Track Coach	Segerstrom	February 13, 2017		\$22.43	

Mark A. McKinney, Associate Superintendent, Human Resources

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION  
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE Board of Education OF THE Santa Ana Unified School District  
(Governing Body) (Name of Applicant)

THAT Superintendent OR  
(Title of Authorized Agent)

Deputy Superintendent, Administrative Services OR  
(Title of Authorized Agent)

\_\_\_\_\_  
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the Santa Ana Unified School District, a public entity  
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the Santa Ana Unified School District, a public entity established under the laws of the State of California,  
(Name of Applicant)

hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

☒ This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

☐ This is a disaster specific resolution and is effective for only disaster number(s) \_\_\_\_\_

Passed and approved this 28 day of March, 2017

John Palacio, President

(Name and Title of Governing Body Representative)

Valerie Amezcua, Vice President

(Name and Title of Governing Body Representative)

Cecilia Iglesias, Clerk

(Name and Title of Governing Body Representative)

**CERTIFICATION**

I, Cecilia Iglesias, duly appointed and Clerk of the Board of Education of  
(Name) (Title)

Santa Ana Unified School District, do hereby certify that the above is a true and correct copy of a  
(Name of Applicant)

Resolution passed and approved by the Board of Education of the Santa Ana Unified School District  
(Governing Body) (Name of Applicant)

on the 28 day of March, 2017.

Cecilia Iglesias  
(Signature)

Clerk

(Title)



# Santa Ana Unified School District

**BOARD POLICY NO: 0410**

**SUBJECT:** Nondiscrimination In District Programs and Activities  
**CATEGORY:** Philosophy  
**RESPONSIBLE OFFICE(S):** Human Resources Department

**EFFECTIVE:** 3/28/2017

**REVIEWED:** 3/14/2017

## **SCOPE:**

The Board recognizes its primary responsibility is to comply with applicable State and federal laws.

## **POLICY:**

The Governing Board is committed to providing equal opportunity for all individuals in education. District programs, activities, and practices shall be free from unlawful discrimination, including discrimination against an individual or group based on race, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital, pregnancy, or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; a perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

- (cf. [1240](#) - Volunteer Assistance)
- (cf. [4030](#) - Nondiscrimination in Employment)
- (cf. [4032](#) - Reasonable Accommodation)
- (cf. [4033](#) - Lactation Accommodation)
- (cf. [4119.11/4219.11/4319.11](#) - Sexual Harassment)
- (cf. [4161.8/4261.8/4361.8](#) - Family Care and Medical Leave)
- (cf. [5131.2](#) - Bullying)
- (cf. [5145.3](#) - Nondiscrimination/Harassment)
- (cf. [5145.7](#) - Sexual Harassment)
- (cf. [5146](#) - Married/Pregnant/Parenting Students)
- (cf. [6145](#) - Extracurricular and Cocurricular Activities)
- (cf. [6145.2](#) - Athletic Competition)
- (cf. [6164.4](#) - Identification and Evaluation of Individuals for Special Education)
- (cf. [6164.6](#) - Identification and Education Under Section 504)
- (cf. [6178](#) - Career Technical Education)
- (cf. [6200](#) - Adult Education)

District programs and activities shall also be free of any racially derogatory or discriminatory school or athletic team names, mascots, or nicknames.

Annually, the Superintendent or designee shall review district programs and activities to ensure the removal of any derogatory or discriminatory name, image, practice, or other barrier that may unlawfully prevent an individual or group in any of the protected categories stated above from accessing district programs and activities. He/she shall take prompt, reasonable actions to remove any identified barrier. The Superintendent or designee shall report his/her findings and recommendations to the Board after each review.

- (cf. [1330](#) - Use of Facilities)



# Santa Ana Unified School District

**BOARD POLICY NO: 0410**

**SUBJECT:** Nondiscrimination In District Programs and Activities  
**CATEGORY:** Philosophy  
**RESPONSIBLE OFFICE(S):** Human Resources Department

**EFFECTIVE:** 3/28/2017  
**REVIEWED:** 3/14/2017

All allegations of unlawful discrimination in district programs and activities shall be investigated and resolved in accordance with the procedures specified in AR 1312.3 - Uniform Complaint Procedures.

(cf. [1312.3](#) - Uniform Complaint Procedures)

Pursuant to 34 CFR [104.8](#) and 34 CFR [106.9](#), the Superintendent or designee shall notify students, parents/guardians, employees, employee organizations, applicants for admission and employment, and sources of referral for applicants about the district's policy on nondiscrimination and related complaint procedures. Such notification shall be included in each announcement, bulletin, catalog, handbook, application form, or other materials distributed to these groups and, as applicable, to the public. As appropriate, such notification shall be posted in district schools and offices, including staff lounges, student government meeting rooms, and other prominent locations and shall be posted on the district's web site and, when available, district-supported social media.

(cf. [1113](#) - District and School Web Sites)  
(cf. [1114](#) - District-Sponsored Social Media)  
(cf. [4112.9/4212.9/4312.9](#) - Employee Notifications)  
(cf. [5145.6](#) - Parental Notifications)

The district's nondiscrimination policy and related informational materials shall be published in a format that parents/guardians can understand. In addition, when 15 percent or more of a school's students speak a single primary language other than English, those materials shall be translated into that other language.

## Access for Individuals with Disabilities

District programs and facilities, viewed in their entirety, shall be in compliance with the Americans with Disabilities Act (ADA) and any implementing standards and/or regulations. When structural changes to existing district facilities are needed to provide individuals with disabilities access to programs, services, activities, or facilities, the Superintendent or designee shall develop a transition plan that sets forth the steps for completing the changes.

(cf. [6163.2](#) - Animals at School)  
(cf. [7110](#) - Facilities Master Plan)  
(cf. [7111](#) - Evaluating Existing Buildings)



# Santa Ana Unified School District

**BOARD POLICY NO: 0410**

**SUBJECT:** Nondiscrimination In District Programs and Activities  
**CATEGORY:** Philosophy  
**RESPONSIBLE OFFICE(S):** Human Resources Department

**EFFECTIVE:** 3/28/2017  
**REVIEWED:** 3/14/2017

The Superintendent or designee shall ensure that the district provides appropriate auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity. These aids and services may include, but are not limited to, qualified interpreters or readers, assistive listening devices, assistive technologies or other modifications to increase accessibility to district and school web sites, notetakers, written materials, taped text, and Braille or large print materials. Individuals with disabilities shall notify the Superintendent or principal if they have a disability that requires special assistance or services. Reasonable notification should be given prior to a school-sponsored function, program, or meeting.

(cf. [6020](#) - Parent Involvement)  
 (cf. [9320](#) - Meetings and Notices)  
 (cf. [9322](#) - Agenda/Meeting Materials)

The individual identified in AR 1312.3 - Uniform Complaint Procedures as the employee responsible for coordinating the district's response to complaints and for complying with state and federal civil rights laws is hereby designated as the district's ADA coordinator. He/she shall receive and address requests for accommodation submitted by individuals with disabilities, and shall investigate and resolve complaints regarding their access to district programs, services, activities, or facilities.

Associate Superintendent, Human Resources  
 (title or position)

1601 E. Chestnut Avenue, Santa Ana, CA 92701  
 (address)

(714) 558-5860  
 (telephone number)

## Legal Reference:

### EDUCATION CODE

[200-262.4](#) Prohibition of discrimination  
[48985](#) Notices to parents in language other than English  
[51007](#) Legislative intent: state policy

### GOVERNMENT CODE

[11000](#) Definitions  
[11135](#) Nondiscrimination in programs or activities funded by state  
[11138](#) Rules and regulations  
[12900-12996](#) Fair Employment and Housing Act  
[54953.2](#) Brown Act compliance with Americans with Disabilities Act



# Santa Ana Unified School District

BOARD POLICY NO: 0410

SUBJECT: Nondiscrimination In District Programs and Activities  
CATEGORY: Philosophy  
RESPONSIBLE OFFICE(S): Human Resources Department

EFFECTIVE: 3/28/2017  
REVIEWED: 3/14/2017

## PENAL CODE

[422.55](#) Definition of hate crime

[422.6](#) Interference with constitutional right or privilege

## CODE OF REGULATIONS, TITLE 5

[4600-4687](#) Uniform complaint procedures

[4900-4965](#) Nondiscrimination in elementary and secondary education programs

## UNITED STATES CODE, TITLE 20

[1400-1482](#) Individuals with Disabilities in Education Act

[1681-1688](#) Discrimination based on sex or blindness, Title IX

[2301-2415](#) Carl D. Perkins Vocational and Applied Technology Act

[6311](#) State plans

[6312](#) Local education agency plans

## UNITED STATES CODE, TITLE 29

[794](#) Section 504 of the Rehabilitation Act of 1973

## UNITED STATES CODE, TITLE 42

[2000d-2000d-7](#) Title VI, Civil Rights Act of 1964

[2000e-2000e-17](#) Title VII, Civil Rights Act of 1964 as amended

[2000h-2000h-6](#) Title IX

[12101-12213](#) Americans with Disabilities Act

## CODE OF FEDERAL REGULATIONS, TITLE 28

[35.101-35.190](#) Americans with Disabilities Act

[36.303](#) Auxiliary aids and services

## CODE OF FEDERAL REGULATIONS, TITLE 34

[100.1-100.13](#) Nondiscrimination in federal programs, effectuating Title VI

[104.1-104.39](#) Section 504 of the Rehabilitation Act of 1973

[106.1-106.61](#) Discrimination on the basis of sex, effectuating Title IX, especially:

[106.9](#) Dissemination of policy





# Santa Ana Unified School District

**BOARD POLICY NO: 0410**

**SUBJECT:** Nondiscrimination In District Programs and Activities  
**CATEGORY:** Philosophy  
**RESPONSIBLE OFFICE(S):** Human Resources Department

**EFFECTIVE:** 3/28/2017  
**REVIEWED:** 3/14/2017

## Management Resources:

### CSBA PUBLICATIONS

Updated Legal Guidance: Protecting Transgender and Gender Nonconforming Students Against Sex Discrimination, July 2016

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

### CALIFORNIA DEPARTMENT OF FAIR EMPLOYMENT AND HOUSING PUBLICATIONS

California Law Prohibits Workplace Discrimination and Harassment

### U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter: Transgender Students, May 2016

Examples of Policies and Emerging Practices for Supporting Transgender Students, May 2016

Dear Colleague Letter: Title IX Coordinators, April 2015

Dear Colleague Letter: Harassment and Bullying, October 2010

Dear Colleague Letter: Electronic Book Readers, June 29, 2010

Notice of Non-Discrimination, January 1999

Protecting Students from Harassment and Hate Crime, January 1999

Nondiscrimination in Employment Practices in Education, August 1991

### U.S. DEPARTMENT OF JUSTICE PUBLICATIONS

2010 ADA Standards for Accessible Design, September 2010

Accessibility of State and Local Government Websites to People with Disabilities, June 2003

### WORLD WIDE WEB CONSORTIUM PUBLICATIONS

Web Content Accessibility Guidelines, December 2008

## Web Sites:

CSBA: <http://www.csba.org/>

California Department of Education: <http://www.cde.ca.gov/>

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov/>

Safe Schools Coalition: <http://www.casafeschools.org/>

Pacific ADA Center: <http://www.adapacific.org/>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

U.S. Department of Justice, Civil Rights Division, Americans with Disabilities Act: <http://www.ada.gov/>

U.S. Equal Employment Opportunity Commission: <http://www.eeoc.gov/>

World Wide Web Consortium, Web Accessibility Initiative: <http://www.w3.org/wai>

## DESIRED OUTCOME:

Through this policy, the District shall comply with applicable State and federal laws.





# Santa Ana Unified School District

**BOARD POLICY NO: 3514.2****SUBJECT:** Integrated Pest Management**CATEGORY:** Business and Non-Instructional Operations**EFFECTIVE:** 03/28/2017**RESPONSIBLE OFFICE(S):** Facilities and Governmental Regulations**REVIEWED:** 03/14/2017**SCOPE:**

The Superintendent or designee shall designate an employee at the district office and/or school site to develop, implement, and coordinate an integrated pest management (IPM) program that incorporates effective, least toxic pest management practices. The IPM coordinator shall prepare and regularly update a districtwide or school site IPM plan based on the template provided by the California Department of Pesticide Regulation (DPR)

**POLICY:**

The Superintendent or designee shall designate a staff person to develop, implement, and coordinate an IPM program that incorporates effective, least toxic pest management practices. The district's program shall include all current State and Federal laws and guidelines. Strategies shall include, but are not limited to:

1. Carefully monitoring and identifying the pest population levels and identifying practices that could affect pest populations. Strategies for managing the pest shall be influenced by the pest species and whether that species poses a threat to people, property, or the environment.
2. Setting action threshold levels to determine when pest populations or vegetation at a specific location might cause unacceptable health or economic hazard that would indicate corrective action should be taken.
3. Modifying or eliminating pest habitats to deter pest populations and minimize pest infestations.
4. Selecting nonchemical pest management methods over chemical methods whenever such methods are effective in providing the desired control or, when it is determined that chemical methods must be used, giving preference to those chemicals that pose the least hazard to people and the environment.
5. Ensuring that persons applying pesticides follow label precautions and are trained in the principles and practices of IPM. (cf. 4231 - Staff Development)
6. Limiting pesticide purchases to amounts needed for the year. Pesticides shall be stored at a secure location that is not accessible to students and unauthorized staff. They shall be stored and disposed of in accordance with state regulations and label directions registered with the U.S. Environmental Protection Agency (EPA) as well as any disposal requirements indicated on the product label. (cf. 3514.1 - Hazardous Substances)

**DESIRED OUTCOME:**

Integrated Pest Management (IPM) means a strategy that focuses on long-term prevention or suppression of pest problems through a combination of techniques such as monitoring for pest presence and establishing treatment threshold levels, using nonchemical practices to make the habitat less conducive to pest development, improving sanitation, and employing mechanical and physical controls. Pesticides that pose the least possible hazard and are effective in a manner that minimizes risks to people, property, and the environment are used only after careful monitoring indicates they are needed according to pre-established guidelines and treatment thresholds. (Food and Agricultural Code 13181)



# Santa Ana Unified School District

**BOARD POLICY NO: 3514.2**

**SUBJECT: Integrated Pest Management**

**CATEGORY: Business and Non-Instructional Operations**

**RESPONSIBLE OFFICE(S): Facilities and Governmental Regulations**

**EFFECTIVE: 03/28/2017**

**REVIEWED: 03/14/2017**

## **IMPLEMENTATION GUIDELINES AND ASSOCIATED DOCUMENTS:**

### **District Policies and Procedures:**

- (cf. 3514 - Environmental Safety)
- (cf. 3514.1 - Hazardous Substances)
- (cf. 3580 - District Records)

### **Legal Reference:**

#### **Education Code**

- 17610.1 AB 405 (Ch. 566, Statutes of 2005)
- 17611 17366 Legislative intent (fitness of buildings for occupancy)
- 17608, 17613 Healthy Schools Act of 2000
- 48980 Notice at beginning of term
- 48980.3 Notification of pesticides

#### **Food and Agricultural Code**

- 11401-12408 Pest control operations and agricultural chemicals
- 13180-13188 Healthy Schools Act of 2000

#### **Government Code**

- 3543.2 cope of representation; right to negotiate safety conditions
- 6250-6270 California Public Records Act

#### **Code of Regulations, Title 8**

- 340-340.2 Employer's obligation to provide safety information

#### **United States Code, Title 7**

- 136-136y Insecticide, Fungicide and Rodenticide Act

#### **Management Resources:**

#### **California Department of Pesticide Regulation Publications**

California School IPM Model Program Guidebook

#### **U.S. Environmental Protection Agency**

Protecting Children in Schools from Pests and Pesticides, 2002

Pest Control in the School Environment: Adopting Integrated Pest Management, 1993

#### **Web Sites:**

California Department of Education: <http://www.cde.ca.gov>

California Department of Pesticide Regulation, School IPM: <http://www.cdpr.ca.gov/schoolipm>

U.S. Environmental Protection Agency, Integrated Pest Management at Schools:

<http://www.epa.gov/pesticides/ipm>



# Santa Ana Unified School District

**BOARD POLICY NO: 3544****SUBJECT: District Owned Vehicles****CATEGORY: Business and Non-Instructional Operations****EFFECTIVE: 03/28/2017****RESPONSIBLE OFFICE(S): Business Services, Transportation****REVIEWED: 03/14/17****SCOPE:**

The Superintendent or designee may assign vehicles to certain employees, either solely for the use during normal working hours or as a conditional use vehicle to transport students or employees to authorized locations, consistent with the standards as provided. District-owned vehicles shall be exclusively used to conduct official school district business for purposes such as attending personal business, social engagements, going to lunch or unapproved commuting is strictly prohibited. The use of fleet vehicles is a privilege, not a right. Any use of the take home vehicle other than driving between the employees' residence and approved work center is prohibited. Unauthorized use of a District vehicle will be handled through employee discipline up to and including dismissal.

**POLICY:****District Owned Vehicles:**

The following represents the Santa Ana Unified School District (SAUSD) Board Policy regarding the use of District owned vehicles.

**Definition of District (SAUSD) Vehicles:**

A District vehicle is defined as a motorized device for land, purchased, owned, leased, or rented by the District, including and not limited to automobiles, trucks, equipment, golf carts, utility carts, tractors, lawn mowers, etc.

**Motorcycles & Bicycles:**

Motorcycles and bicycles shall not be used in carrying out District business except for police motorcycles and District Safety Officer bikes. Bicycles that are used solely on campus are contingent upon completion of P.O.S.T Certification Training provided by the SAUSD School Police Department. Use of a helmet is mandatory.

**Definition of Authorized District (SAUSD) Employees:**

*"Authorized District Employees"* are defined as those persons who are employed full time, part time, or employees whom are recognized on Santa Ana Unified School Districts payroll, and must meet all of the District driving requirements. Drivers must have an acceptable driving record, clean from any gross vehicle violations or two point violations based on the DMV point system. Example: (DUI's in a 10-year period)

Persons who are not District employees, are not authorized to drive any District vehicle.

Permanent District employees who are authorized to drive a District vehicle for daily work, must familiarize themselves with and adhere to District policies, procedures, and responsibilities regarding the appropriate use of District-owned vehicles.



# Santa Ana Unified School District

**BOARD POLICY NO: 3544****SUBJECT: District Owned Vehicles****CATEGORY: Business and Non-Instructional Operations****RESPONSIBLE OFFICE(S): Business Services, Transportation****EFFECTIVE: 03/28/2017****REVIEWED: 03/14/17**

Authorized employees may only use District-owned vehicles for official business and work related activities. Cars, vans, and trucks used to transport employees or students on District business may not be taken home.

No unauthorized passengers or pets.

## **Employees Assigned a Take Home Vehicle Fringe Benefit:**

Employees assigned a take home vehicle may only use those vehicles for commuting to and from work. The Internal Revenue Service (IRS) considers personal use of an employer's vehicle, including commuting to and from work, and fuel for commuting, a taxable fringe benefit. The IRS requires the provider of these fringe benefits (SAUSD) to report the value of the fringe benefits as additional compensation on form W-2. All travel logs must be completed daily.

## **Pre Employment/ Post Accident Drug and Alcohol Testing:**

The District's testing program for drivers shall include pre-employment drug testing and reasonable suspicion, post-accident, return-to-duty, and follow-up drug and alcohol testing of drivers. (49 USC 31306; 49 CFR [382.301-382.311](#))

## **Safety, and Driving Requirements:**

Every driver shall be familiar with and observe all State of California Vehicle Codes, and local traffic laws and ordinances, including traffic control signals, posted speed limits, parking restrictions, and other laws covering the operation of any motor vehicle. Seat belts must be worn at all times, and cell phones cannot be used when the vehicle is in motion.

Drivers must keep their Driving Record in good standing or they can lose their driving privileges, and be subjected to disciplinary action up to and including termination. See District Driving Requirements and Guidelines.

## **DESIRED OUTCOME:**

Safety of the students and employees shall be the prime factor in the establishment of any policy and procedure.



# Santa Ana Unified School District

**BOARD POLICY NO: 3544**
**SUBJECT: District Owned Vehicles**
**CATEGORY: Business and Non-Instructional Operations**
**EFFECTIVE: 03/28/2017**
**RESPONSIBLE OFFICE(S): Business Services, Transportation**
**REVIEWED: 03/14/17**

## **IMPLEMENTATION GUIDELINES AND ASSOCIATED DOCUMENTS:**

### **District Policies and Procedures:**

BP 4218 – Dismissal/Suspension/Disciplinary Action  
 BP 4020 – Drug and Alcohol Free Workplace  
 BP 4112.41 – Drug and Alcohol Testing for Safety Sensitive Positions  
 BP 4112.42 – Drug and Alcohol Testing for Commercial Drivers  
 BP 3544.2 – Driving Qualifications/Point System  
 BP 3544.1 – Vehicle Accident and Occurrence

AR 4218 – Dismissal/Suspension/Disciplinary Action  
 AR 4112.41 – Drug and Alcohol Testing for Safety Sensitive Positions  
 AR 4112.42 – Drug and Alcohol Testing for Commercial Drivers

### **Legal Reference:**

#### **Education Code:**

35160 Authority of Governing Boards  
 38000 Transportation

#### **Government Code:**

8355 Drug-Free Workplace; Employee Notification

#### **Vehicle Code:**

13376 Driver Certificates; Revocation or Suspension  
 34500-34520.5 Safety Regulations

#### **Code of Regulations, Title 13:**

1200-1293 Motor Carrier Safety, especially:  
 1213.1 Placing drivers out-of-service

#### **United States Code, Title 41:**

8101-8106 Drug-Free Workplace Act

#### **United States Code, Title 49:**

31306 Alcohol and Drug Testing

#### **Code of Federal Regulations, Title 21:**

1308.11-1308.15 Controlled Substances

#### **Code of Federal Regulations, Title 49:**

40.1-40.413 Procedures for Transportation Workplace Drug and Alcohol Testing Programs  
 382.101-382.605 Drug and Alcohol use and Testing; Especially:  
 382.205 On-duty use  
 382.207 Pre-duty use  
 382.209 Use Following an Accident

Adopted: 3-17

Santa Ana, CA





# Santa Ana Unified School District

**BOARD POLICY NO: 4030**

**SUBJECT:** Nondiscrimination in Employment  
**CATEGORY:** Personnel  
**RESPONSIBLE OFFICE(S):** Human Resource Department

**EFFECTIVE:** 3/28/2017  
**REVIEWED:** 3/14/2017

## SCOPE:

The Board recognizes its primary responsibility is to comply with applicable State and federal laws.

## POLICY:

The Governing Board is determined to provide district employees, interns, volunteers, and job applicants a safe, positive environment where they are assured of full and equal employment access and opportunities, protection from harassment or intimidation, and freedom from any fear of reprisal or retribution for asserting their employment rights in accordance with law. This policy shall apply to all district employees and, to the extent required by law, to interns, volunteers, and job applicants.

(cf. [1240](#) - Volunteer Assistance)

(cf. [4111/4211/4311](#) - Recruitment and Selection)

No district employee shall be discriminated against or harassed by any coworker, supervisor, manager, or other person with whom the employee comes in contact in the course of employment, on the basis of the employee's actual or perceived race, religious creed, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, military and veteran status, gender, gender identity, gender expression, sex, or sexual orientation or his/her association with a person or group with one or more of these actual or perceived characteristics.

(cf. [0410](#) - Nondiscrimination in District Programs and Activities)

Discrimination in employment based on the characteristics listed above is prohibited in all areas of employment and in all employment-related practices, including the following:

1. Discrimination in hiring, compensation, terms, conditions, and other privileges of employment.
2. Taking of an adverse employment action, such as termination or the denial of employment, promotion, job assignment, or training.

(cf. [4151/4251/4351](#) - Employee Compensation)

(cf. [4154/4254/4354](#) - Health and Welfare Benefits)

3. Unwelcome conduct, whether verbal, physical, or visual, that is so severe or pervasive as to adversely affect an employee's employment opportunities, or that has the purpose or effect of unreasonably interfering with the individual's work performance or creating an intimidating, hostile, or offensive work environment.



# Santa Ana Unified School District

**BOARD POLICY NO: 4030**

**SUBJECT:** Nondiscrimination in Employment  
**CATEGORY:** Personnel  
**RESPONSIBLE OFFICE(S):** Human Resource Department

**EFFECTIVE:** 3/28/2017  
**REVIEWED:** 3/14/2017

4. Actions and practices identified as unlawful or discriminatory pursuant to Government Code [12940](#) or 2 CCR [11006](#)-11086, such as:

a. Sex discrimination based on an employee's pregnancy, childbirth, breastfeeding, or any related medical condition or on an employee's gender, gender expression, or gender identity, including transgender status

(cf. [4033](#) - Lactation Accommodation)

(cf. [4119.11/4219.11/4319.11](#) - Sexual Harassment)

b. Religious creed discrimination based on an employee's religious belief or observance, including his/her religious dress or grooming practices, or based on the district's failure or refusal to use reasonable means to accommodate an employee's religious belief, observance, or practice which conflicts with an employment requirement

c. Disability discrimination based on a district requirement for a medical or psychological examination of a job applicant, or an inquiry into whether a job applicant has a mental or physical disability or a medical condition or as to the severity of any such disability or condition, without the showing of a job-related need or business necessity

(cf. [4119.41/4219.41/4319.41](#) - Employees with Infectious Disease)

d. Disability discrimination based on the district's failure to make reasonable accommodation for the known physical or mental disability of an employee or to engage in a timely, good faith, interactive process with an employee, to determine effective reasonable accommodations for the employee, when he/she has requested reasonable accommodation for a known physical or mental disability or medical condition

(cf. [4032](#) - Reasonable Accommodation)

The Board also prohibits retaliation against any district employee who opposes any discriminatory employment practice by the district or its employees, agents, or representatives or who complains, testifies, assists, or in any way participates in the district's complaint process pursuant to this policy. No employee who requests an accommodation for any protected characteristic listed in this policy shall be subjected to any punishment or sanction, regardless of whether the request was granted. (Government Code [12940](#))

Complaints concerning employment discrimination, harassment, or retaliation shall immediately be investigated in accordance with procedures specified in the accompanying administrative regulation.



# Santa Ana Unified School District

**BOARD POLICY NO: 4030**

**SUBJECT:** Nondiscrimination in Employment  
**CATEGORY:** Personnel  
**RESPONSIBLE OFFICE(S):** Human Resource Department

**EFFECTIVE:** 3/28/2017  
**REVIEWED:** 3/14/2017

Any district employee who engages in prohibited discrimination, harassment, or retaliation or who aids, abets, incites, compels or coerces another to engage or attempt to engage in such behavior in violation of this policy shall be subject to disciplinary action, up to and including dismissal.

(cf. 4118 – Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Any supervisory or management employee who observes or has knowledge of an incident of prohibited discrimination or harassment shall report the incident to the Superintendent or designated district coordinator as soon as practical after the incident. All other employees are encouraged to report such incidents to their supervisor immediately. The district shall protect any employee who reports such incidents from retaliation.

The Superintendent or designee shall use all appropriate means to reinforce the district's nondiscrimination policy. He/she shall provide training and information to employees about how to recognize harassment, discrimination, or other related conduct, how to respond appropriately, and components of the district's policies and regulations regarding discrimination. The Superintendent or designee shall regularly review the district's employment practices and, as necessary, shall take action to ensure district compliance with the nondiscrimination laws.

In addition, the Superintendent or designee shall post, in a conspicuous place on district premises, the California Department of Fair Employment and Housing publication on workplace discrimination and harassment issued pursuant to 2 CCR [11013](#).

The Board designates the following position(s) as Coordinator(s) for Nondiscrimination in Employment:

Associate Superintendent, Human Resource  
 1601 E. Chestnut, Santa Ana, CA 92701  
 (714) 558-5860

## **IMPLEMENTATION GUIDELINES AND ASSOCIATED DOCUMENTS:**

### **Legal Reference:**

#### **EDUCATION CODE**

200-262.4 Prohibition of discrimination

#### **CIVIL CODE**

51.7 Freedom from violence or intimidation

#### **GOVERNMENT CODE**

11135 Unlawful discrimination

11138 Rules and regulations

12900-12996 Fair Employment and Housing Act

#### **PENAL CODE**

422.56 Definitions, hate crimes





# Santa Ana Unified School District

**BOARD POLICY NO: 4030**

**SUBJECT:** Nondiscrimination in Employment  
**CATEGORY:** Personnel  
**RESPONSIBLE OFFICE(S):** Human Resource Department

**EFFECTIVE:** 3/28/2017  
**REVIEWED:** 3/14/2017

## CODE OF REGULATIONS, TITLE 2

- 11006-11086 Discrimination in employment
- 11013 Recordkeeping
- 11019 Terms, conditions and privileges of employment
- 11023 Harassment and discrimination prevention and correction
- 11024 Sexual harassment training and education

## CODE OF REGULATIONS, TITLE 5

- 4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

## UNITED STATES CODE, TITLE 20

- 1681-1688 Title IX of the Education Amendments of 1972

## UNITED STATES CODE, TITLE 29

- 621-634 Age Discrimination in Employment Act
- 794 Section 504 of the Rehabilitation Act of 1973

## UNITED STATES CODE, TITLE 42

- 2000d-2000d-7 Title VI, Civil Rights Act of 1964, as amended
- 2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended
- 2000ff-2000ff-11 Genetic Information Nondiscrimination Act of 2008
- 2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964
- 6101-6107 Age discrimination in federally assisted programs
- 12101-12213 Americans with Disabilities Act

## CODE OF FEDERAL REGULATIONS, TITLE 28

- 35.101-35.190 American with Disabilities Act

## CODE OF FEDERAL REGULATIONS, TITLE 34

- 100.6 Compliance information
- 104.7 Designation of responsible employee for Section 504
- 104.8 Notice
- 106.8 Designation of responsible employee and adoption of grievance procedures
- 106.9 Dissemination of policy

## COURT DECISIONS:

Thompson v. North American Stainless LP, (2011) 131 S.Ct. 863  
 Shephard v. Loyola Marymount, (2002) 102 Cal.App.4th 837

## Management Resources:

CALIFORNIA DEPARTMENT OF FAIR EMPLOYMENT AND HOUSING PUBLICATIONS

California Law Prohibits Workplace Discrimination and Harassment, December 2014



# Santa Ana Unified School District

**BOARD POLICY NO: 4030**

**SUBJECT:** Nondiscrimination in Employment  
**CATEGORY:** Personnel  
**RESPONSIBLE OFFICE(S):** Human Resource Department

**EFFECTIVE:** 3/28/2017  
**REVIEWED:** 3/14/2017

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Notice of Non-Discrimination, August 2010

U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION PUBLICATIONS

Questions and Answers: Religious Discrimination in the Workplace, 2008

New Compliance Manual Section 15: Race and Color Discrimination, April 2006

Enforcement Guidance: Vicarious Employer Liability for Unlawful Harassment by Supervisors, June 1999

## WEB SITES

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov/>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

U.S. Equal Employment Opportunity Commission: <http://www.eeoc.gov/>

## **DESIRED OUTCOME:**

Through this policy, the District shall comply with applicable State and federal laws.



# Santa Ana Unified School District

**BOARD POLICY NO: 4119.11/4219.11/4319.11**

**SUBJECT:** Sexual Harassment  
**CATEGORY:** Personnel  
**RESPONSIBLE OFFICE(S):** Human Resource Department

**EFFECTIVE:** 3/28/2017  
**REVIEWED:** 3/14/2017

**SCOPE:**

The Board recognizes its primary responsibility is to comply with applicable State and federal laws.

**POLICY:**

The Governing Board prohibits sexual harassment of district employees. The Board also prohibits retaliatory behavior or action against district employees or other persons who complain, testify or otherwise participate in the complaint process established pursuant to this policy and accompanying administrative regulation.

(cf. [0410](#) - Nondiscrimination in District Programs and Activities)

(cf. [4030](#) - Nondiscrimination in Employment)

The Superintendent or designee shall take all actions necessary to ensure the prevention, investigation and correction of sexual harassment, including but not limited to:

1. Providing training to employees in accordance with law and administrative regulation.
2. Publicizing and disseminating the district's sexual harassment policy to staff  
(cf. [4112.9/4212.9/4312.9](#) - Employee Notifications)
3. Ensuring prompt, thorough, and fair investigation of complaints
4. Taking timely and appropriate corrective/remedial action(s), which may require interim separation of the complainant and the alleged harasser and subsequent monitoring of developments

All complaints and allegations of sexual harassment shall be kept confidential to the extent necessary to carry out the investigation or to take other subsequent necessary actions. (2 CCR [11023](#))

Any district employee who feels that he/she has been sexually harassed or who has knowledge of any incident of sexual harassment by or against another employee, shall immediately report the incident contact his/her supervisor, the principal, district administrator, or the Superintendent.

A supervisor, principal, or other district administrator who receives a harassment complaint shall promptly notify the Superintendent or designee.

Complaints of sexual harassment shall be filed in accordance with AR 4030 - Nondiscrimination in Employment. An employee may bypass his/her supervisor in filing a complaint where the supervisor is the subject of the complaint.



# Santa Ana Unified School District

BOARD POLICY NO: 4119.11/4219.11/4319.11

SUBJECT: Sexual Harassment

EFFECTIVE: 3/28/2017

CATEGORY: Personnel

REVIEWED: 3/14/2017

RESPONSIBLE OFFICE(S): Human Resource Department

Any district employee who engages or participates in sexual harassment, or who aids, abets, incites, compels, or coerces another to commit sexual harassment in violation of this policy and is subject to disciplinary action, up to and including dismissal.

(cf. [4118](#) - Dismissal/Suspension/Disciplinary Action)

(cf. [4218](#) - Dismissal/Suspension/Disciplinary Action)

## Legal Reference:

### EDUCATION CODE

[200-262.4](#) Prohibition of discrimination on the basis of sex

### GOVERNMENT CODE

[12900-12996](#) Fair Employment and Housing Act, especially:

[12940](#) Prohibited discrimination

[12950.1](#) Sexual harassment training

### LABOR CODE

[1101](#) Political activities of employees

[1102.1](#) Discrimination: sexual orientation

### CODE OF REGULATIONS, TITLE 2

[11009](#) Employment discrimination

[11021](#) Retaliation

[11023](#) Harassment and discrimination prevention and correction

11024 Sexual harassment training and education

11034 Terms, conditions, and privileges of employment

### CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

### UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

### CODE OF FEDERAL REGULATIONS, TITLE 34

106.9 Dissemination of policy

### COURT DECISIONS

Department of Health Services v. Superior Court of California, (2003) 31 Cal.4th 1026

Faragher v. City of Boca Raton, (1998) 118 S. Ct. 2275

Burlington Industries v. Ellreth, (1998) 118 S. Ct. 2257

Gebser v. Lago Vista Independent School District, (1998) 118 S. Ct. 1989

Oncale v. Sundowner Offshore Serv. Inc., (1998) 118 S. Ct. 998

Meritor Savings Bank, FSB v. Vinson et al., (1986) 447 U.S. 57



# **Santa Ana Unified School District**

**BOARD POLICY NO: 4119.11/4219.11/4319.11**

**SUBJECT:** Sexual Harassment  
**CATEGORY:** Personnel  
**RESPONSIBLE OFFICE(S):** Human Resource Department

**EFFECTIVE:** 3/28/2017  
**REVIEWED:** 3/14/2017

## **Management Resources:**

### **OFFICE OF CIVIL RIGHTS AND NATIONAL ASSOCIATION OF ATTORNEY'S GENERAL**

Protecting Students from Harassment and Hate Crime, January, 1999

### **WEB SITES**

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov/>

Equal Employment Opportunity Commission: <http://www.eeoc.gov>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr/index.html>

## **DESIRED OUTCOME:**

Through this policy, the District shall comply with applicable State and federal laws.



# **Santa Ana Unified School District**

**BOARD POLICY NO: 4154/4254/4354****SUBJECT: Employee Health & Welfare Benefits****CATEGORY: Personnel****EFFECTIVE: 03/28/2017****RESPONSIBLE OFFICE(S): Business Services, Benefits****REVIEWED: 03/14/17****SCOPE:**

The Governing Board recognizes that health and welfare benefits are essential to promote employee health and productivity and are an important part of the compensation offered to eligible employees. The district shall provide health and welfare benefits for eligible employees in accordance with state and federal law and/or pursuant to negotiated employee agreements.

**POLICY:**

Certificated and Classified Management/Supervisory/Confidential/Police Command employees who are not in bargaining units shall receive the same health and welfare benefits as those specified in the collective bargaining agreement for certificated employees. Contribution percentages will be negotiated. Superintendent and Cabinet Members will have the option to waive health benefits in lieu of the cash value of the District's contribution for medical and dental paid at the 2 party tier level.

Employees who are not in bargaining units shall receive health and welfare benefits as specified in Board Policy and Administrative Regulation.

For purposes of granting benefits, a registered domestic partner and his/her child shall have the same rights, protections, and benefits as a spouse and spouse's child.

**Patient Protection and Affordable Care Act**

The Federal Patient Protection and Affordable Care Act requires the District to offer full-time equivalent employees and their dependents (not including spouses) the opportunity to enroll in an affordable district-sponsored group health plan or health insurance coverage that provides minimum "essential coverage," as defined in Health and Safety Code. In addition, the district must ensure that the employee's contribution toward the cost of the coverage does not exceed 9.5 percent of his/her household income; see the accompanying administrative regulation for further information about the calculation of the employee's contribution.

With respect to eligibility to participate in the health benefits plan or the level of health benefits provided, the district shall not discriminate in favor of employees who are among the highest paid 25 percent of all district employees.

**Continuation of Coverage**

The District shall offer continued health and dental care benefits for retired certificated employees and their spouses/domestic partners at the Retirees' expense.





# Santa Ana Unified School District

**BOARD POLICY NO: 4154/4254/4354****SUBJECT: Employee Health & Welfare Benefits****CATEGORY: Personnel****EFFECTIVE: 03/28/2017****RESPONSIBLE OFFICE(S): Business Services, Benefits****REVIEWED: 03/14/17**

## Other Post Employment Benefits

Pursuant to Governmental Accounting and Standards Board Statement 45, "other postemployment benefits" (OPEBs) (i.e., medical, dental, vision, hearing, life insurance, long-term care, long-term disability, and other non pension benefits for retired employees) must be reported by the district as a current expense over the working years of an employee. To the extent that OPEBs are not prefunded in a designated fund or irrevocable trust, they must be reported as a liability on the district's financial statements. Retired certificated employees, other employees who would otherwise lose coverage due to a qualifying event specified in law and administrative regulation, and their qualified beneficiaries may continue to participate in the district's group health and welfare benefits in accordance with state and federal law.

Covered employees and their qualified beneficiaries who elect continuation coverage are required to pay all costs of the insurance plan(s). Any district contribution to retired employee health costs is a negotiable item.

Unless otherwise provided for in the applicable collective bargaining agreement, covered employees and their qualified beneficiaries may receive continuation coverage by paying the premiums, dues, and other charges, including any increases in premiums, dues, and costs incurred by the district in administering the program.

## Confidentiality

The Health Insurance Portability and Accountability Act (HIPAA) specifies actions that a health plan, health care provider, or health care clearinghouse must take to protect the privacy of an individual's health information. Generally, entities covered by HIPAA may release or receive "protected health information" about an individual only if that individual gives permission or the Act expressly permits its release. It is the District's responsibility to maintain the confidentiality of medical information it receives.

The Superintendent or designee shall not use or disclose any employee's medical information the district possesses without the employee's authorization except for the purpose of administering and maintaining employee benefit plans and for other purposes specified in law or as requested as part of a criminal investigation.

## DESIRED OUTCOME:

Through this policy, the District shall establish procedures that documents the eligibility rules regarding health benefits for the District's active employees, retirees and post employment.



# Santa Ana Unified School District

**BOARD POLICY NO: 4154/4254/4354**
**SUBJECT: Employee Health & Welfare Benefits**
**CATEGORY: Personnel**
**EFFECTIVE: 03/28/2017**
**RESPONSIBLE OFFICE(S): Business Services, Benefits**
**REVIEWED: 03/14/17**

## IMPLEMENTATION GUIDELINES AND ASSOCIATED DOCUMENTS:

### **District Policies and Procedures:**

BP 3100 – Budget

BP 3460 – Financial Reports and Accountability

BP 4112.6/4212.6/4312.6 – Records/All Personnel

BP 4140/4240 – Certificated and Classified Personnel/Bargaining Units/Organizations

BP 4151/4251/4351 – All Personnel/Salary Guides

BP 4300 – Management Supervisory Confidential Personnel/Management Supervisory Confidential Personnel

AR 3100 – Budget

AR 3460 – Financial Reports and Accountability

AR 4151 – Certificated Personnel/Salary Guidelines

AR 4251 – Classified Personnel/Salary Guidelines

AR 4351 – Management/Supervisory and Confidential Personnel/Salary Guides

Collective Bargaining Agreements between the Santa Ana Unified School District and the following recognized bargaining units:

- Santa Ana Educators Association
- California School Employees Association Chapter 41
- Santa Ana School Police Officers Association

### **Legal Reference:**

#### **Education Code:**

7000-7008	Health and welfare benefits, retired certificated employees
17566	Self-insurance fund
35208	Liability insurance
35214	Liability insurance (self-insurance)
44041-44042	Payroll deductions for collection of premiums
44986	Leave of absence, state disability benefits
45136	Benefits for classified employees

#### **Civil Code:**

56.10-56.16	Disclosure of information by medical providers
56.20-56.245	Use and disclosure of medical information by employers

#### **Family Code:**

297-297.5	Rights, protections and benefits under law; registered domestic partners
300	Definition of marriage





# Santa Ana Unified School District

**BOARD POLICY NO: 4154/4254/4354**
**SUBJECT: Employee Health & Welfare Benefits**
**CATEGORY: Personnel**
**EFFECTIVE: 03/28/2017**
**RESPONSIBLE OFFICE(S): Business Services, Benefits**
**REVIEWED: 03/14/17**
**Government Code:**

12940 Discrimination in employment  
 22750-22944 Public Employees' Medical and Hospital Care Act  
 53200-53210 Group insurance

**Health and Safety Code:**

1366.20-1366.29 Cal-COBRA program, health insurance  
 1367.08 Disclosure of fees and commissions paid related to health care service plan  
 1373 Health services plan, coverage for dependent children who are full-time students  
 1373.621 Continuation coverage, age 60 or older after five years with district  
 1374.58 Coverage for registered domestic partners, health service plans and health insurers

**Insurance Code:**

10116.5 Continuation coverage, age 60 or older after five years with district  
 10128.50-10128.59 Cal-COBRA program, disability insurance  
 10277-10278 Group and individual health insurance, coverage for dependent children  
 10604.5 Annual disclosure of fees and commissions paid  
 12670-12692.5 Conversion coverage

**Labor Code:**

2800.2 Notification of conversion and continuation coverage  
 4856 Health benefits for spouse of peace officer killed in performance of duties

**Unemployment Insurance Code:**

2613 Education program; notice of rights and benefits

**United States Code, Title 1:**

7 Definition of marriage, spouse

**United States Code, Title 26:**

105 Self-insured medical reimbursement plan; definition of highly compensated individual  
 4980B COBRA continuation coverage  
 4980H Penalty for noncompliance with employer-provided health care requirements  
 5000A Minimum essential coverage  
 6056 Report of health coverage provided to employees

The Federal Patient Protection and Affordable Care Act (PPACA) (42 USC 300gg-300gg95; 26 USC 4980H; 26 CFR 54.4980H-1-54.4980H-6)

Adopted: 3-17

Santa Ana, CA

**AGENDA ITEM BACKUP SHEET****April 18, 2017****Board Meeting**

**TITLE:** Adoption of Resolution No. 16/17-3173 – Authorization of Board Members Absence from Board Meeting

**ITEM:** Consent

**PREPARED BY:** Stefanie P. Phillips, Ed.D., Superintendent

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board adoption of Resolution No. 16/17-3173 authorizing the absence of Board Member Valerie Amezcua from the Regular Board Meeting of March 14, 2017, from which she was absent.

**RATIONALE:**

Education Code Section 35120(c) provides that "a member may be paid for any meeting when absent if the Board, by resolution duly adopted and included in its minutes finds that at the time of the meeting, Board members were absent deemed acceptable by the Board."

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Adopt Resolution No. 16/17-3173 – Authorizing the absence of Valerie Amezcua from the Regular Board Meeting of March 14, 2017, from which she was absent.

SPP/cg



1 I, Cecilia Iglesias, Clerk to the Board of Education of the Santa Ana Unified  
2 School District of Orange County, California, hereby certify that the above and  
3 foregoing Resolution was duly adopted by the said Board at a Regular meeting  
4 properly noticed and held on the 18<sup>th</sup> day of April 2017 and passed by a vote of  
5 \_\_\_\_\_ of said Board.

6 IN WITNESS WHEREOF, I have hereunto set my hand this 18<sup>th</sup> day of April 18,  
7 2017.

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10 \_\_\_\_\_  
11 Cecilia Iglesias  
12 Clerk, Board of Education of the  
13 Santa Ana Unified School District  
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**AGENDA ITEM BACKUP SHEET****April 18, 2017****Board Meeting**

**TITLE:** Approval of Board Members Attendance at California School Boards Association Delegate Assembly Meeting on May 20-21, 2017 in Sacramento, CA

**ITEM:** Consent

**PREPARED BY:** Stefanie P. Phillips, Ed.D., Superintendent

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval for Board Members Valerie Amezcua and Dr. Alfonso Alvarez to attend the California School Boards Association (CSBA) Delegate Assembly meeting on May 20-21, 2017, in Sacramento, CA.

**RATIONALE:**

Ms. Amezcua and Dr. Alvarez were appointed to serve in the position of CSBA Delegate Assembly representatives for the SAUSD. At the meeting they will gather input and information, supporting and articulating CSBA activities, serving as advocates for public education, and encouraging communication. CSBA's Delegate Assembly meets twice a year, once in May and again in December at the CSBA Annual Education Conference.

**FUNDING:**

General Fund: \$800

**RECOMMENDATION:**

Approve Board Members Valerie Amezcua and Dr. Alfonso Alvarez attendance at the California School Boards Association Delegate Assembly meeting on May 20-21, 2017, in Sacramento, CA.

SPP/cg

**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:** 2016-17 Summarized Data of Williams Settlement Third Quarterly Report

**ITEM:** Consent

**SUBMITTED BY:** David Haglund, Ed.D., Deputy Superintendent, CAO, Educational Services

**PREPARED BY:** David Haglund, Ed.D., Deputy Superintendent, CAO, Educational Services

**BACKGROUND INFORMATION:**

The purpose of this agenda item is for the Board to review quarterly information on the Williams Settlement Second Quarterly Report.

**RATIONALE:**

Attached is a chart summarizing the third quarterly reported complaints for Santa Ana Unified School District beginning on January 1 and ending on March 31, 2017. There is one identified issue and the issue has been resolved and verified with OCDE. The form is due to the Orange County Department of Education on April 28, 2017.

**FUNDING:**

No Fiscal Impact

**RECOMMENDATION:**

Presented for information.

DH:lr

**ITEM SUMMARY:**

Education Code section 35186(d) requires: "A school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records."

**2016-17 Orange County Department of Education Third Quarterly Report  
for Williams Legislation Uniform Complaints**

**EXECUTIVE SUMMARY**

This report summarizes the results of the Williams Settlement Legislation reviews of schools with respect to school facilities:

- **School Site Facility:**

***Taft/D.H.H. Elementary:*** the existing fence located in front of the school was repositioned allowing the necessary path of travel ramp to the front office.

***The Williams Legislation Uniform Complaint was received on October 4, 2016 and was resolved during the Winter Recess (December 27 – 30, 2016) when schools were not in session and students were not present. The ramp is now complete and allows the necessary path to the front office.***

DH:lr



## 2016-17 Quarterly Report Williams Legislation Uniform Complaints

**District:** \_\_\_\_\_

**District Contact:** \_\_\_\_\_

**Title:** \_\_\_\_\_

- |                                     |                               |                                       |
|-------------------------------------|-------------------------------|---------------------------------------|
| <input type="checkbox"/> Quarter #1 | July 1 - September 30, 2016   | <b>Report due by October 28, 2016</b> |
| <input type="checkbox"/> Quarter #2 | October 1 - December 31, 2016 | <b>Report due by January 27, 2017</b> |
| <input type="checkbox"/> Quarter #3 | January 1 - March 31, 2017    | <b>Report due by April 28, 2017</b>   |
| <input type="checkbox"/> Quarter #4 | April 1 - June 30, 2017       | <b>Report due by July 28, 2017</b>    |

**Check the box that applies:**

- ☐ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints.

Type of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancies or Misassignments			
Facility Conditions			
TOTALS			

Name of Superintendent: \_\_\_\_\_

Signature of Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

**Please submit to:**

Thea Savas  
Senior Administrative Assistant  
200 Kalmus Drive, B-1009  
P.O. Box 9050, Costa Mesa, CA 92628-9050

Phone: (714) 966-4336; Email: [tsavas@ocde.us](mailto:tsavas@ocde.us); Fax: (714) 327-1371



**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:** Acceptance of Gifts in Accordance with Board Policy 3290 – Gifts, Grants, and Bequests

**ITEM:** Consent

**SUBMITTED BY:** David Haglund, Ed.D., Deputy Superintendent, CAO, Educational Services

**PREPARED BY:** David Haglund, Ed.D., Deputy Superintendent, CAO, Educational Services

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board acceptance of gifts, grants, and bequests on behalf of school sites and the District. For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

**ITEM SUMMARY:**

If the value of a gift exceeds \$500, the Superintendent shall bring the nature of the gift, with a specific recommendation, to the Board of Education for approval. The gifts under this item are all valued at more than \$500.

**RATIONALE:**

The Board may accept any bequest or gift of money or property on behalf of the District. While greatly appreciating suitable donations, the Board discourages any gifts which may directly or indirectly impair its commitment to provide equal educational opportunities for all District students. The Board shall carefully evaluate any conditions or restrictions imposed by the donor in light of District philosophy and operations. If the Board believes the District will be unable to fully satisfy the donor's conditions, the gift shall not be accepted. Gift books and instructional materials shall be accepted only if they meet District criteria. At the Superintendent or designee's discretion, a gift may be used at a particular school.

LCAP Goal 3.10: Support the enhancement of school climate through smooth operations and processes.

**FUNDING:**

No Fiscal Impact

**RECOMMENDATION:**

Accept gifts in accordance with Board Policy (BP) 3290 – Gifts, Grants, and Bequests.

DH:lr

SANTA ANA UNIFIED SCHOOL DISTRICT  
GIFTS RECOMMENDED FOR ACCEPTANCE - April 18, 2017

<b>School:</b>	<b>Gift:</b>	<b>Amount:</b>	<b>Donor:</b>	<b>Used for:</b>
Santa Ana High School	General Motors 2011 Chevy Equinox	\$6,597	Simpson Chevrolet of Irvine Mr. Dave Best Irvine	Instructional purposes for students to advance on their Automotive Service Excellence (ASE) Certification
Santa Ana High School	General Motors 2012 Chevy Cruze	\$5,582	Selman Chevrolet Mr. Chuck Stallworth Orange	Instructional purposes for students to advance on their Automotive Service Excellence (ASE) Certification
Santa Ana Unified School District		\$500	California Latino Superintendents Association Sacramento	Dream Scholarship
Santa Ana Unified School District		\$600	Santa Ana Public Schools Foundation Santa Ana	Artspiration Event
Santa Ana Unified School District		\$5,120	Mr. Zhiyong Liu Rosemead	Support for certificated and classified staff during the Chinese students visit
<b>April 18,2017 donations</b>		<b>\$18,399</b>		
<b>2017 Total donations</b>	<b>\$57,447</b>	<b>\$75,846</b>		

For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

DH:lr

## AGENDA ITEM BACKUP SHEET

April 18, 2017

### Board Meeting

**TITLE:** Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips

**ITEM:** Consent

**SUBMITTED BY:** Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture

**PREPARED BY:** Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture

#### BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of extended field trip(s) for the school(s) listed.

#### RATIONALE:

The Board recognizes that school-sponsored trips are important components of student development. In addition to supplementing and enriching classroom learning experiences, such trips encourage new interests among students, make them more aware of community resources, and help students relate school experiences to the outside world. The Board believes that careful planning can greatly enhance the value and safety of such trips. All trips involving out-of-state or overnight travel shall require prior approval of the Board. Approval is contingent upon national and international safety and security at the time of the trip.

Board Policy (BP) 6153 and Administrative Regulation (AR) 6153.1 require a parent waiver for school-sponsored trips. Trained staff will be employed by the hosting organization and will provide 24-hour supervision to the students. Parents have given permission for students to attend the trip under this provision. No eligible student will be denied the opportunity to attend.

#### FUNDING:

Various Funding Sources

#### RECOMMENDATION:

Approve the extended field trip(s) in accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips.

SANTA ANA UNIFIED SCHOOL DISTRICT - EXTENDED FIELD TRIPS  
RECOMMENDED FOR APPROVAL - April 18, 2017

Date:	Schools/Location:	Funding and Cost:	Student(s):	Staff and Chaperone:
May 5-8, 2017 (Friday - Monday)	Santiago School National History Day State Finals William Jessup University Rocklin, CA	\$750.00 per student (s) (cost paid by Site Discretionary funds)	9	1

***Funding and costs for participation in educational activities related to field trips are in compliance with the ACLU settlement.***

## **Agenda Item Backup Sheet**

<b><u>ITEM:</u></b>	Request of extended field trip for Santiago School students to compete in the National History Day State Finals at William Jessup University in Rocklin, California on May 5-8, 2017.
<b><u>OVERVIEW:</u></b>	Santiago Elementary is requesting approval for their students to compete in the National History Day State Finals in Rocklin, California.
<b><u>RATIONALE:</u></b>	Nine Santiago students will be heading to Rocklin to represent Orange County in the state finals. At the competition students will select a historical topic that relates to an annual theme and will conduct extensive research by using libraries, archives, museums, and oral history interviews. They will analyze and interpret their findings, draw conclusions about their topics' significance in history, and will create final projects that present their work. They will be competing with other school districts from across the state.
<b><u>PARTICIPANTS:</u></b>	9 students and 1 chaperone (1 certificated)
<b><u>COSTS:</u></b>	\$750.00 per student - To include lodging, meals, and transportation
<b><u>*FUNDING:</u></b>	Cost paid by Site Discretionary funds
<b><u>RECOMMENDATION:</u></b>	Approve the request of the extended field trip for Santiago School students to compete in the National History Day State Finals at William Jessup University in Rocklin, California on May 5-8, 2017.

\* EC 35330 No student shall be prevented from making a trip because of a lack of sufficient funds. No trip shall be authorized if any student would be excluded from participation because of a lack of sufficient funds.

**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:** Approval of Amendment to Agreement with Playworks for 2016-17 School Year

**ITEM:** Consent

**SUBMITTED BY:** Alfonso Jimenez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

**PREPARED BY:** Alfonso Jimenez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval of the amendment to the agreement with Playworks on behalf of King Elementary School for the 2016-17 school year.

**ITEM SUMMARY:**

- Amendment to agreement with Playworks and King Elementary School for the 2016-17 school year.

**RATIONALE:**

On June 28, 2016, the Board approved the agreement with Playworks and King Elementary School for the 2016-17 school year. This is an amendment to increase the original agreement of \$18,500 for additional Playworks programs. Playworks has been providing on-site consultation by teaming up with school staff who support recess. The amendment will provide a Playworks Coach Leadership Program to establish student leadership within the school and to build student ownership and improve playground behaviors. Playworks will improve the health and well-being of students by increasing opportunities for physical activity and safe meaningful play.

LCAP Goal 3: “All students and staff will work in a healthy, safe, and secure environment that supports learning.”

**FUNDING:**

Site Discretionary Funds: \$10,500

**RECOMMENDATION:**

Approve the amendment to the agreement with Playworks for the 2016-17 school year.

## **Amendment # 1**

**Contract between Playworks and Santa Ana Unified School District for King Elementary School, original Board approval 6/28/2016, revised 4/18/2017.**

This **AMENDMENT** is hereby entered into between the **Santa Ana Unified School District**, hereinafter referred to as "**DISTRICT**" and Playworks hereinafter referred to as "**CONSULTANT**."

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, CONSULTANT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree to amend the contract approved 6/28/2016 as follows:

1. **CONSULTANT:** Playworks program provides a Coach Leadership Program to establish student leadership within the school and to build student ownership and improve playground behaviors. Playworks improves the health and well-being of students by increasing opportunities for physical activity and safe meaningful play.
2. **Term.** CONSULTANT shall commence providing services under this amended AGREEMENT on 7/1/2016 and will diligently perform as required and complete performance by 6/30/2017.
3. **Compensation.** DISTRICT agrees to pay the CONSULTANT for services satisfactorily rendered pursuant to this AMENDED AGREEMENT at total fee not to exceed \$29,000.

DISTRICT shall pay CONSULTANT 30 days after receipts of consultant invoice and with approval of a District representative.

All other terms of the initial AGREEMENT shall remain unchanged.

This AMENDED AGREEMENT is entered into this 18<sup>th</sup> Day of April, 2017.

DISTRICT:

By:

\_\_\_\_\_  
Signature

Tina Douglas

\_\_\_\_\_  
Printed Name

Assistant Superintendent, Business  
Services

\_\_\_\_\_  
Title

\_\_\_\_\_  
Board Approval Date

CONSULTANT:

By:

  
Signature

Luciano Mándolo  
\_\_\_\_\_  
Printed Name

Program Director  
\_\_\_\_\_  
Title



**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:** Approval of American Sign Language 2 Course for High School Students

**ITEM:** Consent

**SUBMITTED BY:** Alfonso Jimenez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

**PREPARED BY:** Nuria Solis, Director, English Learner Programs and Student Achievement

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval of the American Sign Language (ASL) 2 Course for high school students.

**ITEM SUMMARY:**

Board adoption of the ASL 2 Course is in accordance with Board Policy (BP) 6141 – the Board shall adopt a District curriculum which reflects District philosophy, responds to student needs and abilities and is consistent with the requirements of law.

**RATIONALE:**

The purpose of the American Sign Language 2 Course, for year two, is to build upon the basic understanding of the language and cultural norms of the American deaf population, established during year one of the continuum, and begin to incorporate more real-life applications of the language with real opportunities to communicate comfortably in a wide variety of situations. The skills to be learned include language expression and reception, use of proper ASL grammar, reading and writing in ASL “gloss”, critical thinking, and empathy for members of the deaf community who must function in a hearing world. The new ASL 2 Course will increase opportunities for high school students to meet A-G and the Seal of Biliteracy requirements upon graduation.

LCAP Goal 2.5: “Ensure equitable access to the core instructional program, including Visual and Performing Arts (VAPA), world language, and physical education courses.”

**FUNDING:**

No Fiscal Impact

**RECOMMENDATION:**

Approve the America Sign Language 2 course for high school students.

# Proposal: Adding American Sign Language Year 2 to SAUSD World Language Offerings at the High School Level

Presented to the SAUSD Board of Education

12/6/2016

Educational Services

Ed Winchester, Executive Director of Secondary Education

Nuria Solís, Director of English Learner Programs, World Languages and Student Achievement



# Proposal: Adding American Sign Language Year 2 to SAUSD World Language Offerings at the High School Level

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# Proposal: Adding American Sign Language Year 2 to SAUSD World Language Offerings at the High School Level

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**Course: American Sign Language: Level 2 (ASL 2)**

**Proposed Course Code:** 252 A

**Pre-Requisites:** None

**Co-Requisites:** None

**Course Learning Environment:** Classroom

## **Textbooks**

*Signing Naturally, Level 2: Units 7 – 12*

Cheri Smith, Ella Mae Lentz and Ken Mikos: Dawn Sign Press, San Diego, CA. 2008

[www.dawnsign.com](http://www.dawnsign.com)

## **Supplemental Instructional Materials**

*Signing Naturally, Level 2: Units 7 – 12 -- Student Workbook*

*Signing Naturally, Level 2 DVDs—Units 7 – 12 Videos, Materials and PowerPoint presentations to guide instruction*

## **Brief Course Description**

The purpose of American Sign Language year 2 is to build upon the basic understanding of the language and cultural norms of the American Deaf population established during year 1 of the continuum. The skills to be learned include language expression and reception, use of proper ASL grammar, reading and writing in ASL "gloss", critical thinking, and empathy for members of the Deaf community who must function in a hearing world.

## **Context for Course**

**American Sign Language 2** is the second course in a proposed continuum with the purpose of learning ASL as a second language. In this second year of the continuum, the first and foremost goal is to build upon the basic level of communicative competency fostered in year 1, and begin to incorporate more real-life applications of the language. While the program is designed to continue to promote interaction in ASL with the teacher and among students, the aim in this second year is and provide them with not just the skills needed, but incorporate some actual opportunities to communicate comfortably in a wide variety of situations in the Deaf community. Cultural information taught throughout the class allows students to interact with the Deaf community in a way that is respectful and aware. The curriculum and the lessons meet the five areas of Communication, Cultures, Connections, Comparisons and Communities outlined by the American Council on the Teaching of Foreign Languages (ACTFL) as well as support the World Language Content Standards for California Public Schools.

## **History of Course Development**

For a number of years, SAUSD has housed the county program for Deaf and Hard of Hearing (DHH) students in grades Pre Kindergarten through 12<sup>th</sup> grade. It has been a long held desire to include American Sign Language (ASL) among the A – G qualified World Languages offerings within SAUSD for a few key reasons:

## Proposal: Adding American Sign Language Year 2 to SAUSD World Language Offerings at the High School Level

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1. It provides students with a broader selection of A – G approved world language courses in their journey towards college and career readiness.
2. Having the DHH programs within our district provides our hearing able students with a unique opportunity to not only learn American Sign Language, but practice these skills through meaningful interactions with their DHH peers as an integral part of the ASL continuum.
3. The interaction with their DHH peers interwoven throughout the continuum of the ASL coursework fosters a sense of empathy with the Deaf community: A life skill which reaches well beyond the classroom and will serve students well in the college and career world outside of secondary education.
4. As American Sign Language is a recognized world language in the state's Seal of Biliteracy program, SAUSD will include ASL among the world languages available for students to prove proficiency to earn the Seal of Biliteracy.

### Course Goals:

American Sign Language II is an intermediary course to American Sign Language; as it is used within the deaf culture. Instruction includes new vocabulary, construction of complex sentences, as well as a deeper look into the history and the culture of deaf people. The following are the main goals of this second year of the ASL course continuum:

1. Function successfully in Deaf culture
2. Advance in both receptive and expressive skills
3. Advance in understanding American Sign Language grammar and syntax
4. Acquire a greater vocabulary in American Sign Language
5. Develop a fluid delivery style in American Sign Language
6. Advanced skills in writing and reading the coded form (gloss) of American Sign Language
7. Explore opportunities for advanced training, both educational and employment, in American Sign Language

Explore opportunities for advanced training, both educational and employment, in American Sign Language

### Course Objectives:

#### **Reception**

Students will:

- Demonstrate comprehension of a short passage, dialogue or conversation
- Describe in American Sign Language the characters, situation and action after viewing a lecture
- Participate actively in post video discussion
- Distinguish between the four parameters of sign

# Proposal: Adding American Sign Language Year 2 to SAUSD World Language Offerings at the High School Level

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## ***Delivery***

Students will:

- Naturally sign dialogues including parameters of rhythm, body expressions, facial expressions, and sign.
- Ask questions that demonstrate comprehension of dialogues.
- Sign plays, stories, and songs.
- Prepare and present four prepared speeches.
- Give impromptu talks on given subjects.
- Fluently sign the alphabet.
- Initiate conversations and effectively participate in class discussion.
- Discuss current events, families, and themselves using grammatical structures and vocabulary from assigned chapters.

## ***Reading***

Students will:

- Understand and demonstrate the coded markers and the written form of American Sign Language.
- Translate a written text into signing using coded markers.
- Distinguish between correctly and incorrectly coded markers.
- Discriminate among similar coded markers of implied meaning.

## ***Writing***

Students will:

- Use coded markers when writing complex dialogues.
- Write accurate dictations in coded American Sign Language and conversational English translations.
- After viewing a signed dialogue, use coded markers to translate it into written American Sign Language.

## ***Grammar Skills***

Students will:

- Identify correct topic-comment (topicalization) sentence structure of ASL
- Correctly use pronominalization in ASL: the process or fact of using a pronoun instead of another sentence constituent (such as a noun or noun phrase)

**Expected Student Outcomes:** Upon successful completion of American Sign Language 2, students will

- Meet the World Language Content Standards for California Public Schools
- Be prepared to enter the American Sign Language (ASL) 3 course
- Continue on the path to obtain the California Seal of Biliteracy for ASL

# Proposal: Adding American Sign Language Year 2 to SAUSD World Language Offerings at the High School Level

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## **Course Content: Introduction**

The course of study for American Sign Language 2 utilizes the *Signing Naturally, Level 2* text. This program incorporates engaging and interactive activities which provide real-life contexts for language learning and expression using ASL. Specific ASL skills are supported through the contextual incorporation of literature and expository texts with the goals of supporting

- Comprehension
- Reception
- Production/Expression

The *Signing Naturally, Level 2* text is divided into six units, (7 – 12) with those six units broken down into 11, smaller, sub units with a central theme and deaf culture emphasis. Each unit and sub unit includes reading selections, homework, key assignments which include classroom signing activities and exercises, grammar activities, along with communicative and vocabulary development that allow students to engage in collaborative conversations, dialogues and presentations reflective of the theme of each unit using the signs and markers taught in that unit. Supplemental materials may be used to enhance the learning of grammar and themes as needed.

**Assessments:** As ASL is a wholly visual language, traditional notions of assessments are not always appropriate to assess mastery of ASL skills. There are a variety of formats, a few traditional, but predominantly presentation based, which are facilitated to assess students' mastery of the skills emphasized in each unit. The following is an overview of the assessments employed throughout the course of study for ASL 2:

- Teacher-signed quizzes on ASL finger spelling, vocabulary, and syntax
- Written quizzes on readings
- Tests on ASL grammar and Deaf culture units from textbooks
- Video-taped performances of expressive skills
- Both teacher and peer evaluations of performances/oral reports
- Students' responses to questions to demonstrate comprehension of signed presentation

# Proposal: Adding American Sign Language Year 2 to SAUSD World Language Offerings at the High School Level

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## **SEMESTER I: Weeks 1-3**

### **Unit 1 Theme: Giving Directions**

**Unit 1 Objectives:** By the end of unit one, students will be expected to and be assessed on their ability to use ASL to:

- Give directions to locations using vocabulary in unit
- Confirm information
- Correct information
- Interpret and evaluate signed dialogues
- Write in ASL using coded markers
- Review cardinal and ordinal numbers

### **Unit 1: ASL Skills Focus and Key Assignments**

- Performance Based Language Practice
  - View and repeat two conversations that focus on giving directions
  - Role play two scenarios about providing directions
    - How to get to the nearest bus stop
    - Where certain rooms are located in a large building complex
- Grammar and Vocabulary Focus
  - Cardinal and ordinal numbers
  - Giving directions using a common reference point
- Cultural and Literary Emphasis
  - Understanding the “Deaf experience.” Students select one item from list of approved activities. Students then prepare and present a signed summary of what they learned about the challenges of a deaf person living in a hearing world.



# Proposal: Adding American Sign Language Year 2 to SAUSD World Language Offerings at the High School Level

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## **Semester I: Weeks 4-6**

### **Unit 2 Theme: Describing Others**

**Unit 2 Objectives:** By the end of unit two, students will be expected to and be assessed on their ability to use ASL to:

- Identify both present and non-present individuals using vocabulary in unit
- Discriminate between different methods of identifying individuals
- Produce and comprehend ethnicity signs
- Interpret and evaluate signed dialogues
- Transcribe signed story using ASL code markers
- Take the signer's perspective
- Describe a combination of shapes
- Ask/state preferences
- Produce correct form for names with double letters
- Use a variety of strategies to ask for a sign

### **Unit 2: ASL Skills Focus and Key Assignments**

- Performance Based Language Practice
  - View and repeat/summarize two conversations describing objects and people
  - Role play two scenarios involving descriptions
    - Describing your friend to a person who doesn't know what they look like
    - Buying a gift for a co-worker
- Grammar and Vocabulary Focus
  - Identifying and describing people present and within sight
  - Identifying and describing people not present or within immediate sight
- Cultural and Literary Emphasis
  - Seminar: Examining different forms and educational options for deaf students. Students will research the different options for Deaf education and present on which option each believes is best, citing at least two specific reasons why that option is the best.

# Proposal: Adding American Sign Language Year 2 to SAUSD World Language Offerings at the High School Level

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## **Semester I: Weeks 7 – 9**

### **Unit 3 Theme: Making Requests:**

**Unit 3 Objectives:** By the end of unit three, students will be expected to and be assessed on their ability to use ASL to:

- Correctly use plain, inflecting, and spatial verbs
- Express and interpret dollar and cent signs
- Discuss the monetary value of an item
- Properly sign personal requests
- Properly respond to personal requests

### **Unit 3: ASL Skills Focus and Key Assignments**

- Performance Based Language Practice
  - View and repeat two conversations requesting assistance and offering help
  - Role play two scenarios about requests
    - Offer assistance to someone who is complaining
    - Requesting specific items from the store
- Grammar and Vocabulary Focus
  - Money numbers
  - Verb types
    - Plain verbs
    - Inflecting verbs
    - Spatial verbs
- Cultural and Literary Emphasis
  - Biography on Arthur Krueger, deaf educator and father of the American Athletic Association of the Deaf. After reading a short biography about Arthur Krueger, students will research the Deaf World Games (A.K.A. the Deaflympics) and create and present a short summary of the current Deaflympics—events, countries who participate and where the next one will be convened.

# Proposal: Adding American Sign Language Year 2 to SAUSD World Language Offerings at the High School Level

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## SEMESTER I: Weeks 10 – 12

### **Unit 4 Theme: Talking about Family and Occupations**

**Unit 4 Objectives:** By the end of unit four, students will be expected to and be assessed on their ability to use ASL to:

- Produce information relating to family
- Produce information relating to occupation
- Identify differences between personal and possessive pronouns
- Discuss Number of people in family
- Discuss ages of members in family

### **Unit 4: ASL Skills Focus and Key Assignments**

- Performance Based Language Practice
  - View and repeat two conversations describing family relationships and about occupations
  - Role play two scenarios about family and occupations
    - High school reunion
    - Career day at school
- Grammar and Vocabulary Focus
  - Personal and possessive pronouns
  - Age numbers
  - Descriptions and actions to elaborate talking about children
- Cultural and Literary Emphasis:
  - Biography on Nathie Marbury, deaf educator, poet and storyteller. After reading a short biography about Nathie Marbury, students will research her poetry and stories, read and present one of her poems or summarize one of her stories in ASL

# Proposal: Adding American Sign Language Year 2 to SAUSD World Language Offerings at the High School Level

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## **Semester I: Weeks 13 – 15**

### **Unit 5 Theme: Attributing Qualities to Others:**

**Unit 5 Objectives:** By the end of unit five, students will be expected to and be assessed on their ability to use ASL to:

- Sign ethnicities
- Use role shifting to describe more than one persons' actions
- Count to 100
- Retell story using role shifting
- Describe personal qualities about a person
- Produce signs for royalty

### **Unit 5: ASL Skills Focus and Key Assignments**

- Performance Based Language Practice
  - View and repeat two conversations describing the qualities of others
  - Role play two scenarios about people
    - Reminisce about two memorable teachers
    - Summarize an article about a notable deaf person
- Grammar and Vocabulary Focus
  - Numbers 67-98
  - Role shifting
  - Describing characters
- Cultural and Literary Emphasis
  - Working in the Deaf Community: After experiencing a one-on-one communicative experience using their ASL skills in working with a student or other member of the deaf community, students will provide a brief presentation to the class, describing
    - The person they spoke with
    - The content of the conversation
    - A summary of the successes and challenges of the encounter

# Proposal: Adding American Sign Language Year 2 to SAUSD World Language Offerings at the High School Level

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## **Semester I: Weeks 16 – 18**

### **Unit 6 Theme: Talking about Rotations:**

**Unit 6 Objectives:** By the end of unit six, students will be expected to and be assessed on their ability to use ASL to:

- Comprehend and discuss time on a clock
- Sign personal daily, weekly, and monthly schedules
- Discriminate the difference between types of numbers Time, money, ordinal, etc.
- Discuss routines for morning, afternoon, and night
- Show length of time
- Relate frequency an activity occurs

### **Unit 6: ASL Skills Focus and Key Assignments**

- Performance Based Language Practice
  - View and repeat two conversations related to time
  - Hold a conversation about a big change in life, and how this has impacted daily routines
- Grammar and Vocabulary Focus
  - Clock numbers/telling time
  - Review past and present verbs associated with daily, weekly and monthly activities
- Cultural and Literary Emphasis
  - Milestones in Deaf Culture: Choosing from the topics of the origins and evolution of
    - American Sign Language
    - or
    - Educational programs for the deaf

students will create and present a timeline summarizing significant milestones in these areas.

# Proposal: Adding American Sign Language Year 2 to SAUSD World Language Offerings at the High School Level

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## Semester II: Weeks 1 - 3

### **Unit 7 Theme: Locating Things around the House**

**Unit 7 Objectives:** By the end of unit seven, students will be expected to and be assessed on their ability to use ASL to:

- Describe the layout and organization of their house or apartment
- Tell the location of items in a room
- Describe the arrangement of a room
- Indicate spatial relationship between items
- Use classifiers to show plurality
- Describe what a house is made of
- Describe different features in each room
- Share opinions about a place
- Discuss size and shape of object

### **Unit 7: ASL Skills Focus and Key Assignments**

- Performance Based Language Practice
  - View 4 signed dialogues and provide signed answers to specific questions about
    - Items found around the house
    - A room arrangement and complete basic floorplans
- Grammar and Vocabulary Focus
  - Using classifiers and prepositions to identify typical locations/rooms of items found around the house
- Cultural and Literary Emphasis
  - Fables and Myths: Students will employ ASL to retell one of two of Aesop's fables:
    - The Lion and the Mouse
    - Or
    - The Fox and the Crow

# Proposal: Adding American Sign Language Year 2 to SAUSD World Language Offerings at the High School Level

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## Semester II: Weeks 4 – 6

### **Unit 8 Theme: Complaining, Making Suggestions, and Requests**

**Unit 8 Objectives:** By the end of unit eight, students will be expected to and be assessed on their ability to use ASL to:

- Make a request to borrow an item
- Express a problem you are having
- Explain why or why not a request can be met
- Use inflections for temporal aspects of a conversation
- Distinguish between agreement and plain verbs
- Refer to a third person using agreement verbs

### **Unit 8: ASL Skills Focus and Key Assignments**

- Performance Based Language Practice
  - View a video dialogue exchange about a *receiving* a request and provide answers in ASL to specific questions about the dialogue
  - View 4 mini-dialogues about *making* requests and provide answers in ASL to specific questions about the dialogue
  - Role play 4 situations
    - Asking for medication
    - Telling someone there is a phone call
    - Things you don't know about a mutual friend
    - Telling a person about a package
- Grammar and Vocabulary Focus
  - Inflections for temporal aspect
  - Spatial agreement
  - Agreement Verbs and plain verbs
  - Third person point of view
- Cultural and Literary Emphasis
  - Poetry and Lyrics: Students will choose a favorite song or poem and perform the poem or song using ASL

# Proposal: Adding American Sign Language Year 2 to SAUSD World Language Offerings at the High School Level

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## **Semester II: Weeks 7– 10**

### **Unit 9 Theme: Exchanging Personal Information-- Life Events**

**Unit 9 Objectives:** By the end of unit nine, students will be expected to and be assessed on their ability to use ASL to:

- Discuss nationalities and countries
- Express transitions between life events
- Express a life event
- Narrate a life story
- Correctly demonstrate a “when” clause
- Tell about an unexpected change
- Demonstrate a family tree/ history
- Distinguish between dates, years, and addresses

### **Unit 9: ASL Skills Focus and Key Assignments**

- **Performance Based Language Practice**
  - View a dialogue exchange discussing nationalities and answer specific questions
  - View 4 mini-dialogues telling about unexpected changes and tell what happened
  - Write and present a brief, signed family history
- **Grammar and Vocabulary Focus**
  - Transitions and transitional phrases between events
  - Signs that indicate movement
  - Body part classifiers
  - Semantic classifiers
- **Cultural and Literary Emphasis**
  - Describing Literary Elements using ASL: Students will view ASL performances of the following Aesop’s Fables: “The Ant and the Grasshopper” and “The Wolf and the Kid.” After viewing the performances students will use the ASL signs learned in this unit to
    1. Describe a character
    2. Demonstrate a character’s movements
    3. Show interaction with objects and characters
    4. Demonstrate a character talking to itself
    5. Provide the background or setting of a story
    6. Translate the moral of the story



# Proposal: Adding American Sign Language Year 2 to SAUSD World Language Offerings at the High School Level

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## **Semester II: Weeks 11– 14**

### **Unit 10 Theme: Describing and Identifying Things**

**Unit 10 Objectives:** By the end of unit ten, students will be expected to and be assessed on their ability to use ASL to:

- Describe an object's texture
- Describe an object's size
- Describe an object's worth
- Discriminate between Descriptive and Instrument classifiers
- Correctly Sequence a description of an object
- Describe a fixed object
- Determine the perspective from which an object is being described
- Discuss Fruit
- Discuss Recipes

### **Unit 10: ASL Skills Focus and Key Assignments**

- Performance Based Language Practice
  - View a dialogue exchange in which objects are described. Draw the objects and write in prices and features based on signed descriptions
  - View 6 mini-dialogues where signers describe an object and then identify the given object.
  - Sign the description of an object description to a partner. The partner will draw the object as accurately as possible.
  - Select a favorite personal or family recipe. Provide a brief presentation describing
    - Ingredients
    - Directions for preparation
- Grammar and Vocabulary Focus
  - Using descriptive classifiers to describe things
    - Using reference points
    - Determining perspectives
- Cultural and Literary Emphasis
  - Research Project: The History of TTYs. Research and provide a written and a brief ASL presentation (timeline) on the history of Tele typewriters (TTYs) including past and current iterations of these assistive devices.

# Proposal: Adding American Sign Language Year 2 to SAUSD World Language Offerings at the High School Level

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## Semester II: Weeks 15– 18

### **Unit 11 Theme: Talking about the Weekend**

**Unit 11 Objectives:** By the end of unit ten, students will be expected to and be assessed on their ability to use ASL to:

- Control the pace of a conversation
- Use plural classifiers
- Narrate about weekend activities
- Maintain continuity in a narrative
- Ask if a person enjoyed an activity
- Explain when events occur
- Discuss and describe
  - Elements of the four seasons
  - Favorite recreational activities
  - Typical errands

### **Unit 11: ASL Skills Focus and Key Assignments**

- Performance Based Language Practice
  - View a dialogue exchange in which participants talk about their opinion of vacation destinations and summarize information
    - Controlling the pace of conversation
    - Using plural classifiers
  - View videotaped narratives. Answer specific questions, summarize the narratives and identify:
    - Transitions
    - Ways to maintain continuity in conveying the events of the narrative
- Grammar and Vocabulary Focus
  - Transitions
  - Linguistic forms and elements to support continuity
  - Appropriate openings for conversations
- Cultural and Literary Emphasis
  - Summative writing and ASL presentations:
    - Challenges of living in a hearing world
    - Biography: Deaf history legends
      - Choose an individual who has advanced the culture and/or causes of the Deaf community

**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:** Approval of Master Contract and/or Individual Service Agreement with Nonpublic School and Agency for Student with Disabilities for 2016-17 School Year

**ITEM:** Consent

**SUBMITTED BY:** Doreen Lohnes, Assistant Superintendent, Special Education/SELPA

**PREPARED BY:** Doreen Lohnes, Assistant Superintendent, Special Education/SELPA

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval of Individualized Education Program (IEP) services for one student with disabilities. This student requires services that address academic, social-emotional, and other unique needs as identified in student's IEP.

**ITEM SUMMARY:**

- 1 student with disabilities will be served per IEP team recommendation
- Vendor is a certified non-public school which serves students with disabilities per students' IEPs.
- Agreement Ends: June 30, 2017

Student #351255 has been served in two different District programs but because of social emotional behavioral concerns, the IEP team recommended a more restrictive setting in a non-public school.

**RATIONALE:**

The District is required to provide appropriate education, at no cost to parents, for all students with disabilities who reside within the District in accordance with their IEPs. If a program is not available, necessary contract services are required through a private provider.

LCAP Goal 2.2: Support learning opportunities for current special education students as provided in their Individualized Education Programs (IEPs).

LCAP GOAL 1.14: In addition to services provided to low income students, students receiving special education services will receive services such as, but not limited to, services and supports as listed in Individualized Education Programs (IEPs) for additional students above 2013-14 baseline numbers.

**FUNDING:**

Special Education: Not to exceed \$13,359

**RECOMMENDATION:**

Approve the master contract and/or individual service agreement with nonpublic school and agency for student with disabilities for the 2016-17 school year.

DL: kq:cvl

**Master Contract and/or Individual Service Agreement with Nonpublic School and Agency  
for Student with Disabilities for 2016-17 School Year**

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**Board Meeting: April 18, 2017**

Student ID#	Amount	Master Contract and Individual Service Agreement for Nonpublic School/Agency
351255	\$13,359	Rossier Park High School

## AGENDA ITEM BACKUP SHEET

April 18, 2017

### Board Meeting

**TITLE:** Approval of Payment and Reimbursement of Costs Incurred for Student with Disabilities for 2016-17 School Year

**ITEM:** Consent

**SUBMITTED BY:** Doreen Lohnes, Assistant Superintendent, Special Education/SELPA

**PREPARED BY:** Doreen Lohnes, Assistant Superintendent, Special Education/SELPA

#### BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of payment and reimbursement of costs incurred by parents for student with disabilities.

#### ITEM SUMMARY:

- 1 Attorney fees per settlement agreement.
- This item requests approval of attorney fees per settlement agreement for one student with disabilities.

#### RATIONALE:

In accordance with the student's Individualized Education Program (IEP), the parties on the attached list participated in a resolution session, settlement conference and/or mediation following the filing of a due process hearing and agreed to resolve the dispute by reimbursing those applicable for costs incurred.

After requesting out of District placement and services, parents of student #368916 agreed to maintain the student in the District program with additional services by District staff. By way of final settlement to their due process claims, the parents agreed to District services and reimbursement of attorney's fees in the amount of \$8,000.

LCAP Goal 2.2: Support learning opportunities for current special education students as provided in their Individualized Education Programs (IEPs).

LCAP GOAL 1.14: In addition to services provided to low income students, students receiving special education services will receive services such as, but not limited to, services and supports as listed in Individualized Education Programs (IEPs) for additional students above 2013-14 baseline numbers.

#### FUNDING:

Special Education: Not to Exceed \$8,000

**RECOMMENDATION:**

Approve the payment and reimbursement of costs incurred for student with disabilities for the 2016-17 school year.

**Payment and Reimbursement of Costs Incurred for Student with Disabilities  
for 2016-17 School Year**

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**Board Meeting: April 18, 2017**

Student ID#:	Amount:	Expenditure:	Law Office:
368916	\$8,000	Attorney Fees	Augustin Egelsee, L.L.P.



**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:**                   **Ratification of Purchase Order Summary and Listing of all Purchase Orders, for the Period of March 15, 2017 through March 28, 2017**

**ITEM:**                   **Consent**

**SUBMITTED BY:**   **Tina Douglas, Assistant Superintendent, Business Services**

**PREPARED BY:**   **Jonathan Geiszler, Director, Purchasing and Stores**

**BACKGROUND INFORMATION:**

Board Policy 3300 and Education Code 17604 specifically authorizes the Board to delegate signature authority on behalf of the District to the District Superintendent. Such delegation of signature authority serves to expedite the implementation of financial transactions or any other contract.

**ITEM SUMMARY:**

- Snapshot of purchase orders issued between March 15, 2017 through March 28, 2017
- Board Policy 3300
- Education Code 17604

**RATIONALE:**

The Purchase Order Summary consists of all orders created during the period of March 15, 2017 through March 28, 2017. A detailed listing is also included. Purchase orders for contracts over \$25,000 have been previously approved by the Board through individual agenda items.

**LCAP Goal 3.10:** Support the enhancement of school climate through smooth operations and processes.

**FUNDING:**

No fiscal impact.

**RECOMMENDATION:**

Ratify Purchase Order Summary and Listing of all Purchase Orders for the period of March 15, 2017 through March 28, 2017.

TD:jg:mm



# Santa Ana Unified School District

Stefanie P. Phillips, Ed.D., Superintendent

Date: March 29, 2017

To: Stefanie P. Phillips, Ed.D., Superintendent

From: Tina Douglas, Assistant Superintendent, Business Services

Subject: Purchase Order Summary: From 15-MAR-2017 through 28-MAR-2017

Fund 01	21st Century ASSETS (roll-up 4124)	\$ 9,398.33
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	\$ 12,147.53
Fund 01	AVID-OCDE Destination Graduation-Interm Schs	\$ 4,560.00
Fund 01	California Career Pathways Trust	\$ 60.33
Fund 01	Communication Studies (Speech and Debate)	\$ 3,900.00
Fund 01	Donations (Miscellaneous)	\$ 2,465.63
Fund 01	E-Business Academy [0473] CHS	\$ 3,730.55
Fund 01	Educator Effectiveness	\$ 409.00
Fund 01	Fund 01 General Fund	\$ 78,373.25
Fund 01	Head Start	\$ 5,041.31
Fund 01	Heritage Museum (OC Water District)	\$ 7,927.20
Fund 01	IASA: Title I Basic Grants Low-Income and Neglected, Part A	\$ 189,806.13
Fund 01	IASA: Title I Migrant Ed Regular Program	\$ 3,763.83
Fund 01	Kinder Readiness Program II	\$ 3,039.70
Fund 01	LCFF-Supplemental/Concentration	\$ 34,861.12
Fund 01	Medi-Cal Billing Option	\$ 2,078.35
Fund 01	MediCal Administrative Activities (MAA)	\$ 528.13
Fund 01	NCLB: Title II, Part B, CA Mathematics and Science Partnerships (CaMSP)	\$ 141.27
Fund 01	NCLB: Title I, School Improvement Grant QEIA	\$ 2,333.92
Fund 01	One-Time Carryover Funds	\$ 1,697.66
Fund 01	One-Time Discretionary Funds	\$ 91,616.53
Fund 01	Ongoing & Major Maintenance Account	\$ 112,054.63
Fund 01	Positive School Climate Model	\$ 4,423.14
Fund 01	S.D. Bechtel, Jr. Foundation	\$ 96,800.00
Fund 01	SA Public Schools Foundation (SAPSF) Check	\$ 1,467.51
Fund 01	SCE-Facilities	\$ 6,510.00
Fund 01	Saturday Attendance Recovery Program (WIN)	\$ 6,029.65
Fund 01	Special Ed: Workability I LEA	\$ 20.46
Fund 01	Special Education	\$ 37,019.02
Fund 01	Supplementary Prgs-Specialized Secondary	\$ 64,616.36
Fund 01	Title I, Core Set Aside	\$ 5,171.63
Fund 01	Title II-Part A Improving Teacher Quality	\$ 7,472.00
Fund 01	Title III Limited English Proficiency LEP Student Program	\$ 30.00
Fund 01	Two-Way Digital ITFS Licensee Revenue	\$ 1,547.36
Fund 01	United Way	\$ 30,000.00

## BOARD OF EDUCATION

John Palacio, President • Valerie Amezcua, Vice President

Cecilia "Ceci" Iglesias, Clerk • Alfonso Alvarez, Ed.D., Member • Rigo Rodriguez, Ph.D., Member

Fund 01	Unrestricted - CalSafe (6091/6092)	\$ 36.53
Fund 01	Unrestricted - Regional Occupational Center Program (ROC/P 6350)	\$ 1,697.24
Fund 01	Unrestricted Discretionary Accounts	\$ 736,816.63
Fund 01	Unrestricted One-time Funds	\$ 10,232.81
<b>Grand Total:</b>		<b>\$ 1,579,824.74</b>

Fund 09	Fund 09 One-Time Discretionary Funds	\$ 5,000.00
<b>Grand Total:</b>		<b>\$ 5,000.00</b>

Fund 12	Child Development: CA State Preschool Program	\$ 3,673.44
<b>Grand Total:</b>		<b>\$ 3,673.44</b>

Fund 13	Child Nutrition: School Programs	\$ 90,753.83
<b>Grand Total:</b>		<b>\$ 90,753.83</b>

Fund 14	Fund 14 Deferred Maintenance Fund	\$ 120,963.49
<b>Grand Total:</b>		<b>\$ 120,963.49</b>

Fund 24	Fund 24 SAUSD GO Bond, 2008 Election, Series A Building Fund	\$ 488,950.00
<b>Grand Total:</b>		<b>\$ 488,950.00</b>

Fund 25	Fund 25 Walker/Roosevelt Joint Use	\$ 381,449.25
Fund 25	Fund 25 Redevelopment Agency (RDA) Funds	\$ 1,107,526.33
<b>Grand Total:</b>		<b>\$ 1,488,975.58</b>

Fund 40	Emergency Repair Program-Williams Case	\$ 77,372.25
Fund 40	Fund 40 QZAB Solar Energy Savings 2012 (eff 2014-15)	\$ 2,500.00
<b>Grand Total:</b>		<b>\$ 79,872.25</b>

Fund 81	Fund 81 Property & Liability	\$ 3,230.13
<b>Grand Total:</b>		<b>\$ 3,230.13</b>

Prepared By: Jonathan Geiszler, Director, Purchasing and Stores

# Fund 01

PO Number:	Date PO Created:	Supplier:	Resource Description:	Site:	Amount:
359029	15-Mar-2017	ACCO BRANDS CORPORATION dba ACCO BRANDS USA, LLC	Unrestricted Discretionary Accounts	SIERRA PREPARATORY ACADEMY	\$ 154.04
359030	15-Mar-2017	CENTERSOURCE SYSTEMS, LLC	NCLB: Title I, School Improvement Grant QEIA	VALLEY HIGH SCHOOL	\$ 1,361.15
359031	15-Mar-2017	EDUCATIONAL TESTING SERVICE	Unrestricted Discretionary Accounts	RESEARCH AND EVALUATION	\$ 6,801.18
359032	15-Mar-2017	MCGRAW-HILL EDUCATION, INC. dba MCGRAW-HILL GLOBAL EDUCATION, LLC; MCGRAW-HILL GLOBAL EDUCATION HOLDINGS, LLC; MCGRAW-HILL SCHOOL EDUCATION, LLC	NCLB: Title I, School Improvement Grant QEIA	VALLEY HIGH SCHOOL	\$ 792.77
359033	15-Mar-2017	VERIZON WIRELESS	Unrestricted Discretionary Accounts	PURCHASING DEPARTMENT	\$ 100.00
359034	15-Mar-2017	WEX BANK, dba WRIGHT EXPRESS FSC	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 10,659.18
359034	15-Mar-2017	WEX BANK, dba WRIGHT EXPRESS FSC	Unrestricted - Regional Occupational Center Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	\$ 63.64
359034	15-Mar-2017	WEX BANK, dba WRIGHT EXPRESS FSC	Unrestricted Discretionary Accounts	FACILITIES/GOVERNMENTAL RELATIONS	\$ 126.35
359034	15-Mar-2017	WEX BANK, dba WRIGHT EXPRESS FSC	Unrestricted Discretionary Accounts	PURCHASING DEPARTMENT	\$ 106.83
359034	15-Mar-2017	WEX BANK, dba WRIGHT EXPRESS FSC	Unrestricted Discretionary Accounts	SCHOOL POLICE SERVICES	\$ 3,746.66
359034	15-Mar-2017	WEX BANK, dba WRIGHT EXPRESS FSC	Unrestricted Discretionary Accounts	TECHNOLOGY INNOVATION SERVICES	\$ 337.55
359034	15-Mar-2017	WEX BANK, dba WRIGHT EXPRESS FSC	Unrestricted Discretionary Accounts	TRANSPORTATION DEPARTMENT	\$ 244.35
359034	15-Mar-2017	WEX BANK, dba WRIGHT EXPRESS FSC	Unrestricted Discretionary Accounts	VALLEY HIGH SCHOOL	\$ 84.21
359034	15-Mar-2017	WEX BANK, dba WRIGHT EXPRESS FSC	Unrestricted Discretionary Accounts	WAREHOUSE AND DELIVERY	\$ 1,239.55
359035	15-Mar-2017	TOBII DYNAVOX, LLC	Special Education	SPECIAL EDUCATION	\$ 203.65
359036	15-Mar-2017	GOPHER	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 1,038.61
359037	15-Mar-2017	PRO-ED	Medi-Cal Billing Option	SPEECH & LANGUAGE	\$ 64.57
359037	15-Mar-2017	PRO-ED	Special Education	SPEECH & LANGUAGE	\$ 172.13
359038	15-Mar-2017	PRO-ED	Special Education	PSYCHOLOGICAL SERVICES/APE	\$ 26,925.75
359039	15-Mar-2017	PRO-ED	Medi-Cal Billing Option	SPEECH & LANGUAGE	\$ 163.39
359040	15-Mar-2017	LIGHTSPEED TECHNOLOGIES, INC.	Unrestricted Discretionary Accounts	GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	\$ 822.14
359041	15-Mar-2017	LEMUR MUSIC	One-Time Discretionary Funds	EDUCATIONAL SERVICES DIVISION	\$ 5,989.81
359042	15-Mar-2017	B&H PHOTO VIDEO	IASA: Title I Basic Grants Low-Income and Neglected, Part A	LINCOLN ELEMENTARY SCHOOL	\$ 258.28
359043	15-Mar-2017	TOSHIBA BUSINESS SOLUTIONS (USA), INC.	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SEPULVEDA ELEMENTARY SCHOOL	\$ 538.75
359044	15-Mar-2017	SUPER DUPER PUBLICATIONS	Medi-Cal Billing Option	SPEECH & LANGUAGE	\$ 91.52
359045	15-Mar-2017	SUPER DUPER PUBLICATIONS	Medi-Cal Billing Option	SPEECH & LANGUAGE	\$ 535.88
359046	15-Mar-2017	LAKESHORE LEARNING MATERIALS	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	DAVIS ELEMENTARY SCHOOL	\$ 260.92
359047	15-Mar-2017	NORTHERN SPEECH SERVICES, INC./NATIONAL REHAB	Medi-Cal Billing Option	SPEECH & LANGUAGE	\$ 445.49
359048	15-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	SANTA ANA HIGH SCHOOL	\$ 50.10
359049	15-Mar-2017	LAKESHORE LEARNING MATERIALS	IASA: Title I Basic Grants Low-Income and Neglected, Part A	GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	\$ 70.64
359050	15-Mar-2017	LAKESHORE LEARNING MATERIALS	Unrestricted Discretionary Accounts	HARVEY ELEMENTARY SCHOOL	\$ 94.51
359051	15-Mar-2017	LAKESHORE LEARNING MATERIALS	Head Start	CHILD DEVELOPMENT	\$ 218.89
359052	15-Mar-2017	LAKESHORE LEARNING MATERIALS	Special Education	SPECIAL EDUCATION	\$ 233.07
359053	15-Mar-2017	OFFICE DEPOT	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 137.86
359054	15-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 30.65
359055	15-Mar-2017	OFFICE DEPOT	LCFF-Supplemental/Concentration	K-12 TEACHING AND LEARNING	\$ 269.35
359056	15-Mar-2017	OFFICE DEPOT	MediCal Administrative Activities (MAAA)	HEALTH/HOME-HOSPITAL INSTR	\$ 217.53
359057	15-Mar-2017	LAKESHORE LEARNING MATERIALS	IASA: Title I Basic Grants Low-Income and Neglected, Part A	DAVIS ELEMENTARY SCHOOL	\$ 398.87

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359058	15-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	WALKER ELEMENTARY SCHOOL	\$ 13.54
359059	15-Mar-2017	LAKESHORE LEARNING MATERIALS	IASA: Title I Basic Grants Low-Income and Neglected, Part A	JEFFERSON ELEMENTARY SCHOOL	\$ 245.46
359060	15-Mar-2017	LAKESHORE LEARNING MATERIALS	Special Education	HOOVER ELEMENTARY SCHOOL	\$ 207.69
359061	15-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	MCFADDEN INTERMEDIATE SCHOOL	\$ 193.75
359062	15-Mar-2017	LAKESHORE LEARNING MATERIALS	21st Century ASSETS (roll-up 4124)	SANTA ANA HIGH SCHOOL	\$ 76.63
359063	15-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	SANTA ANA HIGH SCHOOL	\$ 19.96
359064	15-Mar-2017	OFFICE DEPOT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	WILLARD INTERMEDIATE SCHOOL	\$ 2,481.44
359065	15-Mar-2017	LAKESHORE LEARNING MATERIALS	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	DIAMOND ELEMENTARY SCHOOL	\$ 285.32
359066	15-Mar-2017	LAKESHORE LEARNING MATERIALS	Head Start	CHILD DEVELOPMENT	\$ 553.48
359067	15-Mar-2017	LAKESHORE LEARNING MATERIALS	IASA: Title I Basic Grants Low-Income and Neglected, Part A	JEFFERSON ELEMENTARY SCHOOL	\$ 365.30
359068	15-Mar-2017	LAKESHORE LEARNING MATERIALS	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	DIAMOND ELEMENTARY SCHOOL	\$ 30.72
359070	15-Mar-2017	LAKESHORE LEARNING MATERIALS	Head Start	CHILD DEVELOPMENT	\$ 591.34
359071	15-Mar-2017	WEATHERITE CORPORATION	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 9,700.00
359072	15-Mar-2017	CASE & SONS CONSTRUCTION, INC.	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 8,780.00
359073	15-Mar-2017	PIONEER MANUFACTURING COMPANY, INC. dba PIONEER ATHLETICS dba REVERE PRODUCTS	Unrestricted Discretionary Accounts	BUILDING SERVICES	\$ 740.63
359074	15-Mar-2017	ALLSTAR PAVING CO., INC.	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 950.00
359075	15-Mar-2017	ENVIRONMENTAL NETWORK CORP.	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 5,495.00
359076	15-Mar-2017	SOUTHWEST MATERIAL HANDLING, INC. dba SOUTHWEST TOYOTALIFT	Unrestricted Discretionary Accounts	BUILDING SERVICES	\$ 4,494.25
359077	15-Mar-2017	BIOZONE CORPORATION	IASA: Title I Basic Grants Low-Income and Neglected, Part A	GODINEZ FUNDAMENTAL HIGH SCHOOL	\$ 3,784.86
359078	15-Mar-2017	GOVCONNECTION	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SANTIAGO ELEMENTARY SCHOOL	\$ 842.61
359079	16-Mar-2017	DEMCO	IASA: Title I Basic Grants Low-Income and Neglected, Part A	MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 49.68
359080	16-Mar-2017	TEXTBOOK WAREHOUSE, LLC	SA Public Schools Foundation (SAPSF) Check	CHAVEZ CONTINUATION HIGH SCHOOL	\$ 232.74
359082	16-Mar-2017	PERMA BOUND BOOKS HERTZBERG NEW METHOD, INC.	IASA: Title I Basic Grants Low-Income and Neglected, Part A	DAVIS ELEMENTARY SCHOOL	\$ 5,015.68
359083	16-Mar-2017	FOLLETT SCHOOL SOLUTIONS, INC.	IASA: Title I Basic Grants Low-Income and Neglected, Part A	JEFFERSON ELEMENTARY SCHOOL	\$ 10,612.46
359084	16-Mar-2017	CDW GOVERNMENT, INC.	Special Education	SPECIAL EDUCATION	\$ 162.82
359085	16-Mar-2017	PEARSON ASSESSMENTS	Special Education	SPEECH & LANGUAGE	\$ 105.06
359086	16-Mar-2017	FLAGHOUSE, INC.	Special Education	SPECIAL EDUCATION	\$ 33.57
359087	16-Mar-2017	AQUARIUM OF THE PACIFIC	Donations (Miscellaneous)	MIDDLE COLLEGE HIGH SCHOOL	\$ 684.48
359087	16-Mar-2017	AQUARIUM OF THE PACIFIC	Unrestricted Discretionary Accounts	MIDDLE COLLEGE HIGH SCHOOL	\$ 419.52
359088	16-Mar-2017	COSTCO WHOLESALE	One-Time Discretionary Funds	COMMUNICATIONS OFFICE	\$ 1,179.64
359089	16-Mar-2017	CDW GOVERNMENT, INC.	Unrestricted Discretionary Accounts	SCHOOL POLICE SERVICES	\$ 282.47
359090	16-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	ROMERO-CRUZ ELEMENTARY SCHOOL	\$ 106.41
359092	16-Mar-2017	THE MUSIC HOUSE	Unrestricted Discretionary Accounts	SPECIAL PROJECTS/WEELLNESS	\$ 915.88
359093	16-Mar-2017	AMPLIFY EDUCATION, INC.	IASA: Title I Basic Grants Low-Income and Neglected, Part A	GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	\$ 162.92
359094	16-Mar-2017	B&H PHOTO VIDEO	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	KING ELEMENTARY SCHOOL	\$ 269.14
359095	16-Mar-2017	NEW MANAGEMENT, INC.	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SANTA ANA HIGH SCHOOL	\$ 266.68
359096	16-Mar-2017	LEARNING ALLY, INC.	Special Education	SPECIAL EDUCATION	\$ 910.00
359097	16-Mar-2017	FOUNTAIN VALLEY TESTING SERVICES, INC. dba ELITE EDUCATIONAL INSTITUTE	21st Century ASSETS (roll-up 4124)	SADDLEBACK HIGH SCHOOL	\$ 5,000.00
359098	16-Mar-2017	BOUND TO STAY BOUND BOOKS, INC.	IASA: Title I Basic Grants Low-Income and Neglected, Part A	GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	\$ 108.67

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359099	16-Mar-2017	MIND RESEARCH INSTITUTE	IASA: Title I Basic Grants Low-Income and Neglected, Part A	MONROE ELEMENTARY SCHOOL	\$ 1,245.55
359101	16-Mar-2017	OFFICE DEPOT	Head Start	CHILD DEVELOPMENT	\$ 358.72
359102	16-Mar-2017	LIGHTSPEED TECHNOLOGIES, INC.	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 301.71
359103	16-Mar-2017	DIGITAL NETWORKS GROUP, INC.	LCFF-Supplemental/Concentration	FACILITIES/GOVERNMENTAL RELATIONS	\$ 3,324.55
359104	16-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 166.87
359105	16-Mar-2017	LISA FAWN BARSAMIAN dba OFFICE SEATING OUTLET	Unrestricted Discretionary Accounts	MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 199.34
359106	16-Mar-2017	OFFICE DEPOT	LCFF-Supplemental/Concentration	K-12 TEACHING AND LEARNING	\$ 375.83
359107	16-Mar-2017	STAPLES BUSINESS ADVANTAGE	Special Education	MITCHELL CHILD DEVELOPMENT CENTER	\$ 129.27
359108	16-Mar-2017	ORANGE COUNTY DEPARTMENT OF EDUCATION	IASA: Title I Basic Grants Low-Income and Neglected, Part A	MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 1,020.00
359109	16-Mar-2017	STAPLES BUSINESS ADVANTAGE	Unrestricted Discretionary Accounts	MONROE ELEMENTARY SCHOOL	\$ 246.60
359110	16-Mar-2017	REALLY GOOD STUFF, INC.	IASA: Title I Basic Grants Low-Income and Neglected, Part A	MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 50.58
359111	16-Mar-2017	COLLEGE BOARD	LCFF-Supplemental/Concentration	K-12 SCHOOL PERFORMANCE AND CULTURE	\$ 300.00
359113	16-Mar-2017	SCHOOL NURSE SUPPLY, INC.	Unrestricted Discretionary Accounts	DAVIS ELEMENTARY SCHOOL	\$ 558.70
359114	16-Mar-2017	SANTA ANA CHAMBER OF COMMERCE	Unrestricted Discretionary Accounts	BOARD OF EDUCATION	\$ 2,600.00
359115	16-Mar-2017	SCHOOL SPECIALTY/CLASSROOM DIRECT	Unrestricted Discretionary Accounts	HARVEY ELEMENTARY SCHOOL	\$ 395.26
359116	16-Mar-2017	OCSBA	Unrestricted Discretionary Accounts	BOARD OF EDUCATION	\$ 35.00
359118	16-Mar-2017	MOBYMAX, LLC	IASA: Title I Basic Grants Low-Income and Neglected, Part A	ESQUEDA ELEMENTARY SCHOOL	\$ 1,295.00
359125	16-Mar-2017	ORANGE COUNTY FIRE AUTHORITY	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 4,000.00
359126	16-Mar-2017	BRIGHTSPARK TRAVEL, INC.	Unrestricted Discretionary Accounts	SIERRA PREPARATORY ACADEMY	\$ 1,925.00
359127	16-Mar-2017	MARKERBOARD PEOPLE	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SEPULVEDA ELEMENTARY SCHOOL	\$ 49.19
359128	16-Mar-2017	SCHOLASTIC BOOK FAIRS	IASA: Title I Basic Grants Low-Income and Neglected, Part A	DAVIS ELEMENTARY SCHOOL	\$ 2,000.00
359129	17-Mar-2017	PEARSON ASSESSMENTS	Special Education	SPEECH & LANGUAGE	\$ 99.14
359130	17-Mar-2017	SCHOLASTIC READING CLUB	IASA: Title I Basic Grants Low-Income and Neglected, Part A	MONROE ELEMENTARY SCHOOL	\$ 433.16
359131	17-Mar-2017	ALL FORMS PRINTING SYSTEMS	LCFF-Supplemental/Concentration	EDUCATIONAL SERVICES DIVISION	\$ 1,044.21
359132	17-Mar-2017	KNOTTS BERRY FARM	Donations (Miscellaneous)	WASHINGTON ELEMENTARY SCHOOL	\$ 1,445.00
359132	17-Mar-2017	KNOTTS BERRY FARM	Unrestricted Discretionary Accounts	WASHINGTON ELEMENTARY SCHOOL	\$ 589.00
359133	17-Mar-2017	ORIENTAL TRADING COMPANY, INC.	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	KENNEDY ELEMENTARY SCHOOL	\$ 455.24
359134	17-Mar-2017	ORIENTAL TRADING COMPANY, INC.	Saturday Attendance Recovery Program (WIN)	HENINGER ELEMENTARY SCHOOL	\$ 231.44
359135	17-Mar-2017	LAKESHORE LEARNING MATERIALS	Head Start	CHILD DEVELOPMENT	\$ 1,918.88
359136	17-Mar-2017	LAKESHORE LEARNING MATERIALS	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	LOWELL ELEMENTARY SCHOOL	\$ 271.13
359137	17-Mar-2017	LAKESHORE LEARNING MATERIALS	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	KENNEDY ELEMENTARY SCHOOL	\$ 388.30
359138	17-Mar-2017	LAKESHORE LEARNING MATERIALS	IASA: Title I Basic Grants Low-Income and Neglected, Part A	HOOVER ELEMENTARY SCHOOL	\$ 204.29
359139	17-Mar-2017	LAKESHORE LEARNING MATERIALS	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	SEPULVEDA ELEMENTARY SCHOOL	\$ 580.24
359140	17-Mar-2017	LAKESHORE LEARNING MATERIALS	Unrestricted Discretionary Accounts	LINCOLN ELEMENTARY SCHOOL	\$ 914.71
359141	17-Mar-2017	PURE GAME	IASA: Title I Basic Grants Low-Income and Neglected, Part A	KENNEDY ELEMENTARY SCHOOL	\$ 3,240.00
359142	17-Mar-2017	LAKESHORE LEARNING MATERIALS	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	MONROE ELEMENTARY SCHOOL	\$ 359.02
359143	17-Mar-2017	LAKESHORE LEARNING MATERIALS	IASA: Title I Basic Grants Low-Income and Neglected, Part A	ESQUEDA ELEMENTARY SCHOOL	\$ 122.70
359144	17-Mar-2017	LAKESHORE LEARNING MATERIALS	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	MONROE ELEMENTARY SCHOOL	\$ 445.59
359145	17-Mar-2017	LAKESHORE LEARNING MATERIALS	IASA: Title I Basic Grants Low-Income and Neglected, Part A	MUIR FUNDAMENTAL ELEMENTARY SCHOOL	\$ 28.65

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359146	17-Mar-2017	LAKE SHORE LEARNING MATERIALS	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SEPULVEDA ELEMENTARY SCHOOL	\$ 151.44
359147	17-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	SCHOOL POLICE SERVICES	\$ 511.07
359148	17-Mar-2017	TEXTBOOK WAREHOUSE, LLC	IASA: Title I Basic Grants Low-Income and Neglected, Part A	MONROE ELEMENTARY SCHOOL	\$ 184.19
359149	17-Mar-2017	VOYAGER SOPRIS LEARNING, INC.	IASA: Title I Basic Grants Low-Income and Neglected, Part A	GODINEZ FUNDAMENTAL HIGH SCHOOL	\$ 2,359.72
359150	17-Mar-2017	PESI	Medi-Cal Billing Option	SPEECH & LANGUAGE	\$ 144.99
359151	17-Mar-2017	NATIONAL SCIENCE TEACHERS ASSOCIATION	Educator Effectiveness	STAFF DEVELOPMENT	\$ 409.00
359152	17-Mar-2017	OFFICE DEPOT	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 445.93
359153	17-Mar-2017	VOYAGER SOPRIS LEARNING, INC.	IASA: Title I Basic Grants Low-Income and Neglected, Part A	CARR INTERMEDIATE SCHOOL	\$ 2,500.00
359154	17-Mar-2017	SACRAMENTO VAGABOND INN EXECUTIVE OLD TOWN, LLC	IASA: Title I Basic Grants Low-Income and Neglected, Part A	VALLEY HIGH SCHOOL	\$ 3,225.60
359155	17-Mar-2017	SAN DIEGO COUNTY OFFICE OF EDUCATION	Title III Limited English Proficiency LEP Student Program	ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	\$ 30.00
359156	20-Mar-2017	ASCD	Title II-Part A Improving Teacher Quality	NONPUBLIC SCHOOLS	\$ 1,617.00
359157	20-Mar-2017	ROBERT GAUL dba BRANDU	Saturday Attendance Recovery Program (WIN)	SADDLEBACK HIGH SCHOOL	\$ 3,000.00
359158	20-Mar-2017	AMERICAN LEGION 29TH DISTRICT - BOYS STATE TRANSPORTATION	Unrestricted Discretionary Accounts	VALLEY HIGH SCHOOL	\$ 110.00
359159	20-Mar-2017	GOVCONNECTION	IASA: Title I Basic Grants Low-Income and Neglected, Part A	KING ELEMENTARY SCHOOL	\$ 221.44
359160	20-Mar-2017	AMERICAN LEGION 29TH DISTRICT	Unrestricted Discretionary Accounts	VALLEY HIGH SCHOOL	\$ 340.00
359161	20-Mar-2017	APPLE, INC.	IASA: Title I Basic Grants Low-Income and Neglected, Part A	KENNEDY ELEMENTARY SCHOOL	\$ 4,973.74
359162	20-Mar-2017	CDW GOVERNMENT, INC.	IASA: Title I Basic Grants Low-Income and Neglected, Part A	HENINGER ELEMENTARY SCHOOL	\$ 649.04
359163	20-Mar-2017	HOBY REGISTRATION	Unrestricted Discretionary Accounts	VALLEY HIGH SCHOOL	\$ 545.00
359164	20-Mar-2017	AREY JONES EDUCATIONAL SOLUTIONS	Two-Way Digital ITFS Licensee Revenue	TECHNOLOGY	\$ 1,547.36
359165	20-Mar-2017	GOVCONNECTION	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SEPULVEDA ELEMENTARY SCHOOL	\$ 399.76
359166	20-Mar-2017	B&H PHOTO VIDEO	Supplementary Prgs-Specialized Secondary	SANTA ANA HIGH SCHOOL	\$ 63,323.58
359167	20-Mar-2017	VERITIV OPERATING COMPANY	Fund 01 General Fund	PUBLICATIONS	\$ 7,076.16
359168	20-Mar-2017	OFFICE DEPOT	Special Education	TAFT ELEMENTARY SCHOOL	\$ 287.77
359169	20-Mar-2017	OFFICE DEPOT	LCFF-Supplemental/Concentration	EDUCATIONAL SERVICES DIVISION	\$ 35.82
359170	20-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	SANTA ANA HIGH SCHOOL	\$ 65.71
359171	20-Mar-2017	INTERCOM CLOCKS & SIGNAL SERVICE	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 2,307.51
359172	20-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 112.80
359173	20-Mar-2017	OFFICE DEPOT	California Career Pathways Trust	REGIONAL OCCUPATIONAL PROGRAM	\$ 60.33
359174	20-Mar-2017	OFFICE DEPOT	Unrestricted - Regional Occupational Center Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	\$ 277.32
359175	20-Mar-2017	INTERCOM CLOCKS & SIGNAL SERVICE	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 1,714.06
359176	20-Mar-2017	GLOBAL POWER GROUP, INC.	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 2,257.75
359177	20-Mar-2017	WEST COAST FIRE & INTEGRATION, INC.	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 721.93
359179	20-Mar-2017	VIRTUAL ENTERPRISES INTERNATIONAL, INC.	E-Business Academy [0473] CHS	CENTURY HIGH SCHOOL	\$ 3,500.00
359180	20-Mar-2017	BEST BUY GOV, LLC	IASA: Title I Basic Grants Low-Income and Neglected, Part A	LINCOLN ELEMENTARY SCHOOL	\$ 1,178.73
359181	20-Mar-2017	BEST BUY GOV, LLC	Saturday Attendance Recovery Program (WIN)	ADAMS ELEMENTARY SCHOOL	\$ 1,284.69
359182	20-Mar-2017	APPLE, INC.	Unrestricted Discretionary Accounts	COMMUNICATIONS OFFICE	\$ 40.94
359183	20-Mar-2017	TOMM G LEE GRAHAM	Unrestricted Discretionary Accounts	LORIN GRISET ACADEMY	\$ 225.00
359184	20-Mar-2017	CDW GOVERNMENT, INC.	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 718.05
359185	20-Mar-2017	EBSCO	Unrestricted Discretionary Accounts	RESEARCH AND EVALUATION	\$ 1,497.73
359186	20-Mar-2017	DECKER, INC. dba DECKER EQUIPMENT/SCHOOL FIX	Unrestricted Discretionary Accounts	SADDLEBACK HIGH SCHOOL	\$ 1,291.06
359186	20-Mar-2017	DECKER, INC. dba DECKER EQUIPMENT/SCHOOL FIX	Unrestricted Discretionary Accounts	SADDLEBACK HIGH SCHOOL	\$ 201.42
359187	20-Mar-2017	UNITED PARCEL SERVICE	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SPURGEON INTERMEDIATE SCHOOL	\$ 51.41



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359187	20-Mar-2017	UNITED PARCEL SERVICE	Unrestricted Discretionary Accounts	PURCHASING DEPARTMENT	\$ 13.00
359188	20-Mar-2017	SCHOOL HEALTH CORPORATION	Unrestricted Discretionary Accounts	LINCOLN ELEMENTARY SCHOOL	\$ 235.05
359189	20-Mar-2017	AMAZON.COM	Unrestricted Discretionary Accounts	LOWELL ELEMENTARY SCHOOL	\$ 22.49
359189	20-Mar-2017	AMAZON.COM	Unrestricted Discretionary Accounts	PURCHASING DEPARTMENT	\$ 87.31
359190	20-Mar-2017	KEVIN K. ELLIS	Unrestricted Discretionary Accounts	LORIN GRISET ACADEMY	\$ 225.00
359191	20-Mar-2017	5 STAR WHOLESALE ELECTRIC SUPPLY & LIGHTING	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 1,622.76
359192	20-Mar-2017	DECKER, INC. dba DECKER EQUIPMENT/SCHOOL FIX	Unrestricted Discretionary Accounts	SADDLEBACK HIGH SCHOOL	\$ 376.21
359192	20-Mar-2017	DECKER, INC. dba DECKER EQUIPMENT/SCHOOL FIX	Unrestricted Discretionary Accounts	SADDLEBACK HIGH SCHOOL	\$ 56.43
359193	20-Mar-2017	VERIZON WIRELESS	Unrestricted Discretionary Accounts	TECHNOLOGY INNOVATION SERVICES	\$ 219.38
359194	20-Mar-2017	MUSEUM OF LATIN AMERICAN ART	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SPURGEON INTERMEDIATE SCHOOL	\$ 320.00
359196	20-Mar-2017	D-PREP, LLC	Unrestricted Discretionary Accounts	SCHOOL POLICE SERVICES	\$ 780.00
359197	20-Mar-2017	CSULB FOUNDATION	Unrestricted Discretionary Accounts	SCHOOL POLICE SERVICES	\$ 146.00
359198	20-Mar-2017	CSULB FOUNDATION	Unrestricted Discretionary Accounts	SCHOOL POLICE SERVICES	\$ 146.00
359199	20-Mar-2017	ORANGE COUNTY DEPARTMENT OF EDUCATION	NCLB: Title I, School Improvement Grant QEIA	VALLEY HIGH SCHOOL	\$ 180.00
359200	20-Mar-2017	ORANGE COUNTY DEPARTMENT OF EDUCATION	IASA: Title I Basic Grants Low-Income and Neglected, Part A	VALLEY HIGH SCHOOL	\$ 1,275.00
359201	20-Mar-2017	CSULB FOUNDATION	Unrestricted Discretionary Accounts	SCHOOL POLICE SERVICES	\$ 146.00
359202	20-Mar-2017	CSULB FOUNDATION	Unrestricted Discretionary Accounts	SCHOOL POLICE SERVICES	\$ 146.00
359203	20-Mar-2017	CSULB FOUNDATION	Unrestricted Discretionary Accounts	SCHOOL POLICE SERVICES	\$ 146.00
359204	20-Mar-2017	HERITAGE MUSEUM OF ORANGE COUNTY	Heritage Museum (OC Water District)	ADAMS ELEMENTARY SCHOOL	\$ 1,152.00
359204	20-Mar-2017	HERITAGE MUSEUM OF ORANGE COUNTY	Heritage Museum (OC Water District)	HOOVER ELEMENTARY SCHOOL	\$ 1,711.20
359204	20-Mar-2017	HERITAGE MUSEUM OF ORANGE COUNTY	Heritage Museum (OC Water District)	LINCOLN ELEMENTARY SCHOOL	\$ 720.00
359204	20-Mar-2017	HERITAGE MUSEUM OF ORANGE COUNTY	Heritage Museum (OC Water District)	SANTIAGO ELEMENTARY SCHOOL	\$ 1,812.00
359204	20-Mar-2017	HERITAGE MUSEUM OF ORANGE COUNTY	Heritage Museum (OC Water District)	WALKER ELEMENTARY SCHOOL	\$ 1,800.00
359205	20-Mar-2017	AERIES SOFTWARE, INC. dba EAGLE SOFTWARE	Title II-Part A Improving Teacher Quality	NONPUBLIC SCHOOLS	\$ 1,125.00
359206	21-Mar-2017	ORANGE COUNTY DEPARTMENT OF EDUCATION	Special Education	SPECIAL EDUCATION	\$ 4,995.74
359207	21-Mar-2017	OneOC	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SEPULVEDA ELEMENTARY SCHOOL	\$ 5,500.00
359208	21-Mar-2017	BARRANCO BEVERAGE, INC.	Unrestricted Discretionary Accounts	SADDLEBACK HIGH SCHOOL	\$ 1,885.63
359209	21-Mar-2017	CLASSROOM DIRECT.COM	Unrestricted Discretionary Accounts	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 109.89
359210	21-Mar-2017	BERTRAND'S MUSIC ENTERPRISES	One-Time Discretionary Funds	EDUCATIONAL SERVICES DIVISION	\$ 2,473.74
359211	21-Mar-2017	MONTGOMERY HARDWARE COMPANY	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 775.80
359212	21-Mar-2017	BERTRAND'S MUSIC ENTERPRISES	One-Time Discretionary Funds	EDUCATIONAL SERVICES DIVISION	\$ 29,593.03
359217	21-Mar-2017	SCHOLASTIC READING CLUB	Unrestricted Discretionary Accounts	HARVEY ELEMENTARY SCHOOL	\$ 90.52
359218	21-Mar-2017	PESI	Unrestricted Discretionary Accounts	LORIN GRISET ACADEMY	\$ 215.99
359219	21-Mar-2017	CLASSROOM PRODUCTS	IASA: Title I Basic Grants Low-Income and Neglected, Part A	EDISON ELEMENTARY SCHOOL	\$ 212.28
359220	21-Mar-2017	JEFF DIXON dba OC GOLF CARTS	Unrestricted Discretionary Accounts	VALLEY HIGH SCHOOL	\$ 500.00
359221	21-Mar-2017	GARDEN GROVE UNIFIED SCHOOL DISTRICT dba RANCHO ALAMITOS HIGH SCHOOL ASB	Unrestricted Discretionary Accounts	VALLEY HIGH SCHOOL	\$ 400.00
359222	21-Mar-2017	TEXTBOOK WAREHOUSE, LLC	IASA: Title I Basic Grants Low-Income and Neglected, Part A	VALLEY HIGH SCHOOL	\$ 240.55
359223	21-Mar-2017	SADDLEBACK HIGH SCHOOL	Unrestricted Discretionary Accounts	VALLEY HIGH SCHOOL	\$ 425.00
359224	21-Mar-2017	WILSON HIGH SCHOOL	Unrestricted Discretionary Accounts	VALLEY HIGH SCHOOL	\$ 250.00
359225	21-Mar-2017	KELLY PAPER COMPANY	Fund 01 General Fund	PUBLICATIONS	\$ 6,866.76
359226	21-Mar-2017	ALISO NIGUEL HIGH SCHOOL	Unrestricted Discretionary Accounts	VALLEY HIGH SCHOOL	\$ 619.56
359227	21-Mar-2017	VERITIV OPERATING COMPANY	Fund 01 General Fund	WAREHOUSE AND DELIVERY	\$ 33,488.70



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359228	21-Mar-2017	ADAMSON POLICE PRODUCTS	Unrestricted Discretionary Accounts	SCHOOL POLICE SERVICES	\$ 1,546.21
359229	21-Mar-2017	CITY OF SANTA ANA	Unrestricted Discretionary Accounts	SCHOOL POLICE SERVICES	\$ 700.00
359230	21-Mar-2017	SANTIAGO HIGH SCHOOL	Unrestricted Discretionary Accounts	VALLEY HIGH SCHOOL	\$ 431.00
359231	21-Mar-2017	KENNEDY HIGH SCHOOL	Unrestricted Discretionary Accounts	VALLEY HIGH SCHOOL	\$ 250.00
359232	22-Mar-2017	BARNES & NOBLE BOOKSELLERS, INC.	E-Business Academy [0473] CHS	CENTURY HIGH SCHOOL	\$ 230.55
359233	22-Mar-2017	TEXTBOOK WAREHOUSE, LLC	IASA: Title I Basic Grants Low-Income and Neglected, Part A	VALLEY HIGH SCHOOL	\$ 479.12
359234	22-Mar-2017	DIMENSION DATA NORTH AMERICA, INC. dba DIMENSION DATA	Unrestricted Discretionary Accounts	TECHNOLOGY INNOVATION SERVICES	\$ 32,015.96
359236	22-Mar-2017	GOV/CONNECTION	Unrestricted Discretionary Accounts	CHARTER/ATTENDANCE	\$ 595.97
359237	22-Mar-2017	CDW GOVERNMENT, INC.	Unrestricted Discretionary Accounts	KENNEDY ELEMENTARY SCHOOL	\$ 1,917.95
359238	22-Mar-2017	AREY JONES EDUCATIONAL SOLUTIONS	Unrestricted Discretionary Accounts	TECHNOLOGY INNOVATION SERVICES	\$ 174,393.38
359239	22-Mar-2017	AREY JONES EDUCATIONAL SOLUTIONS	Unrestricted Discretionary Accounts	KENNEDY ELEMENTARY SCHOOL	\$ 1,547.33
359240	22-Mar-2017	SEGERSTROM CENTER FOR THE ARTS	IASA: Title I Basic Grants Low-Income and Neglected, Part A	JEFFERSON ELEMENTARY SCHOOL	\$ 962.00
359241	22-Mar-2017	GOV/CONNECTION	IASA: Title I Basic Grants Low-Income and Neglected, Part A	VALLEY HIGH SCHOOL	\$ 338.64
359242	22-Mar-2017	CDW GOVERNMENT, INC.	Unrestricted Discretionary Accounts	MIDDLE COLLEGE HIGH SCHOOL	\$ 83.42
359243	22-Mar-2017	MONOPRICE, INC.	Unrestricted Discretionary Accounts	ESQUEDA ELEMENTARY SCHOOL	\$ 137.56
359244	22-Mar-2017	INTERNATIONAL BACCALAUREATE ORGANIZATION	LCFF-Supplemental/Concentration	EDUCATIONAL SERVICES DIVISION	\$ 13,134.00
359245	22-Mar-2017	ASSET GENIE, INC. dba AG PARTS WORLDWIDE	Unrestricted Discretionary Accounts	LINCOLN ELEMENTARY SCHOOL	\$ 26.34
359246	22-Mar-2017	AREY JONES EDUCATIONAL SOLUTIONS	Unrestricted Discretionary Accounts	GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	\$ 4,446.20
359247	22-Mar-2017	BSN SPORTS	Unrestricted Discretionary Accounts	SADDLEBACK HIGH SCHOOL	\$ 7,138.45
359248	22-Mar-2017	JESUSMYROCK.COM	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SIERRA PREPARATORY ACADEMY	\$ 956.58
359249	22-Mar-2017	COSTCO WHOLESALE	One-Time Discretionary Funds	COMMUNICATIONS OFFICE	\$ 117.97
359250	22-Mar-2017	CDW GOVERNMENT, INC.	Unrestricted Discretionary Accounts	FACILITIES/GOVERNMENTAL RELATIONS	\$ 23.19
359251	22-Mar-2017	BSN SPORTS	Unrestricted Discretionary Accounts	SADDLEBACK HIGH SCHOOL	\$ 1,034.40
359252	22-Mar-2017	TOSHIBA BUSINESS SOLUTIONS (USA), INC.	Unrestricted Discretionary Accounts	SEPULVEDA ELEMENTARY SCHOOL	\$ 3,114.49
359253	22-Mar-2017	OCAD ASSOCIATION	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SEGERSTROM HIGH SCHOOL	\$ 100.00
359254	22-Mar-2017	KEM VENTURES, INC.	LCFF-Supplemental/Concentration	K-12 TEACHING AND LEARNING	\$ 5,259.97
359255	22-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	SADDLEBACK HIGH SCHOOL	\$ 147.02
359257	22-Mar-2017	OFFICE DEPOT	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	\$ 16.16
359258	22-Mar-2017	NEWEGG BUSINESS, INC.	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 32.31
359259	22-Mar-2017	OFFICE DEPOT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	EARLY CHILDHOOD EDUCATION	\$ 51.84
359260	22-Mar-2017	BLACK BIRD FIRE PROTECTION	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 449.16
359261	22-Mar-2017	GOV/CONNECTION	IASA: Title I Basic Grants Low-Income and Neglected, Part A	VALLEY HIGH SCHOOL	\$ 210.05
359262	22-Mar-2017	B&H PHOTO VIDEO	IASA: Title I Basic Grants Low-Income and Neglected, Part A	VALLEY HIGH SCHOOL	\$ 546.01
359263	22-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	LINCOLN ELEMENTARY SCHOOL	\$ 54.98
359264	22-Mar-2017	GOV/CONNECTION	Unrestricted Discretionary Accounts	LINCOLN ELEMENTARY SCHOOL	\$ 461.62
359265	22-Mar-2017	AMERICAN TIME & SIGNAL CO.	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 1,124.86
359266	22-Mar-2017	B&H PHOTO VIDEO	Supplementary Prgs-Specialized Secondary	SANTA ANA HIGH SCHOOL	\$ 1,250.76
359267	22-Mar-2017	OFFICE DEPOT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	WILLARD INTERMEDIATE SCHOOL	\$ 2,069.55
359268	22-Mar-2017	UNITED WATER WORKS, INC.	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 345.99
359269	22-Mar-2017	B&H PHOTO VIDEO	Unrestricted Discretionary Accounts	MONROE ELEMENTARY SCHOOL	\$ 183.16
359270	22-Mar-2017	PROFESSIONAL PLUMBING & DRAIN CLEANING, INC.	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 1,960.00

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359272	22-Mar-2017	ORANGE COUNTY DEPARTMENT OF EDUCATION	Medi-Cal Billing Option	SPEECH & LANGUAGE	\$ 300.00
359273	22-Mar-2017	OC IMPRINTS	Unrestricted Discretionary Accounts	SIERRA PREPARATORY ACADEMY	\$ 437.64
359274	22-Mar-2017	ROBERTO ZAVALA dba GALAXY PARTY RENTALS	LCFF-Supplemental/Concentration	EDUCATIONAL SERVICES DIVISION	\$ 300.00
359275	22-Mar-2017	OFFICE DEPOT	LCFF-Supplemental/Concentration	K-12 TEACHING AND LEARNING	\$ 896.24
359276	22-Mar-2017	INNOVATIONS FOR LEARNING	Title I, Core Set Aside	STUDENT ACHIEVEMENT	\$ 5,000.00
359276	22-Mar-2017	INNOVATIONS FOR LEARNING	United Way	K-12 TEACHING AND LEARNING	\$ 30,000.00
359277	22-Mar-2017	UNIVERSITY OF CALIFORNIA, IRVINE	S.D. Bechtel, Jr. Foundation	STAFF DEVELOPMENT	\$ 96,800.00
359278	22-Mar-2017	OFFICE DEPOT	LCFF-Supplemental/Concentration	K-12 TEACHING AND LEARNING	\$ 157.08
359279	22-Mar-2017	STAPLES BUSINESS ADVANTAGE	LCFF-Supplemental/Concentration	K-12 TEACHING AND LEARNING	\$ 333.93
359280	22-Mar-2017	BILINGUAL FOUNDATION OF ARTS	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SEGERSTROM HIGH SCHOOL	\$ 450.00
359281	22-Mar-2017	OFFICE DEPOT	LCFF-Supplemental/Concentration	K-12 TEACHING AND LEARNING	\$ 153.27
359282	22-Mar-2017	OFFICE DEPOT	NCLB: Title II, Part B, CA Mathematics and Science Partnerships (CaMSP)	K-12 TEACHING AND LEARNING	\$ 141.27
359283	22-Mar-2017	OFFICE DEPOT	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	KENNEDY ELEMENTARY SCHOOL	\$ 225.24
359284	22-Mar-2017	PERMA BOUND BOOKS HERTZBERG NEW METHOD, INC.	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SADDLEBACK HIGH SCHOOL	\$ 616.87
359285	22-Mar-2017	OFFICE DEPOT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 349.65
359286	22-Mar-2017	OFFICE DEPOT	21st Century ASSETS (roll-up 4124)	SEGERSTROM HIGH SCHOOL	\$ 161.39
359287	22-Mar-2017	CALIFORNIA PEACE OFFICER ASSOCIATION	Unrestricted Discretionary Accounts	SCHOOL POLICE SERVICES	\$ 250.00
359288	22-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	ESQUEDA ELEMENTARY SCHOOL	\$ 99.44
359289	22-Mar-2017	OFFICE DEPOT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	GARFIELD ELEMENTARY SCHOOL	\$ 333.43
359290	22-Mar-2017	OFFICE DEPOT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	CARR INTERMEDIATE SCHOOL	\$ 398.33
359291	22-Mar-2017	OFFICE DEPOT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	MONTE VISTA ELEMENTARY SCHOOL	\$ 83.69
359292	22-Mar-2017	OFFICE DEPOT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SEPULVEDA ELEMENTARY SCHOOL	\$ 33.05
359293	22-Mar-2017	VALLEY HIGH SCHOOL ASB	Unrestricted Discretionary Accounts	SANTA ANA HIGH SCHOOL	\$ 480.00
359294	22-Mar-2017	STAPLES BUSINESS ADVANTAGE	LCFF-Supplemental/Concentration	K-12 TEACHING AND LEARNING	\$ 375.78
359296	22-Mar-2017	OFFICE DEPOT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	WILSON ELEMENTARY SCHOOL	\$ 100.47
359297	22-Mar-2017	OFFICE DEPOT	21st Century ASSETS (roll-up 4124)	SANTA ANA HIGH SCHOOL	\$ 576.90
359299	22-Mar-2017	INFORMATION MANAGEMENT SERVICES, LLC dba MYBINDING.COM	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 910.06
359300	22-Mar-2017	BLICK ART MATERIALS dba DICK BLICK COMPANY	Unrestricted Discretionary Accounts	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 643.81
359301	22-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	HEALTH/HOME-HOSPITAL INSTR	\$ 919.51
359302	22-Mar-2017	ULINE SHIPPING SUPPLIES	Fund 01 General Fund	PUBLICATIONS	\$ 1,822.19
359303	22-Mar-2017	ORIENTAL TRADING COMPANY, INC.	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	HOOVER ELEMENTARY SCHOOL	\$ 739.59
359306	22-Mar-2017	FEDERAL EXPRESS CORPORATION	Unrestricted Discretionary Accounts	TELEVISION CENTER	\$ 17.74
359308	22-Mar-2017	BLICK ART MATERIALS dba DICK BLICK COMPANY	Unrestricted Discretionary Accounts	SANTA ANA HIGH SCHOOL	\$ 1,109.01
359309	22-Mar-2017	COMWEST CONSTRUCTION	One-Time Discretionary Funds	MCFADDEN INTERMEDIATE SCHOOL	\$ 1,166.00
359310	22-Mar-2017	OFFICE DEPOT	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	LOWELL ELEMENTARY SCHOOL	\$ 257.33
359311	22-Mar-2017	CHRISTOPHER CORNFORTH	IASA: Title I Basic Grants Low-Income and Neglected, Part A	LORIN GRISET ACADEMY	\$ 1,050.00
359312	22-Mar-2017	PLAYWORKS EDUCATION ENERGIZED	IASA: Title I Basic Grants Low-Income and Neglected, Part A	HEROES ELEMENTARY SCHOOL	\$ 36,000.00
359314	23-Mar-2017	OFFICE DEPOT	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 234.31
359315	23-Mar-2017	OFFICE DEPOT	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	DIAMOND ELEMENTARY SCHOOL	\$ 155.05

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359316	23-Mar-2017	OFFICE DEPOT	Unrestricted - Regional Occupational Center Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	\$ 138.43
359317	23-Mar-2017	OFFICE DEPOT	Unrestricted - Regional Occupational Center Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	\$ 109.84
359318	23-Mar-2017	OFFICE DEPOT	Unrestricted - Regional Occupational Center Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	\$ 558.01
359319	23-Mar-2017	GRAINGER	Special Education	TAFT ELEMENTARY SCHOOL	\$ 46.59
359320	23-Mar-2017	COUNTY OF ORANGE TREASURER-TAX COLLECTOR	Unrestricted Discretionary Accounts	SCHOOL POLICE SERVICES	\$ 1,878.17
359321	23-Mar-2017	DIGITAL NETWORKS GROUP, INC.	LCFF-Supplemental/Concentration	FACILITIES/GOVERNMENTAL RELATIONS	\$ 2,116.40
359323	23-Mar-2017	GRAINGER	Unrestricted Discretionary Accounts	LATHROP INTERMEDIATE SCHOOL	\$ 1,042.30
359324	23-Mar-2017	UNIVERSITY OF OREGON CENTER ON TEACHING & LEARNING	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SCHOOL CLIMATE	\$ 2,000.00
359325	23-Mar-2017	US BANK	IASA: Title I Basic Grants Low-Income and Neglected, Part A	FRANKLIN ELEMENTARY SCHOOL	\$ 90.19
359325	23-Mar-2017	US BANK	One-Time Discretionary Funds	MUIR FUNDAMENTAL ELEMENTARY SCHOOL	\$ 575.26
359325	23-Mar-2017	US BANK	Saturday Attendance Recovery Program (WIN)	KENNEDY ELEMENTARY SCHOOL	\$ 371.58
359325	23-Mar-2017	US BANK	Saturday Attendance Recovery Program (WIN)	MUIR FUNDAMENTAL ELEMENTARY SCHOOL	\$ 1,141.94
359325	23-Mar-2017	US BANK	Unrestricted Discretionary Accounts	LINCOLN ELEMENTARY SCHOOL	\$ 28.05
359325	23-Mar-2017	US BANK	Unrestricted Discretionary Accounts	LOWELL ELEMENTARY SCHOOL	\$ 878.15
359325	23-Mar-2017	US BANK	Unrestricted Discretionary Accounts	MONROE ELEMENTARY SCHOOL	\$ 329.06
359325	23-Mar-2017	US BANK	Unrestricted Discretionary Accounts	TELEVISION CENTER	\$ 232.09
359327	23-Mar-2017	FEDERAL TECHNOLOGY SOLUTIONS, INC.	One-Time Carryover Funds	FRANKLIN ELEMENTARY SCHOOL	\$ 1,697.66
359329	23-Mar-2017	DAVE BANG ASSOCIATES, INC.	Unrestricted One-time Funds	LINCOLN ELEMENTARY SCHOOL	\$ 1,610.60
359331	23-Mar-2017	TANAKA FARMS	Unrestricted Discretionary Accounts	MADISON ELEMENTARY SCHOOL	\$ 2,933.00
359333	23-Mar-2017	LIBERTY FLAGS, INC.	Donations (Miscellaneous)	MONTE VISTA ELEMENTARY SCHOOL	\$ 75.15
359334	23-Mar-2017	ANDERSON AIR CONDITIONING, LP	Unrestricted One-time Funds	K-12 SCHOOL PERFORMANCE AND CULTURE	\$ 897.21
359335	23-Mar-2017	DAILY JOURNAL CORPORATION dba ORANGE COUNTY REPORTER	One-Time Discretionary Funds	EDUCATIONAL SERVICES DIVISION	\$ 189.95
359337	23-Mar-2017	BEKINS MOVING SOLUTIONS, INC.	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 1,209.48
359338	23-Mar-2017	HERITAGE MUSEUM OF ORANGE COUNTY	Heritage Museum (OC Water District)	MARTIN ELEMENTARY SCHOOL	\$ 732.00
359340	23-Mar-2017	LAKESHORE LEARNING MATERIALS	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	\$ 102.32
359341	23-Mar-2017	PRICE PHILANTHROPIES FOUNDATION	Unrestricted Discretionary Accounts	SUPERINTENDENT'S OFFICE	\$ 1,000.00
359342	23-Mar-2017	LAKESHORE LEARNING MATERIALS	Special Education	ESQUEDA ELEMENTARY SCHOOL	\$ 213.89
359343	23-Mar-2017	LAKESHORE LEARNING MATERIALS	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	ROMERO-CRUZ ELEMENTARY SCHOOL	\$ 54.21
359344	23-Mar-2017	LAKESHORE LEARNING MATERIALS	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	MADISON ELEMENTARY SCHOOL	\$ 230.23
359345	23-Mar-2017	LAKESHORE LEARNING MATERIALS	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	MONROE ELEMENTARY SCHOOL	\$ 335.89
359346	23-Mar-2017	GRAINGER	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 1,516.80
359347	23-Mar-2017	OFFICE DEPOT	Fund 01 General Fund	WAREHOUSE AND DELIVERY	\$ 20,364.75
359348	23-Mar-2017	ADVANTAGE WEST INVESTMENT ENTERPRISES, INC. dba ADVANTAGE WEST GOVERNMENT PRODUCT SOLUTIONS	Fund 01 General Fund	WAREHOUSE AND DELIVERY	\$ 5,126.75
359349	23-Mar-2017	SOUTHWEST MATERIAL HANDLING, INC. dba SOUTHWEST	Unrestricted Discretionary Accounts	PURCHASING DEPARTMENT	\$ 500.00
359350	24-Mar-2017	MCCORMICK'S ENTERPRISES, INC.	One-Time Discretionary Funds	EDUCATIONAL SERVICES DIVISION	\$ 4,830.01
359351	24-Mar-2017	OCTA	LCFF-Supplemental/Concentration	EDUCATIONAL SERVICES DIVISION	\$ 1,600.00
359352	24-Mar-2017	DISPLAYS 2 GO	Fund 01 General Fund	PUBLICATIONS	\$ 427.45
359353	24-Mar-2017	BAND SHOPPE	One-Time Discretionary Funds	EDUCATIONAL SERVICES DIVISION	\$ 5,714.60
359354	24-Mar-2017	WOODWIND AND BRASSWIND	One-Time Discretionary Funds	EDUCATIONAL SERVICES DIVISION	\$ 4,665.58

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359355	24-Mar-2017	SOUTHWEST STRINGS	One-Time Discretionary Funds	EDUCATIONAL SERVICES DIVISION	\$ 894.33
359356	24-Mar-2017	BSN SPORTS	Unrestricted Discretionary Accounts	VALLEY HIGH SCHOOL	\$ 853.15
359358	24-Mar-2017	BSN SPORTS	Unrestricted Discretionary Accounts	VALLEY HIGH SCHOOL	\$ 3,052.74
359360	24-Mar-2017	BSN SPORTS	Unrestricted Discretionary Accounts	VALLEY HIGH SCHOOL	\$ 1,103.76
359364	24-Mar-2017	RJ COOPER AND ASSOCIATES, INC.	Special Education	SPECIAL EDUCATION	\$ 144.38
359365	24-Mar-2017	SCHOOL SERVICES OF CALIFORNIA, INC.	Unrestricted Discretionary Accounts	BUSINESS SERVICES DIVISION	\$ 660.00
359365	24-Mar-2017	SCHOOL SERVICES OF CALIFORNIA, INC.	Unrestricted Discretionary Accounts	HUMAN RESOURCES DIVISION	\$ 495.00
359367	24-Mar-2017	ULINE SHIPPING SUPPLIES	Unrestricted Discretionary Accounts	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 294.03
359368	24-Mar-2017	ENVIRONMENTS, INC.	Unrestricted - CalSafe (6091/6092)	EARLY CHILDHOOD EDUCATION	\$ 36.53
359369	24-Mar-2017	ASSET GENIE, INC. dba AG PARTS WORLDWIDE	Unrestricted Discretionary Accounts	CENTURY HIGH SCHOOL	\$ 3,334.86
359371	24-Mar-2017	KAYE PRODUCTS, INC.	Medi-Cal Billing Option	SPEECH & LANGUAGE	\$ 332.51
359372	24-Mar-2017	ABNER ORTIZ dba IMAGE GRAFICS	Unrestricted Discretionary Accounts	CENTURY HIGH SCHOOL	\$ 4,182.05
359373	24-Mar-2017	B&H PHOTO VIDEO	Unrestricted Discretionary Accounts	LINCOLN ELEMENTARY SCHOOL	\$ 258.28
359374	24-Mar-2017	NICK RAIL MUSIC	One-Time Discretionary Funds	EDUCATIONAL SERVICES DIVISION	\$ 13,668.12
359377	24-Mar-2017	RILEY'S FARMS	IASA: Title I Basic Grants Low-Income and Neglected, Part A	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 4,933.65
359378	24-Mar-2017	OFFICE DEPOT	Special Education	SPEECH & LANGUAGE	\$ 43.91
359379	24-Mar-2017	APPLE, INC.	Kinder Readiness Program II	EARLY CHILDHOOD EDUCATION	\$ 1,297.31
359380	24-Mar-2017	OFFICE DEPOT	30-R2002-653 Before and After School Learning & Safe Neighborhood	JACKSON ELEMENTARY SCHOOL	\$ 86.99
359381	24-Mar-2017	APPLE, INC.	IASA: Title I Basic Grants Low-Income and Neglected, Part A	KENNEDY ELEMENTARY SCHOOL	\$ 4,816.44
359382	24-Mar-2017	APPLE, INC.	IASA: Title I Basic Grants Low-Income and Neglected, Part A	KENNEDY ELEMENTARY SCHOOL	\$ 6,443.45
359383	24-Mar-2017	APPLE, INC.	IASA: Title I Basic Grants Low-Income and Neglected, Part A	LINCOLN ELEMENTARY SCHOOL	\$ 643.27
359384	24-Mar-2017	CDW GOVERNMENT, INC.	Unrestricted Discretionary Accounts	GODINEZ FUNDAMENTAL HIGH SCHOOL	\$ 557.03
359385	24-Mar-2017	ORIENTAL TRADING COMPANY, INC.	Unrestricted Discretionary Accounts	HENINGER ELEMENTARY SCHOOL	\$ 251.11
359386	24-Mar-2017	LEXIA LEARNING SYSTEMS	IASA: Title I Basic Grants Low-Income and Neglected, Part A	KENNEDY ELEMENTARY SCHOOL	\$ 13,770.00
359387	24-Mar-2017	PITNEY BOWES, INC.	Fund 01 General Fund	PUBLICATIONS	\$ 2,000.00
359388	24-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	SEPULVEDA ELEMENTARY SCHOOL	\$ 44.49
359390	24-Mar-2017	BEYOND PLAY, LLC	Special Education	MITCHELL CHILD DEVELOPMENT CENTER	\$ 202.65
359391	24-Mar-2017	ASSET GENIE, INC. dba AG PARTS WORLDWIDE	Unrestricted Discretionary Accounts	LINCOLN ELEMENTARY SCHOOL	\$ 807.05
359392	24-Mar-2017	CAREER TRACK	Unrestricted Discretionary Accounts	HUMAN RESOURCES DIVISION	\$ 149.00
359393	24-Mar-2017	OFFICE DEPOT	MediCal Administrative Activities (MAA)	HEALTH/HOME-HOSPITAL INSTR	\$ 310.60
359394	24-Mar-2017	GOVCONNECTION	Unrestricted Discretionary Accounts	CENTURY HIGH SCHOOL	\$ 428.16
359395	24-Mar-2017	LAKESHORE LEARNING MATERIALS	Unrestricted Discretionary Accounts	HARVEY ELEMENTARY SCHOOL	\$ 554.79
359396	24-Mar-2017	OFFICE DEPOT	Special Ed: Workability I LEA	TRANSITION PROGRAMS	\$ 20.46
359397	24-Mar-2017	GOVCONNECTION	Unrestricted Discretionary Accounts	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 21.56
359398	24-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	SEPULVEDA ELEMENTARY SCHOOL	\$ 140.06
359399	24-Mar-2017	LAKESHORE LEARNING MATERIALS	Unrestricted Discretionary Accounts	TAFT ELEMENTARY SCHOOL	\$ 209.35
359401	24-Mar-2017	OFFICE DEPOT	21st Century ASSETS (roll-up 4124)	SANTA ANA HIGH SCHOOL	\$ 815.91
359402	24-Mar-2017	DEMCO	21st Century ASSETS (roll-up 4124)	SEGERSTROM HIGH SCHOOL	\$ 1,823.61
359403	24-Mar-2017	OFFICE DEPOT	Special Education	MITCHELL CHILD DEVELOPMENT CENTER	\$ 356.34
359405	24-Mar-2017	BAT JAC GLASS, INC.	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 10,773.79
359406	24-Mar-2017	VISION MARKING DEVICES	Unrestricted Discretionary Accounts	JACKSON ELEMENTARY SCHOOL	\$ 120.59
359408	24-Mar-2017	LISA FAWN BARSAMIAN dba OFFICE SEATING OUTLET	Unrestricted Discretionary Accounts	EDISON ELEMENTARY SCHOOL	\$ 771.50

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359409	24-Mar-2017	TELESTREAM HOLDINGS CORPORATION dba TELESTREAM, LLC	IASA: Title I Basic Grants Low-Income and Neglected, Part A	VALLEY HIGH SCHOOL	\$ 480.03
359410	24-Mar-2017	INTERCOM CLOCKS & SIGNAL SERVICE	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 2,339.76
359411	24-Mar-2017	OFFICE DEPOT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	WASHINGTON ELEMENTARY SCHOOL	\$ 692.77
359412	24-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	ESQUEDA ELEMENTARY SCHOOL	\$ 219.79
359413	24-Mar-2017	VISION MARKING DEVICES	Unrestricted Discretionary Accounts	HENINGER ELEMENTARY SCHOOL	\$ 104.59
359414	24-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	HARVEY ELEMENTARY SCHOOL	\$ 1,171.46
359415	24-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	LINCOLN ELEMENTARY SCHOOL	\$ 294.05
359416	24-Mar-2017	TIERRA VERDE INDUSTRIES	Unrestricted Discretionary Accounts	BUILDING SERVICES	\$ 835.07
359417	24-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	KENNEDY ELEMENTARY SCHOOL	\$ 460.36
359418	24-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	CENTURY HIGH SCHOOL	\$ 16.81
359420	24-Mar-2017	OFFICE DEPOT	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	ROOSEVELT ELEMENTARY SCHOOL	\$ 1,685.78
359421	24-Mar-2017	CSULB FOUNDATION	Unrestricted Discretionary Accounts	SCHOOL POLICE SERVICES	\$ 341.00
359422	24-Mar-2017	OFFICE DEPOT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SEPULVEDA ELEMENTARY SCHOOL	\$ 52.86
359423	24-Mar-2017	OFFICE DEPOT	Special Education	SADDLEBACK HIGH SCHOOL	\$ 47.02
359424	24-Mar-2017	OFFICE DEPOT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SEPULVEDA ELEMENTARY SCHOOL	\$ 106.89
359426	24-Mar-2017	DISCOVERY CUBE ORANGE COUNTY	IASA: Title I Basic Grants Low-Income and Neglected, Part A	FRANKLIN ELEMENTARY SCHOOL	\$ 650.00
359427	24-Mar-2017	OFFICE DEPOT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SADDLEBACK HIGH SCHOOL	\$ 212.52
359428	24-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	LINCOLN ELEMENTARY SCHOOL	\$ 189.43
359429	24-Mar-2017	JESUSMYROCK.COM	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SIERRA PREPARATORY ACADEMY	\$ 601.85
359430	24-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	CENTURY HIGH SCHOOL	\$ 188.74
359431	24-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	HENINGER ELEMENTARY SCHOOL	\$ 296.94
359432	24-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	SADDLEBACK HIGH SCHOOL	\$ 136.49
359433	24-Mar-2017	OCDE/AP IN THE OC	Unrestricted Discretionary Accounts	THORPE FUNDAMENTAL ELEMENTARY SCHOOL	\$ 85.00
359434	24-Mar-2017	VALLEY HIGH SCHOOL TRACK AND FIELD	Unrestricted Discretionary Accounts	SADDLEBACK HIGH SCHOOL	\$ 480.00
359435	24-Mar-2017	COLLEGE BOARD	Unrestricted - Regional Occupational Center Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	\$ 550.00
359436	24-Mar-2017	SCHOLASTIC CLASSROOM MAGAZINES	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SANTA ANA HIGH SCHOOL	\$ 418.00
359438	24-Mar-2017	GBC	Unrestricted Discretionary Accounts	CARR INTERMEDIATE SCHOOL	\$ 500.00
359439	24-Mar-2017	AARDVARK CLAY AND SUPPLIES, INC.	SA Public Schools Foundation (SAPSF) Check	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 625.00
359440	27-Mar-2017	BARNES & NOBLE BOOKSELLERS, INC.	IASA: Title I Basic Grants Low-Income and Neglected, Part A	VALLEY HIGH SCHOOL	\$ 376.59
359441	27-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	SANTA ANA HIGH SCHOOL	\$ 57.79
359442	27-Mar-2017	SUPER DUPER PUBLICATIONS	Special Education	SPEECH & LANGUAGE	\$ 165.91
359443	27-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	ROOSEVELT ELEMENTARY SCHOOL	\$ 773.96
359444	27-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 204.69
359445	27-Mar-2017	OFFICE DEPOT	LCFF-Supplemental/Concentration	PUPIL SUPPORT SERVICES	\$ 325.15
359446	27-Mar-2017	OFFICE DEPOT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 840.34
359448	27-Mar-2017	OFFICE DEPOT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	\$ 1,350.56
359449	27-Mar-2017	DIVISION OF STATE ARCHITECT	Unrestricted Discretionary Accounts	CONSTRUCTION	\$ 500.00
359455	27-Mar-2017	POWER PLUS	SCE-Facilities	MITCHELL CHILD DEVELOPMENT CENTER	\$ 6,510.00
359460	27-Mar-2017	J.W. PEPPER & SONS, INC.	Unrestricted Discretionary Accounts	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 262.94
359462	27-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	THORPE FUNDAMENTAL ELEMENTARY SCHOOL	\$ 158.86
359463	27-Mar-2017	OFFICE DEPOT	Fund 01 General Fund	PUBLICATIONS	\$ 33.17

PO Number:	Date PO Created:	Supplier:	Resource Description:	Site:	Amount:
359464	27-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	KENNEDY ELEMENTARY SCHOOL	\$ 978.66
359465	27-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	JEFFERSON ELEMENTARY SCHOOL	\$ 83.14
359466	27-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	ADAMS ELEMENTARY SCHOOL	\$ 122.79
359467	27-Mar-2017	LAKESHORE LEARNING MATERIALS	IASA: Title I Basic Grants Low-Income and Neglected, Part A	EARLY CHILDHOOD EDUCATION	\$ 264.96
359468	27-Mar-2017	LAKESHORE LEARNING MATERIALS	Kinder Readiness Program II	EARLY CHILDHOOD EDUCATION	\$ 1,742.39
359469	27-Mar-2017	STAPLES BUSINESS ADVANTAGE	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	EDISON ELEMENTARY SCHOOL	\$ 501.41
359470	27-Mar-2017	LAKESHORE LEARNING MATERIALS	Special Education	MITCHELL CHILD DEVELOPMENT CENTER	\$ 89.02
359471	27-Mar-2017	LAKESHORE LEARNING MATERIALS	Unrestricted Discretionary Accounts	JEFFERSON ELEMENTARY SCHOOL	\$ 94.13
359472	27-Mar-2017	STAPLES BUSINESS ADVANTAGE	Unrestricted Discretionary Accounts	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 150.83
359473	27-Mar-2017	SCHOOL SPECIALTY/CLASSROOM DIRECT	Unrestricted Discretionary Accounts	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 9.69
359474	27-Mar-2017	CONSTRUCTIVE PLAYTHINGS	Special Education	MITCHELL CHILD DEVELOPMENT CENTER	\$ 281.34
359475	27-Mar-2017	LAKESHORE LEARNING MATERIALS	IASA: Title I Basic Grants Low-Income and Neglected, Part A	FRANKLIN ELEMENTARY SCHOOL	\$ 281.23
359476	27-Mar-2017	LAKESHORE LEARNING MATERIALS	IASA: Title I Basic Grants Low-Income and Neglected, Part A	HENINGER ELEMENTARY SCHOOL	\$ 1,056.38
359477	27-Mar-2017	LAKESHORE LEARNING MATERIALS	IASA: Title I Basic Grants Low-Income and Neglected, Part A	JEFFERSON ELEMENTARY SCHOOL	\$ 358.21
359478	27-Mar-2017	LAKESHORE LEARNING MATERIALS	IASA: Title I Basic Grants Low-Income and Neglected, Part A	MUIR FUNDAMENTAL ELEMENTARY SCHOOL	\$ 424.62
359479	27-Mar-2017	DEMCO	IASA: Title I Basic Grants Low-Income and Neglected, Part A	WASHINGTON ELEMENTARY SCHOOL	\$ 152.64
359480	27-Mar-2017	ORIENTAL TRADING COMPANY, INC.	Unrestricted Discretionary Accounts	MONROE ELEMENTARY SCHOOL	\$ 2,373.47
359481	27-Mar-2017	SWEETWATER SOUND, INC.	Unrestricted Discretionary Accounts	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 2,436.92
359482	27-Mar-2017	JESUSMYROCK.COM	Communication Studies (Speech and Debate)	K-12 TEACHING AND LEARNING	\$ 1,000.00
359483	27-Mar-2017	OFFICE DEPOT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 3,641.81
359484	27-Mar-2017	OFFICE DEPOT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 1,593.62
359485	27-Mar-2017	SOUTHWEST SCHOOL AND OFFICE SUPPLY	IASA: Title I Basic Grants Low-Income and Neglected, Part A	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 646.50
359486	27-Mar-2017	ZUMA OFFICE SUPPLY	IASA: Title I Basic Grants Low-Income and Neglected, Part A	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 5,262.25
359487	27-Mar-2017	RUBY R. MYRES dba DISCOUNT ROCKETRY	SA Public Schools Foundation (SAPSF) Check	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 609.77
359488	27-Mar-2017	APPLE, INC.	LCFF-Supplemental/Concentration	K-12 TEACHING AND LEARNING	\$ 2,429.77
359489	27-Mar-2017	APPLE, INC.	Unrestricted Discretionary Accounts	EDUCATIONAL SERVICES DIVISION	\$ 2,429.77
359490	27-Mar-2017	APPLE, INC.	LCFF-Supplemental/Concentration	K-12 TEACHING AND LEARNING	\$ 2,429.77
359491	27-Mar-2017	PANYARD, INC.	One-Time Discretionary Funds	EDUCATIONAL SERVICES DIVISION	\$ 15,434.49
359492	27-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	TAFT ELEMENTARY SCHOOL	\$ 28.56
359493	27-Mar-2017	CABE	IASA: Title I Basic Grants Low-Income and Neglected, Part A	CARR INTERMEDIATE SCHOOL	\$ 2,205.00
359494	27-Mar-2017	OFFICE DEPOT	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	DIAMOND ELEMENTARY SCHOOL	\$ 81.87
359495	27-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	HENINGER ELEMENTARY SCHOOL	\$ 145.40
359496	27-Mar-2017	SCHOLASTIC CLASSROOM MAGAZINES	One-Time Discretionary Funds	FRANKLIN ELEMENTARY SCHOOL	\$ 924.00
359497	27-Mar-2017	AVID CENTER	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SPURGEON INTERMEDIATE SCHOOL	\$ 760.00
359498	27-Mar-2017	OFFICE DEPOT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	GARFIELD ELEMENTARY SCHOOL	\$ 108.01
359499	27-Mar-2017	OFFICE DEPOT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SEPULVEDA ELEMENTARY SCHOOL	\$ 13.49
359500	27-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	HENINGER ELEMENTARY SCHOOL	\$ 302.88
359502	27-Mar-2017	OFFICE DEPOT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	EDISON ELEMENTARY SCHOOL	\$ 2,399.31
359503	27-Mar-2017	OFFICE DEPOT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	EDISON ELEMENTARY SCHOOL	\$ 102.49
359504	27-Mar-2017	UC REGENT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	GARFIELD ELEMENTARY SCHOOL	\$ 225.00
359505	27-Mar-2017	PACIFIC PLAY SYSTEMS, INC.	Unrestricted Discretionary Accounts	HEROES ELEMENTARY SCHOOL	\$ 10,000.00



PO Number:	Date PO Created:	Supplier:	Resource Description:	Site:	Amount:
359505	27-Mar-2017	PACIFIC PLAY SYSTEMS, INC.	Unrestricted One-time Funds	HEROES ELEMENTARY SCHOOL	\$ 7,725.00
359506	27-Mar-2017	CALIFORNIA TEACHERS ASSOCIATION	Title II-Part A Improving Teacher Quality	NONPUBLIC SCHOOLS	\$ 555.00
359507	27-Mar-2017	SCSBOA	Unrestricted Discretionary Accounts	LATHROP INTERMEDIATE SCHOOL	\$ 320.00
359508	27-Mar-2017	MELODEE ICE CREAM	Donations (Miscellaneous)	WILSON ELEMENTARY SCHOOL	\$ 261.00
359510	27-Mar-2017	ROBERTO ZAVALA dba GALAXY PARTY RENTALS	Unrestricted Discretionary Accounts	ESQUEDA ELEMENTARY SCHOOL	\$ 1,791.00
359511	27-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	CONSTRUCTION	\$ 1,147.46
359512	27-Mar-2017	CONFETTI PARTY RENTALS	Unrestricted Discretionary Accounts	COMMUNICATIONS OFFICE	\$ 2,000.00
359515	27-Mar-2017	ORANGE COUNTY DEPARTMENT OF EDUCATION	Title II-Part A Improving Teacher Quality	NONPUBLIC SCHOOLS	\$ 3,600.00
359517	27-Mar-2017	AVID REGION 9	AVID-OCDE Destination Graduation-Interm Schs	CARR INTERMEDIATE SCHOOL	\$ 4,560.00
359519	27-Mar-2017	FRIENDS OF SANTA ANA ZOO	Head Start	CHILD DEVELOPMENT	\$ 1,400.00
359520	27-Mar-2017	CENTURY HIGH SCHOOL	Unrestricted Discretionary Accounts	SEGERSTROM HIGH SCHOOL	\$ 450.00
359521	27-Mar-2017	BOWERS MUSEUM OF CULTURAL ART	IASA: Title I Basic Grants Low-Income and Neglected, Part A	JACKSON ELEMENTARY SCHOOL	\$ 586.00
359522	27-Mar-2017	OCTMA	Unrestricted Discretionary Accounts	SCHOOL POLICE SERVICES	\$ 100.00
359523	27-Mar-2017	USC	Title II-Part A Improving Teacher Quality	NONPUBLIC SCHOOLS	\$ 125.00
359524	27-Mar-2017	ISTE	Title II-Part A Improving Teacher Quality	NONPUBLIC SCHOOLS	\$ 450.00
359525	28-Mar-2017	TEACHERSPAYTEACHERS	IASA: Title I Basic Grants Low-Income and Neglected, Part A	GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	\$ 614.58
359526	28-Mar-2017	MASON CREST	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SEGERSTROM HIGH SCHOOL	\$ 465.59
359527	28-Mar-2017	BARNES & NOBLE BOOKSELLERS, INC.	IASA: Title I Basic Grants Low-Income and Neglected, Part A	REACH ACADEMY	\$ 855.11
359528	28-Mar-2017	TEACHER CREATED MATERIALS	IASA: Title I Migrant Ed Regular Program	MIGRANT EDUCATION	\$ 3,763.83
359529	28-Mar-2017	DEMCO	Unrestricted Discretionary Accounts	GODINEZ FUNDAMENTAL HIGH SCHOOL	\$ 403.74
359530	28-Mar-2017	OFFICE DEPOT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SEPULVEDA ELEMENTARY SCHOOL	\$ 40.21
359531	28-Mar-2017	OFFICE DEPOT	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SEPULVEDA ELEMENTARY SCHOOL	\$ 24.56
359532	28-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 113.64
359533	28-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	TAFT ELEMENTARY SCHOOL	\$ 60.00
359536	28-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	WASHINGTON ELEMENTARY SCHOOL	\$ 60.26
359537	28-Mar-2017	OFFICE DEPOT	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	MONROE ELEMENTARY SCHOOL	\$ 53.26
359538	28-Mar-2017	OFFICE DEPOT	Positive School Climate Model	SCHOOL CLIMATE	\$ 92.10
359539	28-Mar-2017	OFFICE DEPOT	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	\$ 75.32
359540	28-Mar-2017	OFFICE DEPOT	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	SPURGEON INTERMEDIATE SCHOOL	\$ 167.48
359541	28-Mar-2017	OFFICE DEPOT	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	MADISON ELEMENTARY SCHOOL	\$ 30.46
359542	28-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	SCHOOL CLIMATE	\$ 36.61
359543	28-Mar-2017	OFFICE DEPOT	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	GARFIELD ELEMENTARY SCHOOL	\$ 95.31
359544	28-Mar-2017	OFFICE DEPOT	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	THORPE FUNDAMENTAL ELEMENTARY SCHOOL	\$ 91.09
359546	28-Mar-2017	OFFICE DEPOT	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	MONTE VISTA ELEMENTARY SCHOOL	\$ 199.00
359547	28-Mar-2017	SCHOOL HEALTH CORPORATION	Special Education	MITCHELL CHILD DEVELOPMENT CENTER	\$ 149.02
359548	28-Mar-2017	OFFICE DEPOT	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	LINCOLN ELEMENTARY SCHOOL	\$ 1,838.34
359549	28-Mar-2017	NAPA COUNTY OFFICE OF EDUCATION	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 592.37
359550	28-Mar-2017	ORIENTAL TRADING COMPANY, INC.	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	GARFIELD ELEMENTARY SCHOOL	\$ 157.74

PO Number:	Date PO Created:	Supplier:	Resource Description:	Site:	Amount:
359551	28-Mar-2017	PLAYWORKS EDUCATION ENERGIZED	IASA: Title I Basic Grants Low-Income and Neglected, Part A	DIAMOND ELEMENTARY SCHOOL	\$ 18,500.00
359552	28-Mar-2017	BLICK ART MATERIALS dba DICK BLICK COMPANY	Title I, Core Set Aside	WILLARD INTERMEDIATE SCHOOL	\$ 171.63
359553	28-Mar-2017	ROSEN CLASSROOM BOOKS AND MATERIALS	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SEGERSTROM HIGH SCHOOL	\$ 981.60
359554	28-Mar-2017	GALE GROUP GREENHAVEN PRESS	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SEGERSTROM HIGH SCHOOL	\$ 786.32
359555	28-Mar-2017	CAVENDISH SQUARE PUBLISHING, LLC	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SEGERSTROM HIGH SCHOOL	\$ 542.09
359556	28-Mar-2017	CONDE SYSTEMS, INC.	Unrestricted Discretionary Accounts	PUBLICATIONS	\$ 1,716.46
359557	28-Mar-2017	EBERHARD EQUIPMENT	Unrestricted Discretionary Accounts	BUILDING SERVICES	\$ 3,479.28
359558	28-Mar-2017	SOUTHWEST SCHOOL AND OFFICE SUPPLY	IASA: Title I Basic Grants Low-Income and Neglected, Part A	JACKSON ELEMENTARY SCHOOL	\$ 383.53
359559	28-Mar-2017	JONATHAN D. MARZLUF	One-Time Discretionary Funds	EDUCATIONAL SERVICES DIVISION	\$ 4,200.00
359560	28-Mar-2017	NEW ENGLAND ACADEMY	Communication Studies (Speech and Debate)	K-12 TEACHING AND LEARNING	\$ 2,900.00
359561	28-Mar-2017	OFFICE DEPOT	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	FREMONT ELEMENTARY SCHOOL	\$ 348.92
359562	28-Mar-2017	SOUTHWEST SCHOOL AND OFFICE SUPPLY	Fund 01 General Fund	WAREHOUSE AND DELIVERY	\$ 1,167.32
359563	28-Mar-2017	OFFICE DEPOT	Positive School Climate Model	SCHOOL CLIMATE	\$ 458.61
359564	28-Mar-2017	OFFICE DEPOT	Unrestricted Discretionary Accounts	PAYROLL DEPARTMENT	\$ 403.22
359565	28-Mar-2017	STAPLES BUSINESS ADVANTAGE	IASA: Title I Basic Grants Low-Income and Neglected, Part A	GARFIELD ELEMENTARY SCHOOL	\$ 812.78
359566	28-Mar-2017	WESTERN ILLUMINATED PLASTICS, INC.	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 444.47
359567	28-Mar-2017	AMERICAN TIME & SIGNAL CO.	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 4,326.70
359568	28-Mar-2017	INTERCOM CLOCKS & SIGNAL SERVICE	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 2,030.77
359569	28-Mar-2017	VILLAGE NURSERIES, LP	Unrestricted Discretionary Accounts	BUILDING SERVICES	\$ 201.95
359570	28-Mar-2017	SIGN A RAMA	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 440.57
359572	28-Mar-2017	NEW HORIZONS CONTRACTING, INC.	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 32,795.00
359574	28-Mar-2017	UCLA DINING SERVICES	21st Century ASSETS (roll-up 4124)	VALLEY HIGH SCHOOL	\$ 943.89
359576	28-Mar-2017	SCHOOL SERVICES OF CALIFORNIA, INC.	Special Education	SPECIAL EDUCATION	\$ 330.00
359577	28-Mar-2017	SCHOOL ENERGY COALITION	Ongoing & Major Maintenance Account	BUILDING SERVICES	\$ 175.00
359578	28-Mar-2017	DAYLE MC INTOSH CENTER FOR THE DISABLED dba DMC	Unrestricted Discretionary Accounts	BOARD OF EDUCATION	\$ 4,500.00
359579	28-Mar-2017	AVID CENTER	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SANTA ANA HIGH SCHOOL	\$ 485.00
359580	28-Mar-2017	AT&T DATACOMM, INC. dba AT&T DATACOMM	Unrestricted Discretionary Accounts	DISTRICT-WIDE	\$ 98,509.53
359581	28-Mar-2017	AT&T DATACOMM, INC. dba AT&T DATACOMM	Unrestricted Discretionary Accounts	DISTRICT-WIDE	\$ 288,445.00
359588	28-Mar-2017	AREY JONES EDUCATIONAL SOLUTIONS	Unrestricted Discretionary Accounts	CONSTRUCTION	\$ 1,364.26
359589	28-Mar-2017	AREY JONES EDUCATIONAL SOLUTIONS	Positive School Climate Model	SCHOOL CLIMATE	\$ 2,586.14
359589	28-Mar-2017	AREY JONES EDUCATIONAL SOLUTIONS	Unrestricted Discretionary Accounts	SCHOOL CLIMATE	\$ 2,586.14
359590	28-Mar-2017	CDW GOVERNMENT, INC.	IASA: Title I Basic Grants Low-Income and Neglected, Part A	CENTURY HIGH SCHOOL	\$ 288.95
359591	28-Mar-2017	CDW GOVERNMENT, INC.	Positive School Climate Model	SCHOOL CLIMATE	\$ 181.85
359592	28-Mar-2017	CDW GOVERNMENT, INC.	Special Education	SPECIAL EDUCATION	\$ 363.70
359593	28-Mar-2017	OFFICE DEPOT	Special Education	SPEECH & LANGUAGE	\$ 119.59
359594	28-Mar-2017	LISA FAWN BARSAMIAN dba OFFICE SEATING OUTLET	Positive School Climate Model	SCHOOL CLIMATE	\$ 1,104.44
359596	28-Mar-2017	COSOGO, LLC dba UZIBULL	IASA: Title I Basic Grants Low-Income and Neglected, Part A	MARTIN ELEMENTARY SCHOOL	\$ 327.56
359597	28-Mar-2017	CDW GOVERNMENT, INC.	Unrestricted Discretionary Accounts	21ST CENTURY LEARNING	\$ 441.51
359598	28-Mar-2017	AREY JONES EDUCATIONAL SOLUTIONS	IASA: Title I Basic Grants Low-Income and Neglected, Part A	ROMERO-CRUZ ELEMENTARY SCHOOL	\$ 2,673.72
359599	28-Mar-2017	APPLE, INC.	Supplementary Prgs-Specialized Secondary	SANTA ANA HIGH SCHOOL	\$ 42.02
Grand Total:					\$ 1,579,824.74



Fund 09

PO Number:	Date PO Created:	Supplier:	Resource Description:	Site:	Amount:
359336	23-Mar-2017	ARROWHEAD RANCH OUTDOOR EDUCATION	Fund 09 One-Time Discretionary Funds	ADVANCED LEARNING ACADEMY	\$ 5,000.00
Grand Total:					\$ 5,000.00

Fund 12

PO Number:	Date PO Created:	Supplier:	Resource Description:	Site:	Amount:
359069	15-Mar-2017	OFFICE DEPOT	Child Development: CA State Preschool Program	EARLY CHILDHOOD EDUCATION	\$ 1,949.80
359178	20-Mar-2017	OFFICE DEPOT	Child Development: CA State Preschool Program	EARLY CHILDHOOD EDUCATION	\$ 151.39
359400	24-Mar-2017	LAKESHORE LEARNING MATERIALS	Child Development: CA State Preschool Program	EARLY CHILDHOOD EDUCATION	\$ 1,450.57
359501	27-Mar-2017	OFFICE DEPOT	Child Development: CA State Preschool Program	EARLY CHILDHOOD EDUCATION	\$ 94.44
359545	28-Mar-2017	OFFICE DEPOT	Child Development: CA State Preschool Program	EARLY CHILDHOOD EDUCATION	\$ 27.24
Grand Total:					\$ 3,673.44

Fund 13

PO Number:	Date PO Created:	Supplier:	Resource Description:	Site:	Amount:
359034	15-Mar-2017	WEX BANK, dba WRIGHT EXPRESS FSC	Child Nutrition: School Programs	NUTRITION SERVICES	\$ 2,803.24
359120	16-Mar-2017	REFRIGERATION CONTROL CO., INC.	Child Nutrition: School Programs	NUTRITION SERVICES	\$ 1,225.00
359121	16-Mar-2017	STRATEGIC EQUIPMENT, INC.	Child Nutrition: School Programs	KING ELEMENTARY SCHOOL	\$ 1,581.73
359122	16-Mar-2017	REFRIGERATION SUPPLIES DISTRIBUTOR	Child Nutrition: School Programs	NUTRITION SERVICES	\$ 2,800.00
359124	16-Mar-2017	DANIEL DENHAM dba DAN'S THERMAL SERVICES (D.T.S)	Child Nutrition: School Programs	NUTRITION SERVICES	\$ 3,010.00
359124	16-Mar-2017	DANIEL DENHAM dba DAN'S THERMAL SERVICES (D.T.S)	Child Nutrition: School Programs	NUTRITION SERVICES	\$ 235.00
359195	20-Mar-2017	CASBO	Child Nutrition: School Programs	NUTRITION SERVICES	\$ 1,993.34
359235	22-Mar-2017	CDW GOVERNMENT, INC.	Child Nutrition: School Programs	NUTRITION SERVICES	\$ 53.65
359271	22-Mar-2017	DANIEL DENHAM dba DAN'S THERMAL SERVICES (D.T.S)	Child Nutrition: School Programs	NUTRITION SERVICES	\$ 2,910.00
359357	24-Mar-2017	CHEFS' TOYS	Child Nutrition: School Programs	SIERRA PREPARATORY ACADEMY	\$ 1,203.27
359359	24-Mar-2017	ARROW RESTAURANT EQUIPMENT	Child Nutrition: School Programs	SIERRA PREPARATORY ACADEMY	\$ 3,810.59
359361	24-Mar-2017	CHEFS' TOYS	Child Nutrition: School Programs	WILLARD INTERMEDIATE SCHOOL	\$ 2,240.04
359362	24-Mar-2017	CHEFS' TOYS	Child Nutrition: School Programs	NUTRITION SERVICES	\$ 944.20
359363	24-Mar-2017	CHEFS' TOYS	Child Nutrition: School Programs	MCFADDEN INTERMEDIATE SCHOOL	\$ 832.43
359366	24-Mar-2017	ARROW RESTAURANT EQUIPMENT	Child Nutrition: School Programs	GODINEZ FUNDAMENTAL HIGH SCHOOL	\$ 6,369.62
359389	24-Mar-2017	IMPACT IMAGES, INC. dba IMPACT CANOPIES USA	Child Nutrition: School Programs	NUTRITION SERVICES	\$ 5,085.80
359404	24-Mar-2017	OFFICE DEPOT	Child Nutrition: School Programs	NUTRITION SERVICES	\$ 707.18
359407	24-Mar-2017	VISION MARKING DEVICES	Child Nutrition: School Programs	NUTRITION SERVICES	\$ 337.61
359461	27-Mar-2017	OFFICE DEPOT	Child Nutrition: School Programs	NUTRITION SERVICES	\$ 76.27
359582	28-Mar-2017	CHEFS' TOYS	Child Nutrition: School Programs	NUTRITION SERVICES	\$ 635.73
359583	28-Mar-2017	CHEFS' TOYS	Child Nutrition: School Programs	GARFIELD ELEMENTARY SCHOOL	\$ 13,317.90
359584	28-Mar-2017	CHEFS' TOYS	Child Nutrition: School Programs	ESQUEDA ELEMENTARY SCHOOL	\$ 23,536.03
359585	28-Mar-2017	CHEFS' TOYS	Child Nutrition: School Programs	DAVIS ELEMENTARY SCHOOL	\$ 6,658.95
359586	28-Mar-2017	JC FOODSERVICE, INC. dba ACTION SALES	Child Nutrition: School Programs	ESQUEDA ELEMENTARY SCHOOL	\$ 6,877.68
359587	28-Mar-2017	AREY JONES EDUCATIONAL SOLUTIONS	Child Nutrition: School Programs	NUTRITION SERVICES	\$ 1,508.57
Grand Total:					\$ 90,753.83

**Fund 14**

PO Number:	Date PO Created:	Supplier:	Resource Description:	Site:	Amount:
359213	21-Mar-2017	GILBERT & STEARNS, INC.	Fund 14 Deferred Maintenance Fund	BUILDING SERVICES	\$ 2,974.00
359214	21-Mar-2017	GILBERT & STEARNS, INC.	Fund 14 Deferred Maintenance Fund	BUILDING SERVICES	\$ 3,652.00
359215	21-Mar-2017	GILBERT & STEARNS, INC.	Fund 14 Deferred Maintenance Fund	BUILDING SERVICES	\$ 2,730.00
359216	21-Mar-2017	GILBERT & STEARNS, INC.	Fund 14 Deferred Maintenance Fund	BUILDING SERVICES	\$ 3,063.00
359375	24-Mar-2017	VERTICAL TRANSPORT, INC.	Fund 14 Deferred Maintenance Fund	BUILDING SERVICES	\$ 60,000.00
359376	24-Mar-2017	VERTICAL TRANSPORT, INC.	Fund 14 Deferred Maintenance Fund	BUILDING SERVICES	\$ 40,000.00
359571	28-Mar-2017	GRAINGER	Fund 14 Deferred Maintenance Fund	BUILDING SERVICES	\$ 5,271.99
359573	28-Mar-2017	HILLYARD	Fund 14 Deferred Maintenance Fund	BUILDING SERVICES	\$ 3,272.50
<b>Grand Total:</b>					<b>\$ 120,963.49</b>

**Fund 24**

PO Number:	Date PO Created:	Supplier:	Resource Description:	Site:	Amount:
359513	27-Mar-2017	FCS INTERNATIONAL, INC. DBA FIRSTCARBON SOLUTIONS, DBA MUCHAEL BRANDMAN ASSOC., DBA MBA, DBA FCSI, DBA ADEC INNOVATIONS	Fund 24 SAUSD GO Bond, 2008 Election, Series A Building Fund	CARVER ELEMENTARY SCHOOL	\$ 40,850.00
359516	27-Mar-2017	TWINING CONSULTING, INC.	Fund 24 SAUSD GO Bond, 2008 Election, Series A Building Fund	CARVER ELEMENTARY SCHOOL	\$ 7,900.00
359534	28-Mar-2017	LENTZ MORRISSEY ARCHITECTURE, INC.	Fund 24 SAUSD GO Bond, 2008 Election, Series A Building Fund	CARVER ELEMENTARY SCHOOL	\$ 440,200.00
<b>Grand Total:</b>					<b>\$ 488,950.00</b>

**Fund 25**

PO Number:	Date PO Created:	Supplier:	Resource Description:	Site:	Amount:
359437	24-Mar-2017	OPUS BANK	Fund 25 Redevelopment Agency (RDA) Funds	DISTRICT-WIDE	\$ 150,758.33
359450	27-Mar-2017	LENTZ MORRISSEY ARCHITECTURE, INC.	Fund 25 Redevelopment Agency (RDA) Funds	CARVER ELEMENTARY SCHOOL	\$ 4,900.00
359451	27-Mar-2017	SVA ARCHITECTS	Fund 25 Redevelopment Agency (RDA) Funds	KENNEDY ELEMENTARY SCHOOL	\$ 236,167.00
359452	27-Mar-2017	SVA ARCHITECTS	Fund 25 Redevelopment Agency (RDA) Funds	HENINGER ELEMENTARY SCHOOL	\$ 245,667.00
359453	27-Mar-2017	SVA ARCHITECTS	Fund 25 Redevelopment Agency (RDA) Funds	DAVIS ELEMENTARY SCHOOL	\$ 252,667.00
359454	27-Mar-2017	SVA ARCHITECTS	Fund 25 Redevelopment Agency (RDA) Funds	CHAVEZ CONTINUATION HIGH SCHOOL	\$ 204,867.00
359457	27-Mar-2017	DONALD KROTEE PARTNERSHIP, INC.	Fund 25 Redevelopment Agency (RDA) Funds	FACILITIES/GOVERNMENTAL RELATIONS	\$ 1,750.00
359458	27-Mar-2017	DONALD KROTEE PARTNERSHIP, INC.	Fund 25 Redevelopment Agency (RDA) Funds	FACILITIES/GOVERNMENTAL RELATIONS	\$ 1,750.00
359459	27-Mar-2017	CS & ASSOCIATES, INC.	Fund 25 Walker/Roosevelt Jt Use	WALKER ELEMENTARY SCHOOL	\$ 33,558.62
359514	27-Mar-2017	GHATAODE BANNON ARCHITECTS, LLP	Fund 25 Redevelopment Agency (RDA) Funds	REMINGTON ELEMENTARY SCHOOL	\$ 9,000.00
359535	28-Mar-2017	PJHM ARCHITECTS, INC.	Fund 25 Walker/Roosevelt Jt Use	WALKER ELEMENTARY SCHOOL	\$ 347,890.63
<b>Grand Total:</b>					<b>\$ 1,488,975.58</b>

**Fund 40**

PO Number:	Date PO Created:	Supplier:	Resource Description:	Site:	Amount:
359322	23-Mar-2017	SOUTH COAST LOGISTICS	Emergency Repair Prgm-Williams Case	MCFADDEN INTERMEDIATE SCHOOL	\$ 954.25
359332	23-Mar-2017	GHATAODE BANNON ARCHITECTS, LLP	Emergency Repair Prgm-Williams Case	MCFADDEN INTERMEDIATE SCHOOL	\$ 76,418.00
359456	27-Mar-2017	PRIEST CONSTRUCTION SERVICES, INC.	Fund 40 QZAB Solar Energy Savings 2012 (eff 2014-15)	CENTURY HIGH SCHOOL	\$ 2,500.00
<b>Grand Total:</b>					<b>\$ 79,872.25</b>

**Fund 81**

PO Number:	Date PO Created:	Supplier:	Resource Description:	Site:	Amount:
359123	16-Mar-2017	SCHOOL HEALTH CORPORATION	Fund 81 Property & Liability	RISK MANAGEMENT	\$ 1,278.13
359339	23-Mar-2017	PENSKE TRUCK LEASING CO, LP	Fund 81 Property & Liability	RISK MANAGEMENT	\$ 763.38
359419	24-Mar-2017	NATIONAL PUBLIC EMPLOYERS LABOR RELATIONS ASSOCIATION (NPELRA)	Fund 81 Property & Liability	RISK MANAGEMENT	\$ 938.00
359575	28-Mar-2017	SCHOOL HEALTH CORPORATION	Fund 81 Property & Liability	RISK MANAGEMENT	\$ 250.62
Grand Total:					\$ 3,230.13

**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:**                   **Ratification of Expenditure Summary and Warrants Issued Over \$25,000 for the Period of March 15, 2017 through March 28, 2017**

**ITEM:**                   **Consent**

**SUBMITTED BY:**   **Tina Douglas, Assistant Superintendent, Business Services**

**PREPARED BY:**   **Dawn Piatek, Director, Accounting and Payroll**

**BACKGROUND INFORMATION:**

Warrants are payments of expenditures previously approved through prior Board action.

**RATIONALE:**

The purpose of this agenda item is to seek Board ratification of the Expenditure Summary Report and Detailed Warrant Listing Report of all payments over \$25,000 on a bi-monthly basis.

**ITEM SUMMARY:**

- Snapshot of all warrants issued for period of March 15, 2017 through March 28, 2017
- All expenditures were previously approved through prior Board action
- Board Policy 3300
- Required by Ed. Code 17604

The Expenditure Summary Report consists of all warrants created during the period of March 15, 2017 through March 28, 2017. The Detailed Warrant Listing Report of expenditures \$25,000 and over is also included. Expenditures are Board approved through prior Purchase Order Agenda submissions. The warrants listed reflect payments against these Purchase Orders.

**LCAP Goal 3.10:** Support the enhancement of school climate through smooth operations and processes.

**FUNDING:**

No fiscal impact.

**RECOMMENDATION:**

Ratify Expenditure Summary and Warrants issued over \$25,000 for the period of March 15, 2017 through March 28, 2017.



# Santa Ana Unified School District

Stefanie P. Phillips, Ed.D., Superintendent

Date: March 28, 2017  
To: Stefanie P. Phillips, Ed.D., Superintendent  
From: Tina Douglas, Assistant Superintendent, Business Services  
Subject: From 15-MAR-2017 through 28-MAR-2017

Fund 01 General Fund	\$4,262,162.62
Fund 09 Charter School Fund	\$10,548.75
Fund 12 Child Development	\$2,287.78
Fund 13 Cafeteria Fund	\$958,811.31
Fund 14 Deferred Maintenance Fund	\$143,554.06
Fund 25 Capital Facilities Fund	\$84,052.00
Fund 40 Special Reserve Fund	\$1,817,255.39
Fund 68 Workers' Compensation	\$50,175.90
Fund 69 Health & Welfare	\$5,945,594.44
Fund 81 Property & Liability	\$36,933.36
Total Expenditures:	\$13,311,375.61

Prepared by: Dawn Piatek, Director, Accounting and Payroll

1601 East Chestnut Avenue, Santa Ana, CA 92701-6322, (714) 558-5501

## BOARD OF EDUCATION

John Palacio, President • Valerie Amezcua, Vice President  
Cecilia "Ceci" Iglesias, Clerk • Alfonso Alvarez, Ed.D., Member • Rigo Rodriguez, Ph.D., Member

# SAUSD Board of Education Warrant Listing

March 17, 2017

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
<b>Fund 01 General Fund</b>			
84233890	U S BANK - CAL CARD		\$63,944.91
	21st Century ASSETS (roll-up 4124)	CENTURY HIGH SCHOOL	
		GODINEZ FUNDAMENTAL HIGH SCHOOL	
		SADDLEBACK HIGH SCHOOL	
		SANTA ANA HIGH SCHOOL	
		VALLEY HIGH SCHOOL	
	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	AFTER SCHOOL PROGRAMS	
		LATHROP INTERMEDIATE SCHOOL	
		VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	
		WILLARD INTERMEDIATE SCHOOL	
	Beginning Teacher-BTSA	STAFF DEVELOPMENT	
	California Career Pathways Trust	REGIONAL OCCUPATIONAL PROGRAM	
	E-Business Academy [0473] CHS	CENTURY HIGH SCHOOL	
	Fund 01 General Fund	CASH ACCOUNT	
	Global Business Academy [0190] VHS	VALLEY HIGH SCHOOL	
	Head Start	CHILD DEVELOPMENT	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	DIAMOND ELEMENTARY SCHOOL	
		HENINGER ELEMENTARY SCHOOL	
		JACKSON ELEMENTARY SCHOOL	
		JEFFERSON ELEMENTARY SCHOOL	
		LORIN GRISET ACADEMY	
		LOWELL ELEMENTARY SCHOOL	
		MADISON ELEMENTARY SCHOOL	
		MARTIN ELEMENTARY SCHOOL	
		MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	

# SAUSD Board of Education Warrant Listing

March 17, 2017

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
		SANTIAGO ELEMENTARY SCHOOL	
		SPURGEON INTERMEDIATE SCHOOL	
	LCFF-Supplemental/Concentration	EDUCATIONAL SERVICES DIVISION	
		REACH ACADEMY	
	Lottery: Instructional Materials	MIDDLE COLLEGE HIGH SCHOOL	
	NCLB: Title I, School Improvement Grant QEIA	VALLEY HIGH SCHOOL	
	One-Time Discretionary Funds	CARR INTERMEDIATE SCHOOL	
		LATHROP INTERMEDIATE SCHOOL	
		LOWELL ELEMENTARY SCHOOL	
		MARTIN ELEMENTARY SCHOOL	
		SPURGEON INTERMEDIATE SCHOOL	
		WASHINGTON ELEMENTARY SCHOOL	
		WILLARD INTERMEDIATE SCHOOL	
	Ongoing & Major Maintenance Account	BUILDING SERVICES	
		TRANSPORTATION DEPARTMENT	
	S.D. Bechtel, Jr. Foundation	STAFF DEVELOPMENT	
	Saturday Attendance Recovery Program (WIN)	CARVER ELEMENTARY SCHOOL	
		FRANKLIN ELEMENTARY SCHOOL	
		KENNEDY ELEMENTARY SCHOOL	
		SANTA ANA HIGH SCHOOL	
	Special Ed: IDEA Preschool Grants,	MITCHELL CHILD DEVELOPMENT CENTER	
	Special Education	CENTURY HIGH SCHOOL	
		MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	
		SPECIAL EDUCATION	
		SPURGEON INTERMEDIATE SCHOOL	
		TAFT ELEMENTARY SCHOOL	

# SAUSD Board of Education Warrant Listing

March 17, 2017

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
	Title II-Part A Improving Teacher Quality	STAFF DEVELOPMENT	
	Unrestricted - Regional Occupational Center Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	
	Unrestricted Discretionary Accounts	ADAMS ELEMENTARY SCHOOL	
		BOARD OF EDUCATION	
		BUILDING SERVICES	
		BUSINESS SERVICES DIVISION	
		CARR INTERMEDIATE SCHOOL	
		CENTURY HIGH SCHOOL	
		COMMUNITY RELATIONS	
		DAVIS ELEMENTARY SCHOOL	
		EDUCATIONAL SERVICES DIVISION	
		ESQUEDA ELEMENTARY SCHOOL	
		FACILITIES/GOVERNMENTAL RELATIONS	
		FREMONT ELEMENTARY SCHOOL	
		GODINEZ FUNDAMENTAL HIGH SCHOOL	
		HEALTH/HOME-HOSPITAL INSTR	
		HENINGER ELEMENTARY SCHOOL	
		HUMAN RESOURCES DIVISION	
		INSTRUCTIONAL MEDIA CENTER	
		JEFFERSON ELEMENTARY SCHOOL	
		K-12 TEACHING AND LEARNING	
		LINCOLN ELEMENTARY SCHOOL	
		LORIN GRISET ACADEMY	
		LOWELL ELEMENTARY SCHOOL	
		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	



# SAUSD Board of Education Warrant Listing

March 17, 2017

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
		MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	
		MIDDLE COLLEGE HIGH SCHOOL	
		MUIR FUNDAMENTAL ELEMENTARY SCHOOL	
		PUBLICATIONS	
		PUPIL SUPPORT SERVICES	
		PURCHASING DEPARTMENT	
		ROOSEVELT ELEMENTARY SCHOOL	
		SADDLEBACK HIGH SCHOOL	
		SANTA ANA HIGH SCHOOL	
		SIERRA PREPARATORY ACADEMY	
		SPURGEON INTERMEDIATE SCHOOL	
		SUPERINTENDENT'S OFFICE	
		TAFT ELEMENTARY SCHOOL	
		TECHNOLOGY INNOVATION SERVICES	
		VALLEY HIGH SCHOOL	
		WASHINGTON ELEMENTARY SCHOOL	
		WILLARD INTERMEDIATE SCHOOL	
84233737	<b>FOLSOM LAKE FORD, INC.</b>		<b>\$30,538.97</b>
	Unrestricted Discretionary Accounts	SCHOOL POLICE SERVICES	
84233762	<b>AT&amp;T DATACOMM, INC. dba AT&amp;T DATACOMM</b>		<b>\$76,577.30</b>
	Unrestricted Discretionary Accounts	DISTRICTWIDE	
		TECHNOLOGY INNOVATION SERVICES	
84233804	<b>DURHAM SCHOOL SERVICES, L.P.</b>		<b>\$827,637.92</b>
	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	HOOVER ELEMENTARY SCHOOL	
	Pupil Transportation (7230/7240)	TRANSPORTATION DEPARTMENT	
	Unrestricted - Regional Occupational Center Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	

# SAUSD Board of Education Warrant Listing

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84233812	JFK TRANSPORTATION		\$47,112.50
	AVID-OCDE Destination Graduation-High Schools	CENTURY HIGH SCHOOL	
	Donations-ASB Transportation	MCFADDEN INTERMEDIATE SCHOOL	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SADDLEBACK HIGH SCHOOL	
		SIERRA PREPARATORY ACADEMY	
		VALLEY HIGH SCHOOL	
		VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	
	Pupil Transportation (7230/7240)	TRANSPORTATION DEPARTMENT	
	Unrestricted Discretionary Accounts	CENTURY HIGH SCHOOL	
		DAVIS ELEMENTARY SCHOOL	
		GODINEZ FUNDAMENTAL HIGH SCHOOL	
		MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	
		SADDLEBACK HIGH SCHOOL	
		SANTA ANA HIGH SCHOOL	
		SEGERSTROM HIGH SCHOOL	
		SIERRA PREPARATORY ACADEMY	
		SPURGEON INTERMEDIATE SCHOOL	
		VALLEY HIGH SCHOOL	
		WILLARD INTERMEDIATE SCHOOL	
	Unrestricted One-time Funds	TRANSPORTATION DEPARTMENT	
84233814	JFK TRANSPORTATION		\$25,375.00
	21st Century ASSETS (roll-up 4124)	SADDLEBACK HIGH SCHOOL	
	Donations (Miscellaneous)	LINCOLN ELEMENTARY SCHOOL	
		ROMERO-CRUZ ELEMENTARY SCHOOL	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	
		HENINGER ELEMENTARY SCHOOL	
		LOWELL ELEMENTARY SCHOOL	

# SAUSD Board of Education Warrant Listing

March 17, 2017

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
		MADISON ELEMENTARY SCHOOL	
		MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	
		MONROE ELEMENTARY SCHOOL	
		MONTE VISTA ELEMENTARY SCHOOL	
		REACH ACADEMY	
		SADDLEBACK HIGH SCHOOL	
		SPURGEON INTERMEDIATE SCHOOL	
		THORPE FUNDAMENTAL ELEMENTARY SCHOOL	
		WALKER ELEMENTARY SCHOOL	
		WILSON ELEMENTARY SCHOOL	
	Special Ed: Mental Health Services	GODINEZ FUNDAMENTAL HIGH SCHOOL	
	Title I, Core Set Aside	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	
	Unrestricted - Regional Occupational Center Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	
	Unrestricted Discretionary Accounts	GODINEZ FUNDAMENTAL HIGH SCHOOL	
		HOOVER ELEMENTARY SCHOOL	
		JACKSON ELEMENTARY SCHOOL	
		K-12 SCHOOL PERFORMANCE AND CULTURE	
		LATHROP INTERMEDIATE SCHOOL	
		LOWELL ELEMENTARY SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	
		PIO PICO ELEMENTARY SCHOOL	
		SADDLEBACK HIGH SCHOOL	
		SANTA ANA HIGH SCHOOL	
		SEGERSTROM HIGH SCHOOL	
		VALLEY HIGH SCHOOL	

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84233831	<b>SOUTHERN CALIFORNIA EDISON</b> Unrestricted Discretionary Accounts	DISTRICTWIDE	\$26,426.73
84233725	<b>ATKINSON, ANDELSON, LOYA, RUUD &amp; ROMO</b> Unrestricted Discretionary Accounts	BUSINESS SERVICES DIVISION HUMAN RESOURCES DIVISION	\$71,631.52
84233869	<b>INTERCOM CLOCKS &amp; SIGNAL SERVICE</b> Ongoing & Major Maintenance Account	BUILDING SERVICES	\$48,938.07

## Fund 13 Cafeteria Fund

84233900	<b>A &amp; R WHOLESALE DISTRIBUTORS</b> Child Nutrition: School Programs	NUTRITION SERVICES	\$25,740.41
84233903	<b>ARROW RESTAURANT EQUIPMENT</b> Child Nutrition: School Programs	LATHROP INTERMEDIATE SCHOOL NUTRITION SERVICES SADDLEBACK HIGH SCHOOL	\$37,806.99
84233897	<b>A &amp; R WHOLESALE DISTRIBUTORS</b> Child Nutrition: School Programs	NUTRITION SERVICES	\$104,943.69

## Fund 25 Capital Facilities Fund

84233929	<b>BALFOUR BEATTY CONSTRUCTION</b> Fund 25 Valley P2P	VALLEY HIGH SCHOOL	\$78,052.00
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## Fund 40 Special Reserve Fund

84233930	<b>AMG &amp; ASSOCIATES, INC.</b> Emergency Repair Program-Williams Case	REMINGTON ELEMENTARY SCHOOL	\$876,842.42
84233932	<b>ROADWAY ENGINEERING AND CONTRACTING, INC.</b> Emergency Repair Program-Williams Case	MCFADDEN INTERMEDIATE SCHOOL	\$738,847.69

# SAUSD Board of Education Warrant Listing

March 17, 2017

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
<b>Fund 68 Workers' Compensation</b>			
84233933	SANTA ANA UNIFIED SCHOOL DISTRICT WORKERS' COMP.		\$46,911.51
	Fund 68 Workers' Compensation	RISK MANAGEMENT	
<b>Fund 69 Health &amp; Welfare</b>			
84233934	SANTA ANA UNIFIED SCHOOL DISTRICT		\$449,272.94
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
<b>Grand Total:</b>			<b>\$3,576,600.57</b>

# SAUSD Board of Education Warrant Listing

March 21, 2017

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
<b>Fund 01 General Fund</b>			
84233997	<b>ORANGE COUNTY DEPARTMENT OF EDUCATION</b> Special Education	SPECIAL EDUCATION	\$816,203.32
84233992	<b>OC TRANSIT, INC.</b> Pupil Transportation (7230/7240)	TRANSPORTATION DEPARTMENT	\$33,600.00
84233981	<b>INTERCOM CLOCKS &amp; SIGNAL SERVICE</b> Ongoing & Major Maintenance Account	BUILDING SERVICES	\$48,199.71
84233952	<b>RODOLFO CAZALES dba TOYAMA KARATE-DO</b> 30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	AFTER SCHOOL PROGRAMS	\$25,421.20
84233948	<b>IFUSION SOLUTIONS, INC.</b> One-Time Discretionary Funds	HUMAN RESOURCES DIVISION	\$62,640.00
84233947	<b>HIBA SHUBLAK dba ACTIVE LEARNING</b> 30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	AFTER SCHOOL PROGRAMS	\$25,192.00
84233942	<b>EDUCATIONAL CONSULTING SERVICES, INC.</b> Saturday Attendance Recovery Program (WIN)	SCHOOL CLIMATE	\$35,940.00
84233941	<b>E.A.P. TECHNOLOGY, INC.</b> Unrestricted Discretionary Accounts	TECHNOLOGY INNOVATION SERVICES	\$49,429.18

## Fund 13 Cafeteria Fund

84234020	<b>LOEWY ENTERPRISES, INC. dba SUNRISE PRODUCE</b> Child Nutrition: School Programs	NUTRITION SERVICES	\$53,010.95
84234009	<b>A &amp; R WHOLESALE DISTRIBUTORS</b> Child Nutrition: School Programs	NUTRITION SERVICES	\$46,042.40
84234007	<b>A &amp; R WHOLESALE DISTRIBUTORS</b> Child Nutrition: School Programs	NUTRITION SERVICES	\$123,186.41
84234005	<b>A &amp; R WHOLESALE DISTRIBUTORS</b> Child Nutrition: School Programs	NUTRITION SERVICES	\$28,282.05

# SAUSD Board of Education Warrant Listing

March 21, 2017

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
<b>Fund 14 Deferred Maintenance Fund</b>			
84234026	KYA SERVICES, LLC		\$120,474.07
	Fund 01 General Fund	ACCOUNTING DEPARTMENT	
	Fund 14 Deferred Maintenance Fund	BUILDING SERVICES	
<b>Grand Total:</b>			<b>\$1,467,621.29</b>

# SAUSD Board of Education Warrant Listing

March 24, 2017

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
<b>Fund 01 General Fund</b>			
<b>84234145</b>	<b>JFK TRANSPORTATION</b>		<b>\$75,800.00</b>
	Pupil Transportation (7230/7240)	TRANSPORTATION DEPARTMENT	
	Unrestricted One-time Funds	TRANSPORTATION DEPARTMENT	
<b>84234039</b>	<b>CAL PERS SAFETY</b>		<b>\$64,504.88</b>
	Fund 01 General Fund	DISTRICT EMPLOYEE BENEFITS	
<b>84234042</b>	<b>D AND D SECURITY RESOURCES, INC.</b>		<b>\$25,515.25</b>
	Two-Way Digital ITFS Licensee Revenue	TECHNOLOGY	
<b>84234051</b>	<b>FOLLETT SCHOOL SOLUTIONS, INC.</b>		<b>\$67,416.29</b>
	LCFF-Supplemental/Concentration	EDUCATIONAL SERVICES DIVISION	
	Lottery: Instructional Materials	STATE TEXTBOOKS	
<b>84234053</b>	<b>INNOVATIONS FOR LEARNING</b>		<b>\$35,000.00</b>
	Title I, Core Set Aside	STUDENT ACHIEVEMENT	
	United Way	K-12 TEACHING AND LEARNING	
<b>84234061</b>	<b>PLAYWORKS EDUCATION ENERGIZED</b>		<b>\$36,000.00</b>
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	HEROES ELEMENTARY SCHOOL	
<b>84234069</b>	<b>WENGER CORPORATION</b>		<b>\$40,956.30</b>
	Unrestricted One-time Funds	EDUCATIONAL SERVICES DIVISION	
<b>84234037</b>	<b>AT&amp;T</b>		<b>\$30,122.73</b>
	Unrestricted Discretionary Accounts	DISTRICTWIDE	
<b>84234128</b>	<b>BOYS AND GIRLS CLUB OF SANTA ANA</b>		<b>\$34,373.69</b>
	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	AFTER SCHOOL PROGRAMS	
<b>84234117</b>	<b>THE ACME NETWORK</b>		<b>\$172,800.00</b>
	California Career Pathways Trust	REGIONAL OCCUPATIONAL PROGRAM	



# SAUSD Board of Education Warrant Listing

March 24, 2017

Page 2 of 2

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
<b>Fund 13 Cafeteria Fund</b>			
84234186	A & R WHOLESALE DISTRIBUTORS		\$33,773.86
	Child Nutrition: School Programs	CENTURY HIGH SCHOOL	
		NUTRITION SERVICES	
84234188	A & R WHOLESALE DISTRIBUTORS		\$32,301.73
	Child Nutrition: School Programs	NUTRITION SERVICES	
84234190	A & R WHOLESALE DISTRIBUTORS		\$27,349.43
	Child Nutrition: School Programs	NUTRITION SERVICES	
84234223	LOEWY ENTERPRISES, INC. dba SUNRISE PRODUCE		\$50,087.53
	Child Nutrition: School Programs	NUTRITION SERVICES	
84234230	PRESSED PAPERBOARD TECHNOLOGIES LLC		\$28,968.84
	Child Nutrition: School Programs	NUTRITION SERVICES	
<b>Fund 40 Special Reserve Fund</b>			
84234240	PCM3, INC.		\$95,193.31
	Emergency Repair Program-Williams Case	CENTURY HIGH SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	
		REMINGTON ELEMENTARY SCHOOL	
<b>Fund 69 Health &amp; Welfare</b>			
84234243	KAISER FOUNDATION HEALTH PLAN, INC.		\$1,697,784.82
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
<b>Grand Total:</b>			<b>\$2,547,948.66</b>

# SAUSD Board of Education Warrant Listing

March 28, 2017

Page 1 of 1

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
<b>Fund 01 General Fund</b>			
84234308	KYA SERVICES, LLC		\$75,640.00
	Ongoing & Major Maintenance Account	BUILDING SERVICES	
84234256	XEROX CORPORATION		\$389,548.83
	Unrestricted Discretionary Accounts	DISTRICTWIDE	
		PUBLICATIONS	
<b>Fund 40 Special Reserve Fund</b>			
84234355	GHATAODE BANNON ARCHITECTS, LLP		\$76,418.00
	Emergency Repair Program-Williams Case	MCFADDEN INTERMEDIATE SCHOOL	
<b>Fund 69 Health &amp; Welfare</b>			
84234361	VISION SERVICE PLAN		\$37,815.63
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
84234360	SANTA ANA UNIFIED SCHOOL DISTRICT		\$414,430.50
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
84234359	DELTA DENTAL INSURANCE COMPANY		\$50,588.26
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
84234358	BLUE SHIELD OF CALIFORNIA		\$3,279,347.99
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
<b>Grand Total:</b>			<b>\$4,323,789.21</b>

**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:**               **Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves**

**ITEM:**               **Consent**

**SUBMITTED BY:** **Mark A. McKinney, Associate Superintendent, Human Resources**

**PREPARED BY:** **Mark A. McKinney, Associate Superintendent, Human Resources**

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval of the Personnel Calendar including the transition of specific staff members with such topics as: hiring, promotions, transfers, resignations, retirements, and leaves.

Contained within the Personnel Calendar are 13 new hires for SAUSD, including:

- Activity Supervisor – 3
- After School Instructional Provider – 1
- Licensed Vocational Nurse – 1
- Student Support Paraprofessional – Special Education – 6
- Teacher's Aide – 1
- Speech and Language Pathologist – 1

**RATIONALE:**

Board approval of the Personnel Calendar is required for all Certificated and Classified personnel reports, non-confidential leaves of absences, and effective dates of resignations and retirements.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Approve the Personnel Calendar including the transition of specific staff members with such topics as: hiring, promotions, transfers, resignations, retirements, and leaves.

  
MAM:nr

# CERTIFICATED PERSONNEL CALENDAR

## Personnel Calendar

Board Meeting - April 18, 2017

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>RETIREMENTS 2016-17</b>					
Lankford, Betty	Teacher	Muir	June 22, 2017		Retirement - 22 years
Longacre, Steven	Principal	Taft	June 22, 2017		Retirement - 29 years
O'Brien, Dow	Teacher	MacArthur	June 22, 2017		Retirement - 16 years
Perez-Bouquet, Leticia	Teacher	Washington	June 22, 2017		Retirement - 27 years
Rau, Dale	Speech and Language Pathologist	Speech Department	June 22, 2017		Retirement - 37 years
Sanchez, Maria J.	Teacher	King	June 22, 2017		Retirement - 19 years
Siegel, Gina	Teacher	Century	June 22, 2017		Retirement - 20 years
<b>RESIGNATIONS 2016-17</b>					
Morgan, Jeanette	Psychologist	Psychological Services	June 22, 2017		Returning to school - 14 years
Parrish, Brenda	Teacher	Independent Study Program	June 22, 2017		Family Responsibilities - 21 years

# CERTIFICATED PERSONNEL CALENDAR

## Personnel Calendar

Board Meeting - April 18, 2017

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>NEW HIRES/RE-HIRES 2016-17</b>					
	Speech and Language Pathologist	Speech Department	April 10, 2017		New Hire - Probationary I
<b>CO-CURRICULAR 2016-17</b>					
Wolting, Brooke		Lorin Grisct	2016-17		Pep Squad
<b>SPRING SPORTS 2016-17</b>					
Carrillo, Ricardo	Assistant Coach	Valley	2016-17		Track
Castaneda Alvarez, Paul	Assistant Coach	Valley	2016-17		Track
Conover, Matthew	Head Coach	Valley	2016-17		Golf (Boys)
Cozens, Tara	Head Coach	Valley	2016-17		Track (Girls)
Fausto, David	Assistant Coach	Valley	2016-17		Baseball
Fonseca Chavez, Dulce	Assistant Coach	Valley	2016-17		Tennis (Boys)
Guilkey, Rachel	Head Coach	Valley	2016-17		Swimming (Girls)
Madrigal, Erik	Assistant Coach	Valley	2016-17		Baseball
Martinez, Yobany	Assistant Coach	Valley	2016-17		Volleyball (Boys)
Morris, Matthew	Head Coach	Valley	2016-17		Baseball
Orabona, Eda	Head Coach	Valley	2016-17		Volleyball (Boys)
Ortiz, Brenda	Assistant Coach	Valley	2016-17		Softball
Sanchez, Jose	Head Coach	Valley	2016-17		Track (Boys)
Sosa, Griselda	Assistant Coach	Valley	2016-17		Track
Terwilliger, Erik	Head Coach	Valley	2016-17		Swimming (Boys)

Mark A. McKinney, Associate Superintendent, Human Resources



# CLASSIFIED PERSONNEL CALENDAR

## Personnel Calendar Board Meeting - April 18, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>RETIREMENTS</b>						
Baiza, Reyna	Fd. Svc. Spvr. Elem.	Monroe	March 9, 2017			23 years, 9 months
Castro, Gerald	HVAC Mechanic I	Bldg. Svcs.	April 30, 2017			33 years
Mercado, Sandra	Registrar HS	Century	July 10, 2017			37 years, 8 months
Ortiz, Luz	Sch. Off. Mgr. Int.	Villa	June 30, 2017			34 years, 4 months
Ruiz, Julio	Custodian	Godinez	May 11, 2017			18 years, 4 months
<b>RESIGNATIONS</b>						
De Pano, Deborah	Site Coordinator	Mendez	March 31, 2017			Personal - 1 year, 1 month
Mendez, David	Attendance Technician	Godinez	March 23, 2017			Personal - 18 years, 6 months
Rayle, Carolyn	Autism Paraprofessional	Monte Vista	April 13, 2017			Personal - 2 years, 7 months
Villagomez Chavez, Alvaro	Fd. Svc. Wkr.	Godinez	March 16, 2017			Personal - 1 year, 2 months
<b>TERMINATIONS</b>						
ID# 31384	Activity Supervisor	Segerstrom	March 20, 2017			

# CLASSIFIED PERSONNEL CALENDAR

## Personnel Calendar Board Meeting - April 18, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>TERMINATIONS (Continuation)</b>						
ID# 30751	Fd. Svc. Wkr.	Santa Ana High	March 28, 2017			
ID# 30842	Fd. Svc. Wkr.	Santa Ana High	March 28, 2017			
<b>39 MONTH REEMPLOYMENT (100 Day Differential Ended)</b>						
Arciga, Edith	Interpreter/Translator Sp. Ed.	Special Ed.	June 26, 2017			
Diaz, Destiny	Licensed Vocational Nurse	Health/Home- Hospital Instr.	March 9, 2017			
<b>ABSENCES (3 to 20 duty days) - Without Pay</b>						
Gomez, Sandra	Speech Language Pathology Asst.	Speech Dept.	March 24, 2017	March 31, 2017		Personal
Hassain, Khadija	Instr. Asst. Sev. Dis.	Willard	March 20, 2017	April 11, 2017		Personal
<b>MILITARY LEAVE</b>						
Dominguez, Robert	Storekeeper	Fairview Warehouse	March 17, 2017	March 17, 2017		1 day



# CLASSIFIED PERSONNEL CALENDAR

## Personnel Calendar

### Board Meeting - April 18, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>VOLUNTARY DEMOTION</b>						
Montano Silva, Gilberto	Fd. Svc. Wkr.	MacArthur	April 19, 2017		11/3	From Fd. Svc. Spvr. Elem.
<b>NEW HIRES</b>						
Aguilar, Sahory	SSP Sp. Ed.	Pio Pico	April 10, 2017		19/1	Probationary
Castellanos, Jocelyn	SSP Sp. Ed.	Carr	March 27, 2017		19/1	Probationary
Cruz, Maer	Activity Supervisor	Santa Ana High	March 29, 2017		10/1	
Ichwan, Daven	After School IP	After School Programs	April 10, 2017		16/1	Probationary
Ortega, Jael	SSP Sp. Ed.	Century	April 10, 2017		19/1	Probationary
Ortega, Martha	SSP Sp. Ed.	Lincoln	March 27, 2017		19/1	Probationary
Parga, Frances	Teacher's Aide	ECE	March 27, 2017		10/1	Probationary
Perez, Nadia	Activity Supervisor	Roosevelt	March 24, 2017		10/1	
Richardson, Bellavadey	Licensed Vocational Nurse	Health Svcs.	March 27, 2017		24/1	Probationary
Salgado, Martha	Activity Supervisor	Fremont	March 28, 2017		10/1	
Silva, Miguel	Activity Supervisor	Santa Ana High	March 16, 2017		10/1	

## Personnel Calendar

### Board Meeting - April 18, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>ADDITIONAL ASSIGNMENTS</b>						
Castillo Mexquititla, Maria	SSP Sp. Ed.	Segerstrom	March 27, 2017		19/3	Probationary
Merino, Mayra	SSP Sp. Ed.	Fremont	March 27, 2017		16/1	Probationary
<b>PROMOTIONAL APPOINTMENTS</b>						
Gutierrez, Edward	Custodian	Child Development	May 1, 2017		From 10/6 to 23/1 + Diff.	From Teacher's Aide
Ruiz Gonzalez, Maria	Site Coordinator	After School Programs	March 20, 2017		From 16/1 to \$25	From After School IP
<b>REASSIGNMENTS</b>						
Chavez, Sarai	After School IP	Lincoln	January 24, 2017		16/1	From Itinerant
Cruz, Gabriela	Activity Supervisor	MacArthur	March 14, 2017		10/1	From Edison
Loyola, Lizbeth	After School IP	Lincoln	February 6, 2017		16/1	From Itinerant
Mojarra, Cynthia	Instr. Asst. Sev. Dis.	Adult Transition	March 28, 2017		20/6	From Santa Ana High
<b>ADJUSTMENT OF WORKING ASSIGNMENTS</b>						
De La Paz Hernandez, David	Fd. Svc. Wkr.	Willard	April 19, 2017		11/3	From 3.5 hours to 6.5 hours

# CLASSIFIED PERSONNEL CALENDAR

## Personnel Calendar Board Meeting - April 18, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>ADJUSTMENT OF WORKING ASSIGNMENTS (Continuation)</b>						
Morales Reyes, Lilia	Fd. Svc. Wkr.	Century	April 19, 2017		11/4	From 3.5 hours to 6.5 hours
Ruiz, Idalia	Fd. Svc. Wkr.	Nutrition Svcs.	April 19, 2017		11/4	From 3.5 hours to 6.5 hours
<b>TEMPORARY ASSIGNMENTS</b>						
Cuellar, Noemi	From After School IP to Site Coordinator	After School Programs	March 22, 2017	March 29, 2017	\$25	
Garcia, Alma	From Sch. Off. Asst. Elem. to Sch. Off. Mgr. Elem.	Monte Vista	March 28, 2017	May 31, 2017	28/5 + Bil.	
Garcia, Maria	From Site Clerk to Sch. Off. Asst. Elem.	Monte Vista	March 28, 2017	May 31, 2017	24/3	
Gomez, Veronica	From After School IP to Site Coordinator	After School Programs	March 28, 2017	March 31, 2017	\$25	
Gonzalez, Lucy	From Site Clerk to Sch. Off. Mgr. Elem.	Harvey	February 8, 2017	April 7, 2017	28/1	
Gonzalez, Marily	From After School IP to Site Coordinator	After School Programs	March 13, 2017	April 14, 2017	\$25	
Hernandez, Michelle	From After School IP to Site Coordinator	After School Programs	March 7, 2017	March 21, 2017	\$25	
Lopez, Olga	From After School IP to Site Coordinator	After School Programs	March 15, 2017	May 14, 2017	\$25	

# CLASSIFIED PERSONNEL CALENDAR

## Personnel Calendar Board Meeting - April 18, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>TEMPORARY ASSIGNMENTS (Continuation)</b>						
Plaza, Leonor	From Depart. Spec. to Admin. Secretary	K-12 Curriculum Instr./Staff Dev.	March 27, 2017	April 21, 2017	30/6	
Roman Antunez, Luz	From After School IP to Site Coordinator	After School Programs	March 21, 2017	March 24, 2017	\$25	
Torres, Elizabeth	From Site Clerk to Depart. Spec.	K-12 Curriculum Instr./Staff Dev.	March 27, 2017	April 21, 2017	28/1	
<b>HOURLY APPOINTMENT</b>						
Ramirez, Xavier	Instr. Asst. Provider	Century	March 28, 2017		16/1	
<b>ATHLETIC SPECIALIST</b>						
Alvarado, Gary	Asst. Softball Coach	Century	February 22, 2017		\$22.43	
Ceja, Fernando	Asst. Softball Coach	Century	February 13, 2017		\$22.43	
Cornejo, Edwin	Asst. Track Coach	Century	February 13, 2017		\$22.43	
Diaz, Luis Jr.	Asst. Baseball Coach	Century	February 13, 2017		\$22.43	
Fowler, Aemon	Asst. Baseball Coach	Century	February 22, 2017		\$22.43	
Garcia, Jose	Asst. Track Coach	Century	February 13, 2017		\$22.43	
Hernandez, Andres	Asst. Tennis Coach	Century	February 13, 2017		\$22.43	
Khin, Sean	Asst. Track Coach	Century	February 13, 2017		\$22.43	

# CLASSIFIED PERSONNEL CALENDAR

## Personnel Calendar Board Meeting - April 18, 2017

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>ATHLETIC SPECIALIST (Continuation)</b>						
Lopez, Anthony	Asst. Baseball Coach	Century	February 13, 2017		\$22.43	
Morales, Robert	Asst. Baseball Coach	Godinez	February 27, 2017		\$22.43	
Munguia Manzo, Joel	Asst. Track Coach	Century	February 13, 2017		\$22.43	
Ramirez, Roberto Jr.	Asst. Tennis Coach	Century	February 13, 2017		\$22.43	
Ramirez, Rolando	Asst. Baseball Coach	Godinez	March 9, 2017		\$22.43	
Rojas, Omar	Asst. Baseball Coach	Century	February 13, 2017		\$22.43	
Salcido, Joe	Asst. Softball Coach	Century	February 13, 2017		\$22.43	

**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:** Santa Ana School Police Officers Association's Initial Bargaining Proposal to Santa Ana Unified School District for 2017-18 School Year

**ITEM:** Public Hearing

**SUBMITTED BY:** Mark A. McKinney, Associate Superintendent, Human Resources

**PREPARED BY:** Mark A. McKinney, Associate Superintendent, Human Resources

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to conduct a public hearing for the Santa Ana School Police Officers Association's (SASPOA) Initial Bargaining Proposal to the Santa Ana Unified School District for the 2017-18 school year in accordance with Government Code Section 3547.

**RATIONALE:**

Under provision of the Government Code referenced above, the proposal must be "sunshined" for public comment at a Board of Education meeting.

**FUNDING:**

No fiscal impact.

**RECOMMENDATION:**

Conduct the public hearing for the Santa Ana School Police Officers Association's (SASPOA) Initial Bargaining Proposal to the Santa Ana Unified School District (SAUSD) for the 2017-18 school year.

  
MAM:nr

# *Santa Ana Unified School District*

## **NOTICE OF PUBLIC HEARING**

Under the provision of Government Code Section 3547, the Proposal must be “sunshined” to the Public and the Board of Education Hereby Gives Notice that a Public Hearing will be held as follows:

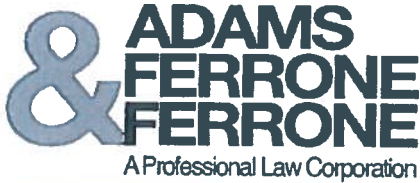
### TOPIC OF HEARING:

**Santa Ana School Police Officers Association  
Initial Bargaining Proposal to the Santa Ana  
Unified School District’s for the  
2017-18 School Year**

**HEARING DATE:** Tuesday, April 18, 2017

**TIME:** 6:00 p.m.

**LOCATION:** Santa Ana Unified School District  
Board Room  
1601 E. Chestnut Avenue  
Santa Ana, CA 92701  
(714) 558-5510



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Andrew B. Scott  
Samantha M. Swanson

John R. Kristofferson  
Ryan T. Trotta  
Mark J. Peacock\*  
Of Counsel

March 3, 2017

Mark A. McKinney  
Associate Superintendent  
Human Resources  
Santa Ana Unified School District  
Via email only: [mark.mckinney@sausd.us](mailto:mark.mckinney@sausd.us)

RECEIVED

MAR 03 2017

Human Resources

**RE: Sunshine Proposal of Santa Ana School POA**

Dear Mr. McKinney

Please consider this letter as a formal sunshine proposal of the Santa Ana School Police Officer's Association. The Association seeks to negotiate improvements to the following articles, as well as all exhibits and appendixes from the current memorandum of understanding:

1. Recognition
2. Definitions
3. Hours of Work
4. Wages and Wage Provisions
5. Safety Conditions
6. Transfer and Promotional Procedures
7. Absences/leaves
8. Vacation and Holidays
9. Evaluation Procedures
10. Grievance Procedures
11. Employee Benefits
12. Miscellaneous Provisions
13. No Concerted Activities
14. Term of Agreement and Reopener
15. Disciplinary Procedures/Permanent Members
16. Layoff and Reemployment/Non-Disciplinary
17. SASPOA Rights
18. Management Rights



**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:** Supporting Transitional Age Youth Process

**ITEM:** Presentation

**SUBMITTED BY:** Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture

**PREPARED BY:** Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to present to the Board, personalized mental health services available to students and families by Pathways Community Services.

**RATIONALE:**

This presentation will describe information about the Supporting Transitional Age Youth (STAY) Process which is offered to youth, 16-25 years old. The STAY Process provides personalized and supportive services based on needs identified by each participant.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

For informational purposes.

# STAY Process



**Pathways Community Services**

# The STAY Process

- **Supporting**
- **Transitional**
- **Age**
- **Youth**

# STAY utilizes the Recovery Model

- The Recovery Model refers to the process of recovery from mental disorder or substance dependence, and/or from being labeled in those terms. It can be described as a deeply personal, unique **process of changing one's attitudes, values, feelings, goals, skills, and/or roles.** It is a way of living a satisfying, hopeful, and contributing life, even with limitations caused by the illness. **Recovery involves the development of new meaning and purpose in one's life** as one grows beyond the catastrophic effects of mental illness. A more broad definition of recovery, is one that not only **focuses on the management of the illness,** but also highlights the consumers' notions of **empowerment and self-directedness.** The model **emphasizes** that **responsibility and control of the recovery process must be given** in large part **to the person with the condition.** Mental health interventions are designed to be empowering, with the persons themselves taking the responsibility for decisions concerning their lives.

# WHO WE ARE

- A Full Service Partnership (FSP) program that utilizes the recovery model to support Transitional Age Youth (TAY), 16 through 25 years old, who have a serious mental illness, are homeless or at risk of becoming homeless, living in Orange County and have limited family, economic and social support.
- OUR MISSION is to support our TAYs in their steps toward recovery from their mental illness to achieve independent and productive lives.
- OUR VISION is that all TAYs have hope, are empowered, are responsible for themselves, and are engaged in meaningful adult roles.

# OUR STAFF

- ❖ Program Director
- ❖ Personal Service Coordinators (PSC)/Lead PSC's
- ❖ Community Integration Specialists (CIS)
- ❖ Independent Life Skills Coach
- ❖ Certified Substance Abuse Counselor
- ❖ Recovery Specialist (RS)/Licensed Therapists
- ❖ Psychiatrist/Nurse Practitioner/LVN
- ❖ Housing Coordinator
- ❖ Employment Coordinator
- ❖ Education Coordinator
- ❖ Data Analyst
- ❖ Administrative & Support Staff



At STAY, we strive to provide comprehensive, coordinated care that will support and empower the TAYs in their individual journeys to recovery.

# Our Services

- Individualized Goal Setting
- Case Management/Support
- Psychiatry/Nurse Practitioner/LVN/Medication Management
- Individual and Family Therapy
- Group Discussion, Activities and Classes
- Assistance with Housing, Education, and Employment
- Community Integration/Life Skills/Certified Substance Abuse Counselor



# Individualized Goal Setting

- Identify goals by identifying TAYs hopes and dreams
- Development of individualized Care Plans for goal achievement
- Support TAY with goal achievement through individualized interventions



# Case Management/Support

- Develop independence skills
  - Teaching coping skills
  - Link and educate to community resources
    - Cal Fresh, General Relief, Medi-Cal
    - Social Security Benefits
    - OCTA (reduced bus fare ID)
    - DMV

# Psychiatry/Nurse(LVN)/Medication Management

- Psychiatry Team: Dr. Reza Farokhpay (psychiatrist) & Ms. Tina Bella (LVN)
- Our psychiatry services offer an integrated multi-disciplinary approach using our entire STAY Process Team
- We strive to promote emotional health in the spirit of the recovery model by emphasizing multiple areas including: psychological understanding of self, discussing presence or absence of diagnoses, emphasizing individual hopes & dreams, family education, and patient-directed discussions about medications
- Monthly injection available

# Psychotherapeutic Services

- Therapy is provided by a team of professionals including LMFT, LCSW, ACSW and IMFT
- Therapists provide psycho-educational groups on various topics such as anger management and stress reduction strategies
- Therapists work with the “person in the environment” (meeting participants where they are at)
- Therapists provide individual or family therapy based on the needs of the participant.

# GROUPS DISCUSSION, ACTIVITIES & CLASSES



# Assistance with Housing, Education, and Employment

- Housing Coordinator – Gina Davidson
- Education Coordinator – Leticia Ramirez
- Employment Coordinator – Maria Herrera

# Housing

- STAY offers housing assistance to provide a foundation where TAY can manage their mental health as they move forward with their goals. The goal is to provide basic need to prevent homelessness, hospitalization and incarceration through supportive services.
- STAY offers temporary emergency housing i.e. room and boards and sober livings, depending on the TAYs needs. The goal is to assist TAY with moving towards sustaining their own rent.
- If TAY meets criteria , STAY assists with Shelter Plus Care , Jackson Isle and Henderson House applications to support TAY with obtaining permanent, independent, supportive housing.



# Education

- Education counseling
- Identify educational goals based on TAYs areas of strength
- Enrollment support with educational programs including: high school diploma, GED, community college and universities
- Financial aid application and scholarship support
- Campus visits
- Referrals to student programs including disability programs
- Referrals to one to one tutoring services

# Employment

- Referrals to STAY Supported Employment
- Employment goals and needs assessment
- Resume, cover letter and employment references composition
- Job application assistance
- Interview coaching
- Interview clothing assistance
- Linking TAY to job leads
- Assisted walk-in job applications
- Referrals to employment programs in the community
- Education of employment resources (governments, boards, etc.)
- Employability skills training and Certificate
- Consultations (e.g., employee rights, filing grievances, etc.)



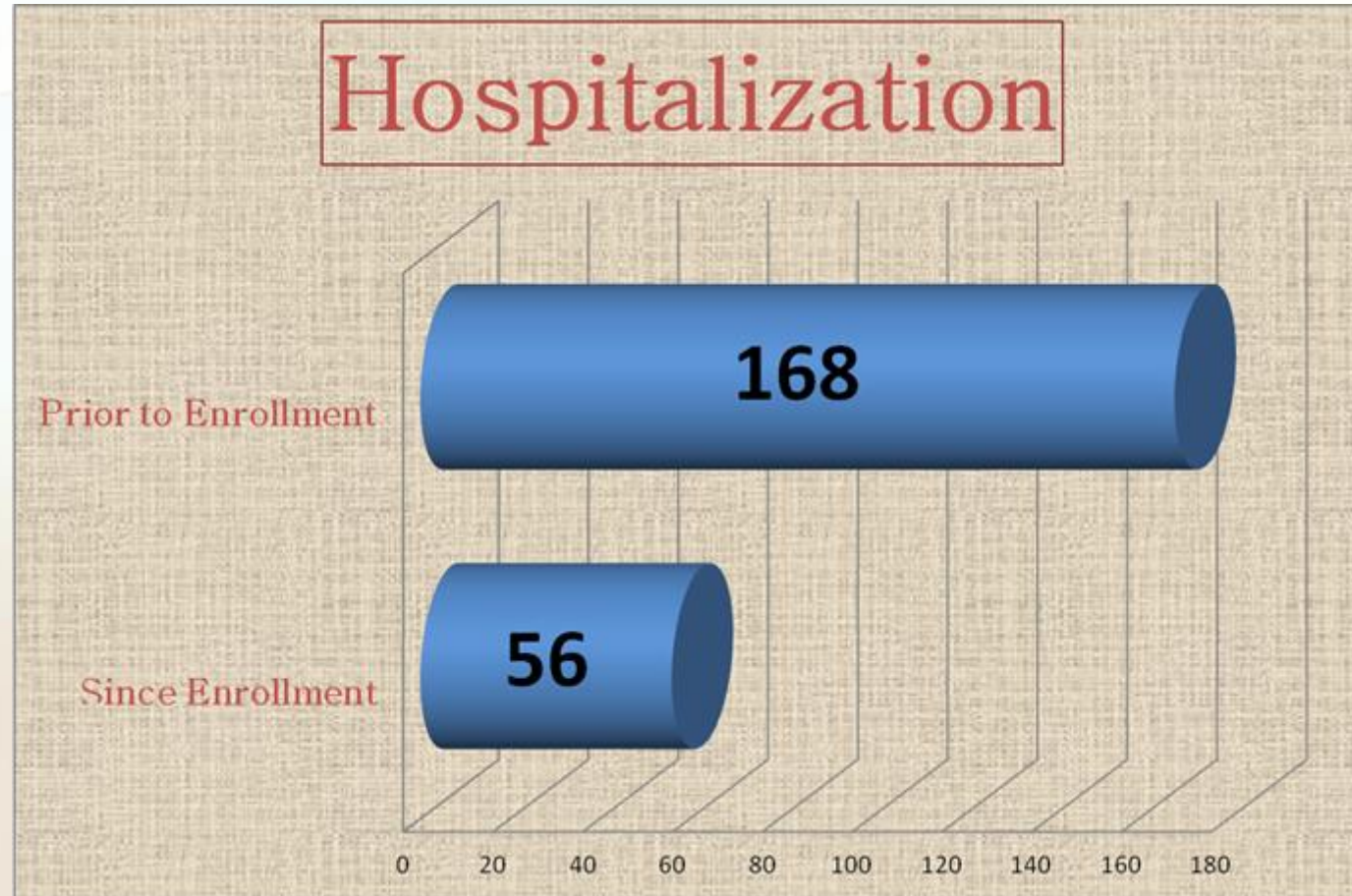
# Community Integration and Life Skills Coaching

- Development of meaningful relationships in the community
- Teach skills in a natural environment needed to integrate into community
  - Budgeting
  - Cooking
  - Transportation training
  - Banking
  - Organizing
  - Self care
  - Lead groups in community to promote socialization

# Referral Criteria

- Age 16-25 years old
- Severe and persistent mental illness
- Resident of Orange County
- Priority Target Groups
- Homeless/at risk of homelessness
- History of 2 or more/or 1 long term Psychiatric Hospitalizations
- Coming out of the foster care system or juvenile justice system
- History of ongoing mental health services (outpatient/increasingly more intensive) referred and rationale why FSP is needed.
- Previous enrollment in STAY program or similar FSP with current needs demonstrated
- Any other indicators that would demonstrate chronic and/or severe mental illness (such as psychotic episodes)

# STATS 2015/2016 July to March



# STATS 2015/2016 July to March



# **HOW TO CONTACT US**

## **STAY Process**

**2215 N. Broadway, Ste. 200**

**Santa Ana, CA 92706**

**714-221-6400**

**Carole Arlt Clinical Manager**

**(714) 221-6400 ext. 135**

**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:** Mental Health Services Overview

**ITEM:** Presentation

**SUBMITTED BY:** Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture

**PREPARED BY:** Heidi Cisneros, Executive Director, Pupil Support Services

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to present to the Board information on mental health services which provides support to District students and families.

**RATIONALE:**

This presentation will present an overview of the mental health services currently being used that support the academic and overall well-being of students, to continue fostering a positive school climate at the District's school sites.

**FUNDING:**

No Fiscal Impact

**RECOMMENDATION:**

For informational purposes.



# Mental Health Services



**Presented by**

**Heidi Cisneros, Executive Director, Pupil Support Services**

**Lucinda Pueblos, Assistant Superintendent, K-12 School Performance and Culture**

# Mental Health in Schools

- Students with positive mental health are more successful in school with truancy, discipline, absenteeism drop when supports are provided.
- Interventions that strengthen students' social, emotional, and decision-making skills positively affect their academic achievement (test scores and grades). (Fleming, et al., 2005)
- Just as physical health impacts learning and performance, so does mental health. When students are stressed, anxious, distracted, or depressed it is difficult to pay attention, concentrate, and focus on their school work.





# How do our students feel?

## California Healthy Kids Survey (CHKS)

2013-2016

Sad or hopeless every day for 2 or more weeks

Grade Level	7th	9th	11th
Willard	26%		
Segerstrom HS		27%	28%
Santa Ana HS		31%	30%
State Wide	26%	32%	34%

Seriously considered attempting suicide during 12 month period

Grade Level		9th	11th
Segerstrom HS		13%	11%
Santa Ana HS		15%	16%
State Wide		19%	19%



Elementary Schools  
LCAP Funds



Intermediate & K-8  
Schools  
Prop. 63 Funds



High Schools  
LCAP Funds  
6 Elementary Schools  
Safe Haven Grant/Site  
Funds



School Psychologists  
School Counselors  
School Nurses

Mental Health Service Providers

# Services Provided by Partners



- Provide school-based individual, group, and family therapy (with in-home visits as needed).
- Develop appropriate mental-health services plan based on student and school needs.
- Provide suicide assessments, psychiatric referrals, and crisis response services as needed.
- Facilitate student support groups on topics like: depression, abuse, anger management, gangs, and exposure to violence at home and in the community.
- Provide referrals for employment, shelter, health insurance, child abuse prevention, food, financial assistance, and substance abuse services to students and families and community based services.
- Participate in COST, SST, & SARB meetings.
- Provide technical assistance and partnership with school administration, staff. and families.

# Tiers of Mental Health Support

- Turning Point
- OCDE
- OCHCA
- District Providers
- GRIP – Mental Health
- Santa Ana School Police

Tier 3

- Ambassadors of Compassion Mentoring
- Lateena Power Girls Group
- OCDE – Mental Health Services
- OC Health Care Agency – Mental Health Services
- Youth Outreach Leadership Opportunity (YOLO – Foster Leader Program)
- Phoenix House – Behavioral Services
- Human Options

Tier 2

## All Tiers

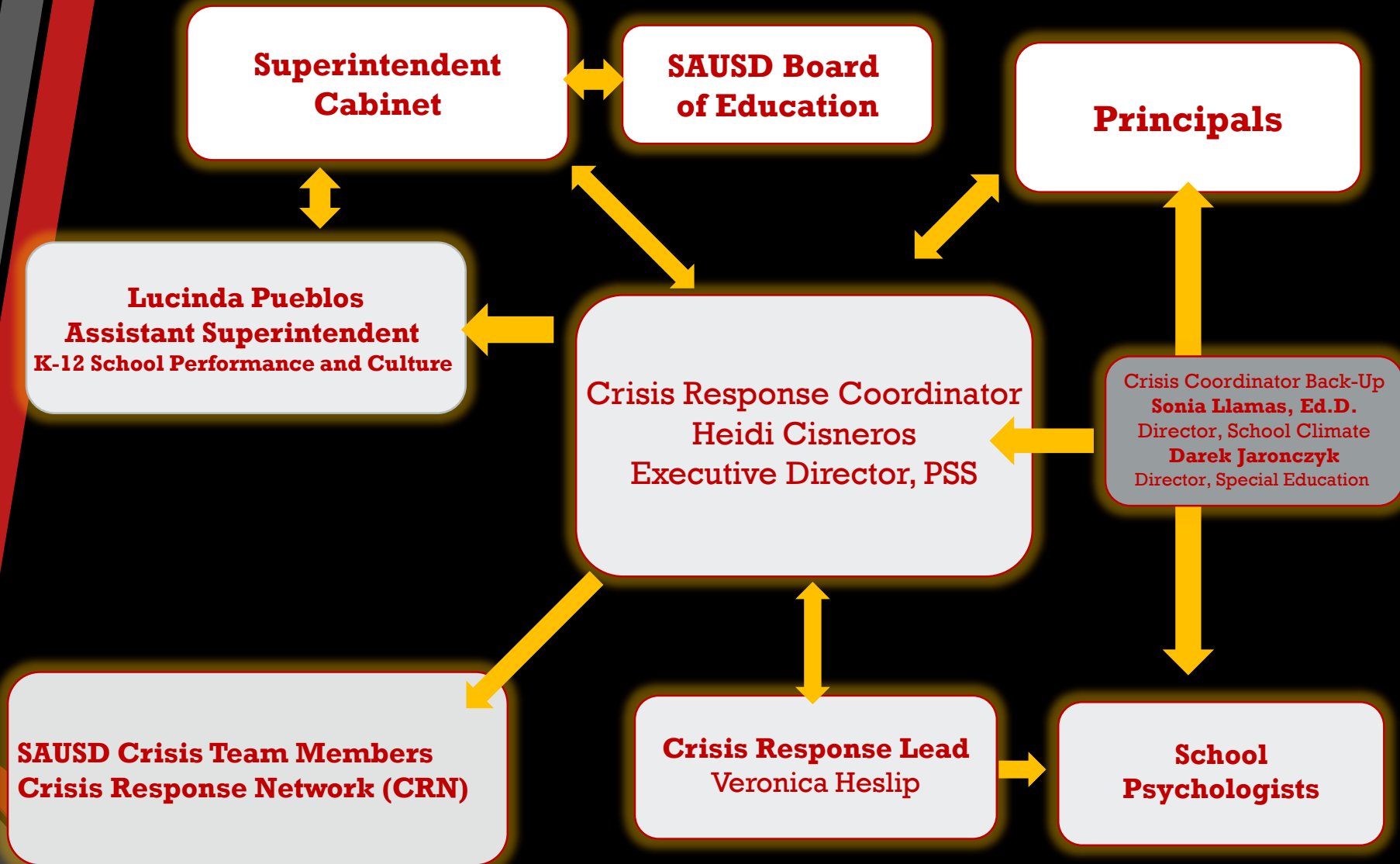
- Community, Family, & Parent Liaisons
- District Crisis-Response Team
- School Climate Committee
- Threat Management Assessment Team (TMAT)
- Foster Youth Services (Family Support Program)
- McKinney-Vento Homeless Student Support
- District Mental Health Support Staff (School Psychs, Counselors etc.)

Tier 1

# Mobilizing Team Response



# Crisis Response Notification



# Crisis Response is Emotional/Psychological “First Aid”, NOT Therapy

- Decrease post trauma signs that are mental/cognitive, emotional, physical, and/or behavioral.
- **Decrease absenteeism and sustain academic performance at pre-trauma levels.**
- Prevent maladaptive behaviors (i.e. drug and alcohol abuse, suicide) due to lack of coping skills.
- Prevent early stress related retirement and illness.
- Prevent feelings of loss of control or helplessness.
- To lessen the effects of wear and tear on the body.
- Speed the process of recovery to normal functioning after the incident and restore person to pre-trauma functioning.

# Team Structure





# Services & Support Provided

- Support school administration with incident planning and coordination.
- Classroom debriefs.
- Individual and group debriefing.
- Debriefing staff (groups and individuals).
- Follow-up for students/staff who are severely impacted and in need.
- Connecting families with resources/funeral support.
- Provide materials for parents, teachers, and students.

# SOS (Support Our Students) Suicide Prevention Taskforce

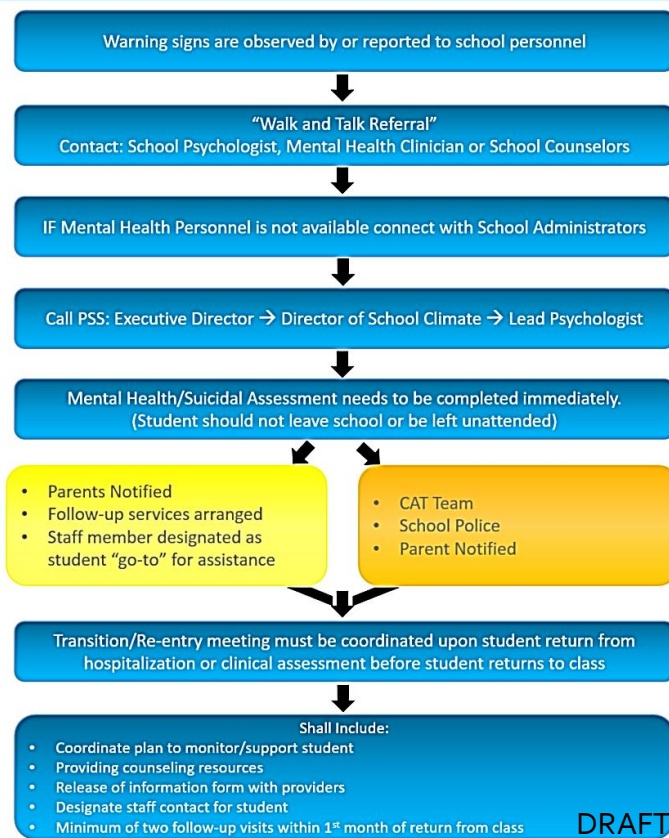
Purpose: Lead the development and implementation of SAUSD suicide prevention, intervention, post-prevention, and bereavement on Board Policy and Administrative Regulations.

Serve as an Advisory Board for mental health services, Crisis Response Services, Threat Management....

## Members of the Taskforce

- School Administration
- School Climate
- School Psychologists
- School Counselors
- Health Services
- Several Community Partners (OCHCA, OCDE, The LGBT Center OC)
- Parents
- School Police
- Risk Management
- Homeless and Foster Liaisons

## Suicidal Ideations Protocol for Support





**Thank you for your  
time and compassion!**



**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:** Summer Extended Learning Programs

**ITEM:** Presentation

**SUBMITTED BY:** Alfonso Jimenez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

**PREPARED BY:** Alfonso Jimenez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to present to the Board an overview of the summer extended learning programs.

**ITEM SUMMARY:**

Presented for discussion and informational purposes.

**RATIONALE:**

Information presented reflect multiple opportunities offered as summer enrichment programs to Kindergarten through grade 12 students including; AP Boot Camp, Extended School Year Program for students with disabilities, Engage 360°, High School Credit Recovery, and Teacher Enrichment Program Proposals.

LCAP Goal 1.1: “Provide equitable student access to a rigorous, standards-based, instructional program that includes, but is not limited to high-quality instruction, instructional materials, academic supports, and technology-based resources.”

LCAP Goal 2.3: “Increase resources to schools to support extracurricular programs for students, instructional materials, and other programs and supplies to enhance student outcomes.”

LCAP Goal 2.10: “Support student learning via science camps and experimental field trips, and offering summer enrichment program for elementary and intermediate schools.”

**FUNDING:**

No Fiscal Impact

**RECOMMENDATION:**

Presented for information.

AJ:mo

# SAUSD SUMMER EXTENDED LEARNING PROGRAMS



**Board of Education Meeting**  
**April 18, 2017**

**Educational Services**

# 2017 SAUSD Summer Extended Learning Programs

## Goal

Support K-12 student learning and access to credit recovery, elective courses, and enrichment (pathways) to **extend learning** into the summer

## Program Evaluation

- Program must have an evaluation component to show student growth on the objectives of the project
- Measures to include pre and post data (reading, writing, math)
- Comparisons of tests, student surveys, or writing sample rubric scores



AP & IB Boot Camps  
(9-12)  
Algebra Readiness  
(K-12)

Intermediate Bridge  
Programs  
(5<sup>th</sup> to 6<sup>th</sup>)  
AVID Summer Bridge  
(7<sup>th</sup> to 8<sup>th</sup>)

Extended  
School Year  
For Students  
With Special  
Needs  
(K-12)

Engage 360  
Supplemental  
Program  
(K-8)

Teacher  
Developed  
Proposals  
Enrichment  
Programs  
(Exploring  
Pathways)  
(K-12)

High  
School,  
Credit  
Recovery  
(9-12)



# 2017 Summer Extended Learning Options

	Descriptor	Extended School Year for Students With Special Needs	Engage 360 Supplemental Program	High School Program	Summer Enrichment Programs
Key Elements	Grade Level Span	Pre-K to Adult Transition (Ages 3-22)	K-8	9-12	K-12
	Number of Students (Estimates)	2,100	3,000	5,000	4,800
	Primary Focus	Maintenance of IEP skills to avoid regression and readiness to begin the new year	Support sites with limited summer enrichment programs	Credit recovery, completion of elective credits and enrichment	Enrichment activities including AP Boot camp, Algebra Readiness, Bridge Programs, STEM Activities, Speech & Debate, Music Camp (Pathway focus) *Mariachi Academy Discussion
	Staffing	Special Education classified and certificated staff (including contracted related service providers)	Current Engage 360 staff	Certificated Teachers	Certificated Teachers
	Daily Schedule	Elementary: 8:00-12:15 Intermediate: 9:00-1:15 High School: 8:00-12:45	8:00-12:00pm 8:00-3:00pm (Diamond, Harvey and King only)	High School 8:00-12:45 Community Day: 8:30-3:00pm	Varies according to proposal— 8:00-12:00 or 9:00-1:00
	Dates	PS: July 3-July 28 ES,IS and HS: June 30-July 28 Adult Transition: June 20-July 15	June 26-July 28	June 26-July 28	June 26-July 28



## AGENDA ITEM BACKUP SHEET

April 18, 2017

### Board Meeting

**TITLE:** Math Instructional Materials Adoption Process

**ITEM:** Presentation

**SUBMITTED BY:** Alfonso Jimenez, Ed. D., Assistant Superintendent, K-12 Teaching and Learning

**PREPARED BY:** Alfonso Jimenez, Ed. D., Assistant Superintendent, K-12 Teaching and Learning  
Nadia Hillman, Ed.D, Executive Director, Elementary Education,  
Edward Winchester, Executive Director, Secondary Education

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#### BACKGROUND INFORMATION:

The purpose of this agenda item is to present an update on the recommendation of Elementary and Secondary Math Instructional Materials.

#### ITEM SUMMARY:

- Presented for discussion and informational purposes.

#### RATIONALE:

The Elementary and Secondary Math Instructional Materials Evaluation Committees made the recommendation of Math Expressions for elementary instructional materials and College Preparatory Mathematics for secondary math instructional materials.

LCAP Goal 1.1: “Provide equitable student access to a rigorous, standards-based, instructional program that includes, but is not limited to high-quality instruction, instructional materials, academic supports, and technology-based resources.”

LCAP Goal 2.5: “Ensure equitable access to the core instructional program, including Visual and Performing Arts (VAPA), and physical education courses.”

#### FUNDING:

No Fiscal Impact

#### RECOMMENDATION:

Presented for information.

AJ:NH:EW:mo

# Math Instructional Materials Adoption Process

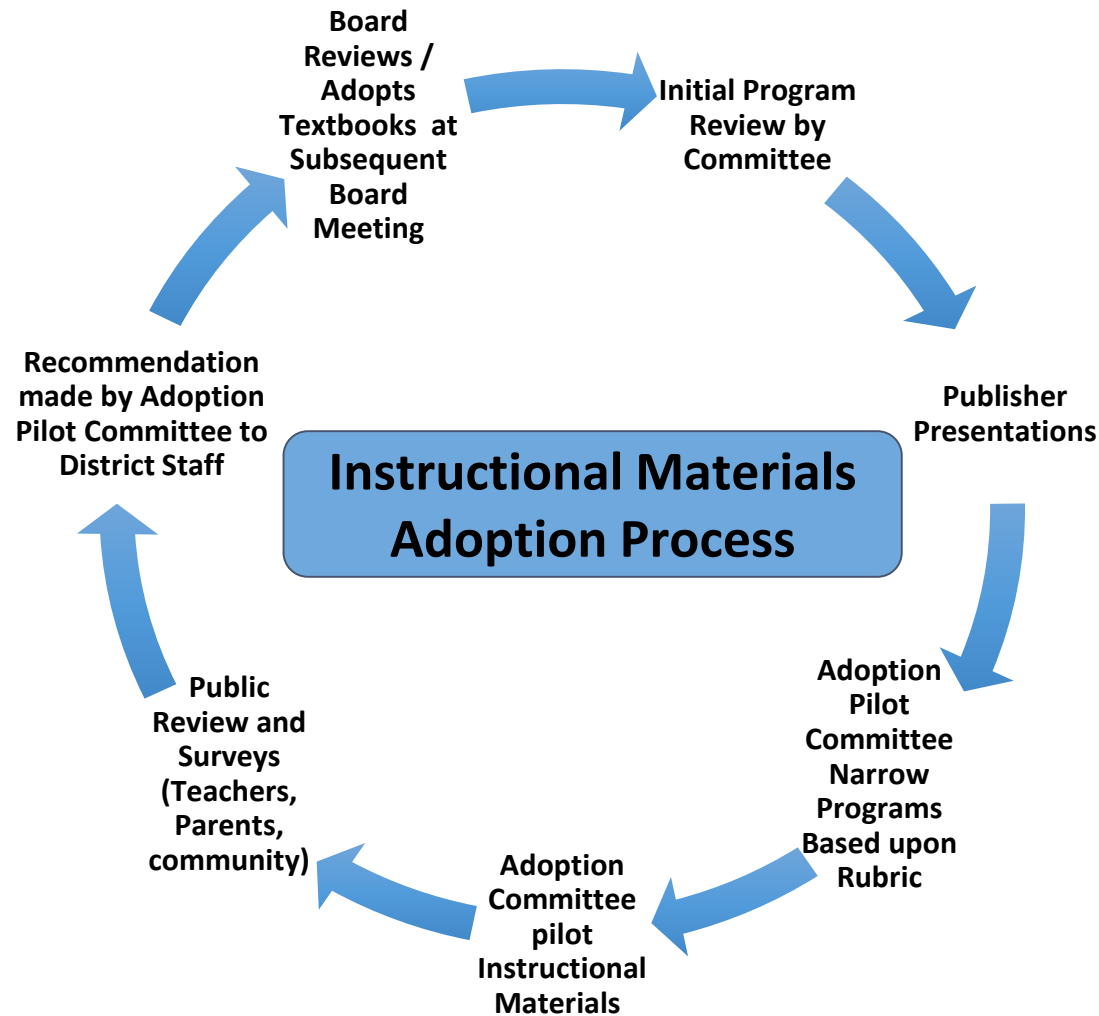
SAUSD Board of Education  
Meeting

April 18, 2017



Educational Services

# Adoption Process



# Parallel Processes

Elementary  
K - 5

- Considered 5 publishers
- Chose 3 for input and pilot

Secondary  
Grade 6 – Algebra II

- Considered 3 programs
- Chose 2 for input and pilot

# Criteria for Quality Instructional Materials

Aligned to CA State Standards  
Opportunities for Collaboration  
Multiple Problem Solving Strategies  
Student Practice/Homework  
Quality Assessments  
Parent Support  
Purpose Use of Technology  
Spanish Version



# Elementary Committee Final Survey

	Bridges	Expressions	GoMath
Does the program present these topics in such a way that it aligns with the CA Math Framework?	3.36	3.82	3.17
Students are afforded opportunities to make connections between topics within their grade level/course. For instance: fractions concepts in grade 4 are connected to division concepts.	2.82	3.88	2.67
Are opportunities given that allow students to learn & explore concepts through contextual situations & problem solving.	3.36	3.73	2.83
Rate the balance of conceptual, procedural, and problem solving learning opportunities & supports within the program.	2.82	3.73	2.75
The program clearly addresses conceptual understanding.	3.27	3.73	3.00
The program clearly addresses procedural skill & fluency.	2.45	3.55	2.75
The program clearly addresses problem solving and application.	3.27	3.82	3.08
The program provides opportunities for meaningful student conversations.	3.09	3.64	2.50
The program provides opportunities for students to persevere in challenging problem solving.	3.00	3.55	2.75
Opportunities are provided for students to read and write about math.	2.50	3.27	2.33
The program provides opportunities to personalize learning based on the needs of the students.	2.50	3.55	3.00
Assessment questions include all aspects of rigor (conceptual, procedural skill, and problem solving).	3.00	3.82	3.25
Does the program include opportunities for the feedback loop to occur during instruction?	2.73	3.55	2.92

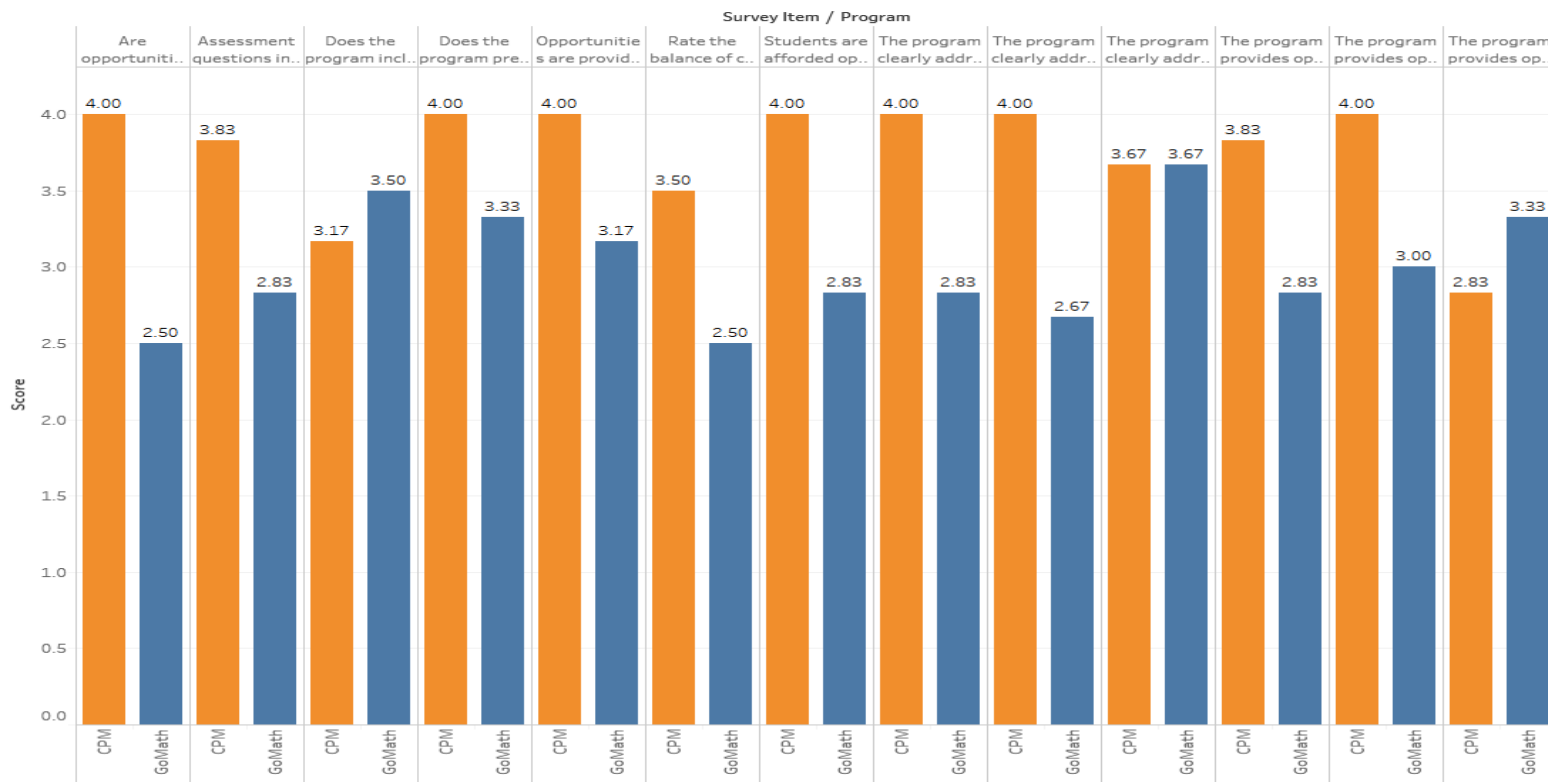


# Parent Feedback - Elementary

Purpose	Bridges	Expressions	GoMath
1 - real life contexts to mathematical concepts	Yes	Yes	
2 - differentiation/personalized learning			
3 - moves from concrete to abstract	Yes	Yes	Yes
4 - balance of conceptual understanding/procedural skill/problem-solving application (mathematical rigor)			
5 - opportunities for collaboration			
6 - opportunities to speak/listen		Yes	
7 - opportunities to read/write	Yes		
8 - math practices embedded			
9 - purposeful visuals and manipulatives/toolkits	Yes	Yes	Yes
10 - Spanish version		Yes	Yes
11 - aligned to state standards			
12 - encourages use of multiple strategies/representations		Yes	Yes
13 - quality assessments/test banks			Yes
14 - parent support		Yes	Yes
15 - scaffolding	Yes		Yes
16 - explicit connections between concepts (coherence)		Yes	
17 - engagement through student-centered activities		Yes	
18 - encourages risk-taking/discovery-based learning			
19 - student practice/homework	Yes	Yes	Yes
20 - spiral review			
21 - depth of foundational skills	Yes		
22 - consistent strategies (Secondary Only)			
23 - quality & purposeful use of technology (Secondary Only)			
<b># of Purposes Mentioned</b>	<b>7</b>	<b>10</b>	<b>8</b>



# Secondary Committee Final Survey





# Parent Feedback - Secondary

Purpose	CPM	GoMath
1 - real life contexts to mathematical concepts		
2 - differentiation/personalized learning		Yes
3 - moves from concrete to abstract		
4 - balance of conceptual understanding/procedural skill/problem-solving application (mathematical rigor)	Yes	
5 - opportunities for collaboration	Yes	
6 - opportunities to speak/listen		
7 - opportunities to read/write		
8 - math practices embedded		
9 - purposeful visuals and manipulatives/toolkits	Yes	Yes
10 - Spanish version	Yes	Yes
11 - aligned to state standards		
12 - encourages use of multiple strategies/representations		Yes
13 - quality assessments/test banks		
14 - parent support	Yes	Yes
15 - scaffolding	Yes	
16 - explicit connections between concepts (coherence)		Yes
17 - engagement through student-centered activities	Yes	Yes
18 - encourages risk-taking/discovery-based learning	Yes	
19 - student practice/homework	Yes	Yes
20 - spiral review	Yes	Yes
21 - depth of foundational skills		
22 - consistent strategies (Secondary Only)		
23 - quality & purposeful use of technology (Secondary Only)	Yes	
<b># of Purposes Mentioned</b>	<b>11</b>	<b>9</b>



# Final Data Compilation

## Elementary

<u>Data</u>	<u>Bridges</u>	<u>Expressions</u>	<u>GoMath!</u>
<b><u>Possible Points</u></b>	<b><u>3</u></b>	<b><u>3</u></b>	<b><u>3</u></b>
EdReports - gateway 1 (focus on grade level standards) <a href="http://www.edreports.org/math/reports/compare.html?level=k8">http://www.edreports.org/math/reports/compare.html?level=k8</a>	2	3	1
EdReports - gateway 2 (standards of mathematical practice) <a href="http://www.edreports.org/math/reports/compare.html?level=k8#?q=1">http://www.edreports.org/math/reports/compare.html?level=k8#?q=1</a>	3	1	2
Evaluation rubrics from first meeting	1	2	3
Districtwide Teacher feedback (163 surveys collected):	3	2	2
Districtwide Parent feedback (240 surveys collected):	2	1	3
Pilot survey data *weighted	2	6	4
Pilot observation	3	2	1
Professional Development & Support - consider: 1. Support provided if program is adopted 2. Teacher confidence after training	3 1. 2-day training 2. 18% responded that they felt confident to implement after training	3 1. 1-day training 2. 91% responded that they felt confident to implement after training	1 1. 1-day training 2. 58% responded that they felt confident to implement after training
Total points -	Bridges total:19	Expressions total:20	GoMath! total: 17

## Secondary

Data Type	CPM points (1-2)	Go Math! Points (1-2)
Ed Reports Gateway 1	1	2 (6-8 only--9-12 not available)
Ed Reports Gateway 2	2	1 (6-8 only--9-12 not available)
Evaluation Rubrics	2	1
Short Pilot Surveys (Pilots 1 through 5)	2	1
Final Pilot Surveys	2	1
Pilot observations	2	1
Material analyses	2	1
Districtwide Parent Feedback	2	1
Districtwide Teacher Feedback	2	1
Professional Development & Support - consider: 1. Support provided if program is adopted 2. Teacher confidence after training	2 1. Support provided if adopted: 8-day training (4 days Summer PD, 4 days school year follow-up, classroom visits) 2. Teacher confidence after training: 100% responded that they felt confident to implement after training	1 1. Support provided if adopted: 1-day training (Summer PD) 2. Teacher confidence after training: 50% responded that they felt confident to implement after training
<b>Total points:</b>	<b>CPM total: 19 total points (Scored higher on 9 out of 10 data pieces)</b>	<b>Go Math!Total: 11 total points (Scored higher on 1 out of 10 data pieces)</b>

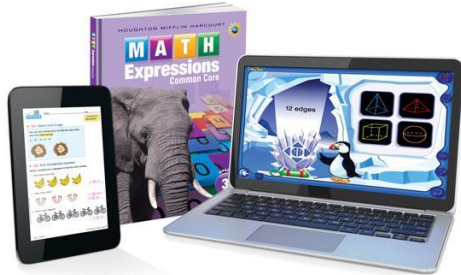
# Final Decision Considerations

- Input data analysis by Research & Evaluation
- Committee discussion of analysis and criteria
- Committee members shared their preferred program
- Concerns identified and discussed
- Consensus on one program to meet the needs of our students, teachers and families



# Math Textbook Recommendations

Elementary (Grades K-5)	Secondary (Grades 6 - Algebra II)
Houghton Mifflin Harcourt (HMH) Expressions	CPM Educational Program



## AGENDA ITEM BACKUP SHEET

April 18, 2017

### Board Meeting

**TITLE:** Approval of Summer Enrichment Programs for 2017-18 School Year

**ITEM:** Action

**SUBMITTED BY:** Alfonso Jimenez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

**PREPARED BY:** Alfonso Jimenez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

#### BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Summer Enrichment Programs for the 2017-18 school year.

ITEM SUMMARY:
Students need opportunities such as the Summer Enrichment Programs to support their learning and increase motivation during the school year.

#### RATIONALE:

For the past four years the District has used Title I Core Set Aside funds to provide enrichment opportunities to K-12 students via teacher-created proposals. The goal is to build off of the success of the past Enrichment Programs and continue to provide teachers with unique opportunities to develop engaging and interactive-summer programs to accelerate student achievement.

Teachers have submitted their proposal through a competitive application process utilizing a collaborative-scoring process between the District and the Santa Ana Educators Association staff. Enrichment timing will mirror the other summer school programs and be held from June 26-July 28. The enrichment programs will be similar to last year's with approximately 8,000 students receiving enrichment.

Students need opportunities, such as the Summer Enrichment Programs, to support their learning and increase motivation during the school year. During the Enrichment Programs students will have access to enrichment topics, field trips, project-based learning, hands-on activities, and expert speakers that they may not receive frequently during the regular school year.

LCAP Goal 2.10: "Support student learning via science camps and experiential field trips, and offering summer enrichment programs for elementary and intermediate schools."

#### FUNDING:

Title I Summer School Set Aside: \$2,400,000

**RECOMMENDATION:**

Approve the Summer Enrichment Programs for the 2017-18 school year.

AJ:mo

## AGENDA ITEM BACKUP SHEET

April 18, 2017

### Board Meeting

**TITLE:** Approval of Engage 360° Summer Extended-Learning Programs for 2017-18 School Year

**ITEM:** Action

**SUBMITTED BY:** Alfonso Jimenez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

**PREPARED BY:** Alfonso Jimenez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

#### BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Engage 360° Summer Extended-Learning Programs for the 2017-18 school year.

ITEM SUMMARY:
The Engage 360° program will supplement summer extended-learning attendance at each K-8 school site for up to 100 students.

#### RATIONALE:

All open K-8 sites will be supported by the Engage 360° Summer Extended-Learning Programs which will supplement summer extended-learning attendance for up to 100 students at each school site. To ensure all K-8 students will have access to high-quality summer extended-learning programs, currently-trained Engage 360° staff will provide instructional support to students in the area of reading comprehension, mathematics, and enrichment.

LCAP Goal 2.10: “Support student learning via science camps and experiential field trips, and offering summer enrichment programs for elementary and intermediate schools.”

#### FUNDING:

Title I Core Set Aside: \$699,957

ASES: \$150,959

#### RECOMMENDATION:

Approve the Engage 360° Summer Extended-Learning Programs for the 2017-18 school year.

# AGENDA ITEM BACKUP SHEET

April 18, 2017

## Board Meeting

**TITLE:** Approval of High School and Special Education Summer School Programs for 2017-18 School Year

**ITEM:** Action

**SUBMITTED BY:** Alfonso Jimenez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

Doreen Lohnes, Assistant Superintendent, Special Education/SELPA

**PREPARED BY:** Edward Winchester, Executive Director, Secondary Education

### BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the high school and Special Education summer school programs for the 2017-18 school year.

### ITEM SUMMARY:

- Summer School Dates: June 26-28, 2017.
- Summer programs will target high school and Special Education students.

### RATIONALE:

In order to be fiscally sound and work within our current level of funding, a tightly-focused program will target the six comprehensive high schools and the three Educational Options high schools. Special Education students will be served in the Extended School Year in accordance with their Individualized Educational Program (IEP). The summer sessions will occur over six weeks on the following dates:

Summer School Programs	Dates
High Schools	June 26-July 28, 2017
Educational Options High Schools (Chavez and Lorin Griset)	June 26-July 28, 2017
<b>Extended School Year for Students with Disabilities</b>	
PreSchool	July 3-July 28, 2017
Elementary/Intermediate	June 30-July 28, 2017 (no school July 3-4)
High School Moderate/Severe	June 30-July 28, 2017 (no school July 3-4)
Adult Transition Program	June 26-July 21, 2017

The District will provide a variety of summer school programs for:

- Students who need opportunities for credit recovery or A-G completion.
- Students who, with additional support during the summer, could qualify for honors or Advanced Placement courses during the regular school year.



- Non-graduating seniors who need credit recovery opportunities in order to qualify for August graduation.
- Students with disabilities – the Extended School Year which will be provided without regard to State funding.
- The Career Technical Education (CTE) site will offer a program, as well as, the Migrant Education Program pending funding allocations.

LCAP Goal 2.10: “Support student learning via science camps and experiential field trips, and offering summer enrichment programs for elementary and intermediate schools.”

**FUNDING:**

LCFF Supplemental & Concentration Funds (High Schools): \$1,200,00  
Special Education Funds (Extended School Year): \$2,000,000

**RECOMMENDATION:**

Approve the high school and Special Education summer school programs for the 2017-18 school year.

AJ:EW:mo

## AGENDA ITEM BACKUP SHEET

April 18, 2017

### Board Meeting

**TITLE:**                    **Approval of Recommendation of Core Connections by College Preparatory Mathematics Educational Program for Secondary Math Instructional Program**

**ITEM:**                    **Action**

**SUBMITTED BY:**   **Alfonso Jimenez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning**

**PREPARED BY:**    **Edward Winchester, Executive Director, Secondary Education**

#### **BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval of recommendation of Core Connections by College Preparatory Mathematics (CPM) Educational Program for the Secondary Math Instructional Program.

#### **RATIONALE:**

The current math instructional materials are aligned with the previous state standards for mathematics, but are outdated materials that are not aligned with the new California State Standards for Mathematics (CSSM) in content and pedagogy. The Secondary Math Instructional Materials Evaluation Committee engaged in the process of identifying the best math program possible for students and teachers. The recommended instructional program, Core Connections, is aligned to the detailed instructional shifts and the pedagogical principles within the CSSM. Furthermore, it is aligned with the classroom constructs that is detailed in the District's framework for Teaching and Learning.

The adoption process began in Fall of 2016 with a committee consisting of teachers, parents, District curriculum and program specialists, and site administrators who participated in extensive review of three math instructional programs. The Committee identified two programs that deemed viable options for piloting and evaluation, and identified the areas of focus that would be used to evaluate the programs. Feedback was also elicited from all teachers, administrators, and parents. The Committee used this feedback data, which consisted of the pilot survey data, pilot observation survey data, and the material analysis questionnaire data, along with the CSSM and District framework for Teaching and Learning to inform their recommendation.

LCAP Goal 1.1: "Provide equitable student access to a rigorous, standards-based, instructional program that includes, but is not limited to high-quality instruction, instructional materials, academic supports, and technology-based resources."

#### **ITEM SUMMARY:**

- Secondary mathematics instruction requires instructional materials that support and are aligned to the CSSM.
- Core Connections by the CPM Educational Program recommended by the Secondary Math Instructional Materials Evaluation Committee.
- Grades 6 through Algebra 2.

LCAP Goal 2.3: “Increase resources to schools to support extracurricular programs for students, instructional materials, and other programs and supplies to enhance student outcomes.”

LCAP Goal 2.5: “Ensure equitable access to the core instructional program, including Visual and Performing Arts (VAPA), and physical education courses.”

**FUNDING:**

Unrestricted Instructional Materials: \$2,042,253

**RECOMMENDATION:**

Approve the recommendation of Core Connections by College Preparatory Mathematics Education Program for the Secondary Math Instructional Program.

AJ:EW:mo

**TEXTBOOKS RECOMMENDED  
BOARD MEETING  
April 18, 2017**

<b>DEPT/COURSE</b>	<b>RECOMMENDED TEXTBOOK</b>	<b>TYPE OF ADOPTION</b>
Mathematics/6th Grade	<u>Core Connections 1</u> (CC1) Second Edition by Judy Kysh, Michael Kassarian, Evra Baldinger Copyright (2013) by CPM Educational Program, publishers ISBN: SEE QUOTE	Basic
Mathematics/7th Grade	<u>Core Connections 2</u> (CC2) Second Edition by Judy Kysh, Michael Kassarian, Evra Baldinger Copyright (2013) by CPM Educational Program, publishers ISBN: SEE QUOTE	Basic
Mathematics/8th Grade	<u>Core Connections 3</u> (CC3) Second Edition by Judy Kysh, Michael Kassarian, Evra Baldinger Copyright (2013) by CPM Educational Program, publishers ISBN: SEE QUOTE	Basic
Mathematics/Algebra 1	<u>Core Connections Algebra</u> (CCA) Second Edition by Judy Kysh, Michael Kassarian, Evra Baldinger Copyright (2013) by CPM Educational Program, publishers ISBN: SEE QUOTE	Basic
Mathematics/Geometry	<u>Core Connections Geometry</u> (CCG) Second Edition by Judy Kysh, Michael Kassarian, Evra Baldinger Copyright (2013) by CPM Educational Program, publishers ISBN: SEE QUOTE	Basic
Mathematics/Algebra 2	<u>Core Connections Algebra 2</u> (CCA2) Second Edition by Judy Kysh, Michael Kassarian, Evra Baldinger Copyright (2013) by CPM Educational Program, publishers ISBN: SEE QUOTE	Basic

## Secondary Data Compilation

Data Type	CPM Points (1-2)	Go Math! Points (1-2)
Ed Reports Gateway 1	1	2 (6-8 only--9-12 not available)
Ed Reports Gateway 2	2	1 (6-8 only--9-12 not available)
Evaluation Rubrics	2	1
Short Pilot Surveys (Pilots 1 through 5)	2	1
Final Pilot Surveys	2	1
Pilot Observations	2	1
Material Analyses	2	1
Districtwide Parent Feedback	2	1
Districtwide Teacher Feedback	2	1
Professional Development & Support - Consider: 1. Support provided if program is adopted.  2. Teacher confidence after training.	2  1. <u>Support provided if adopted:</u> 8-day training (4 days of Summer PD, 4 days of school year follow-up, classroom visits)  2. <u>Teacher confidence after training:</u> <b>100%</b> responded that they felt confident to implement after training	1  1. <u>Support provided if adopted:</u> 1-day training (Summer PD)  2. <u>Teacher confidence after training:</u> <b>50%</b> responded that they felt confident to implement after training
<b>Total Points:</b>	<b>CPM Total: 19 total points (Scored higher on 9 out 10 data pieces)</b>	<b>Go Math!Total: 11 total points (Scored higher on 1 out of 10 data pieces)</b>



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ISBN#	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED PRICE
9781603281942	CC1 Student HB w/TK & 8yr eBk	4,154	74.00	307,396.00
9781603282079	CC2 Student HB w/TK & 8yr eBk	3,994	74.00	295,556.00
9781603282215	CC3 Student HB w/TK & 8yr eBk	3,861	74.00	285,714.00
9781603281508	CCA Student HB w/8yr eBook	3,751	74.00	277,574.00
9781603282352	CCG Student HB w/8yr eBook	3,795	74.00	280,830.00
9781603281317	CCA2 Student HB w/8yr ebk	4,010	74.00	296,740.00
9781603281966	CC1 TE Bundle	50	225.00	11,250.00
9781603282093	CC2 TE Bundle	50	225.00	11,250.00
9781603282239	CC3 TE Bundle	50	225.00	11,250.00
9781603281560	CCA TE Bundle	50	225.00	11,250.00
9781603282369	CCG TE Bundle	50	225.00	11,250.00
9781603281331	CCA2 TE Bundle	50	225.00	11,250.00

Purchase includes free professional development (workshop series and site visit) for teachers. Teachers must register for the professional development at [cpm.org/professional-development](http://cpm.org/professional-development). Please see attached for more information.

Student Textbook includes 8 years of eBook access; also includes a free Toolkit for Courses CC1-CC3.

Teacher Bundle includes 8 years of eBook access and a free Parent Guide; also includes a free student Toolkit for Courses CC1-CC3.

Recommended Manipulatives CC1,CC2,CC3,CCA: (1) Algebra Tile Set per classroom (\$106ea), CC2: (1) Integer Tile Set per classroom (\$20ea), CCG (2) Geometry Mirror Sets per classroom (\$20ea).

Terms: Net 30 days. Delivery within 30 days after receipt of purchase order.

CPM Educational Program, a California non-profit corporation, is the sole provider of these materials.

Sub-Total	1,811,310.00
Estimated Shipping	90,565.50
Sales Tax	140,376.57
<b>Total</b>	<b>2,042,252.07</b>



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## CPM's Free Professional Development for Teachers New to CPM

CPM materials require significant change in instructional practices from the traditional classroom. Because of this, CPM expects that teachers using the materials for the first time will attend three to four days of introductory workshops during the summer and three to five all-day meetings during the school year. The workshop series is provided at no cost to the participating teachers, schools and districts as part of CPM's mission empower mathematics students and teachers through exemplary curriculum, professional development, and leadership. The workshops are lead by a CPM Teacher Leader with experience teaching the curriculum in their own classroom.

Teachers must register for the professional development at <https://cpm.gosignmeup.com/Public/Course/Browse>. Workshops are held in more than 20 different states throughout the U.S. and abroad.

Participating teachers may request and receive (at no cost) up to two classroom site visits from a teacher leader, subject to scheduling availability and/or limitations. Please contact the CPM Regional Coordinator for your area for more information about professional development or to offer to be the host site for a local workshop series. <http://cpm.org/regional-contacts/>

CPM also offers free stage two workshops for teachers beyond the first year of implementation.

## Residential Implementation Workshop

CPM's extensive professional development workshops are essential to teaching the CPM program with fidelity and to maximize student success. Sometimes it is not feasible for isolated teachers to experience the benefits of the traditional workshop model, or a district cannot provide the necessary release time or substitutes for the school-year workshops. For these limited cases, CPM has created a Residential Implementation Workshop model.

## AGENDA ITEM BACKUP SHEET

April 18, 2017

### Board Meeting

**TITLE:**                    **Approval of Recommendation of Math Expressions by Houghton Mifflin Harcourt for Elementary Math Instructional Program**

**ITEM:**                    **Action**

**SUBMITTED BY:**   **Alfonso Jimenez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning**

**PREPARED BY:**    **Nadia Hillman, Ed.D., Executive Director, Elementary Education**

#### BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of recommendation of Math Expressions by Houghton Mifflin Harcourt for the Elementary Math Instructional Program.

#### RATIONALE:

A committee of teachers and parents recommends the math instructional materials, Math Expressions by Houghton Mifflin Harcourt for adoption after a detailed review and evaluation process.

Elementary math instruction requires new instructional materials that support and align with the California State Standards in Mathematics (CSSM). The current materials used in Santa Ana Unified School district were aligned with the previous state standards for mathematics; these outdated materials are not aligned with the new California State Standards in Mathematics in content and pedagogy. The recommended instructional materials, Math Expressions, are aligned to the CSSM and the California Math Framework, the instructional shifts detailed therein, and the pedagogical principles and classroom constructs detailed in the SAUSD Framework for Teaching and Learning.

The adoption process began in the fall of 2016. A committee of elementary teachers from across the district along with curriculum specialists participated in extensive review of five math instructional programs. From the review process, the committee identified three programs deemed viable options for piloting and evaluation, and identified the areas of focus to evaluate the programs. Feedback was elicited from all teachers, administrators, and parents; the committee used these feedback data, pilot survey data, pilot observation survey data, the California Mathematics Framework and SAUSD Framework for Teaching and Learning to inform their recommendation.

#### ITEM SUMMARY:

- Elementary mathematics instruction requires instructional materials that support and are aligned to the CSSM.
- Math Expressions by Houghton Mifflin Harcourt recommended by the Elementary Math Instructional Materials Evaluation Committee.
- Grades Kindergarten through 5<sup>th</sup>.



LCAP Goal 1.1: “Provide equitable student access to a rigorous, standards-based, instructional program that includes, but is not limited to high-quality instruction, instructional materials, academic supports, and technology-based resources.”

LCAP Goal 2.3: “Increase resources to schools to support extracurricular programs for students, instructional materials, and other programs and supplies to enhance student outcomes.”

**FUNDING:**

Unrestricted Instructional Materials: \$5,030,416.72

**RECOMMENDATION:**

Approve the recommendation of Math Expressions by Houghton Mifflin Harcourt for the Elementary Math Instructional Program.

AJ:NH:mo

## Elementary Instructional Materials Data Compilation

<u>Data</u>	<u>Bridges</u>	<u>Expressions</u>	<u>GoMath!</u>
<u>Possible Points</u>	<u>3</u>	<u>3</u>	<u>3</u>
EdReports - gateway 1 (focus on grade level standards) <a href="http://www.edreports.org/math/reports/compare.html?level=k8">http://www.edreports.org/math/reports/compare.html?level=k8</a>	2	3	1
EdReports - gateway 2 (standards of mathematical practice) <a href="http://www.edreports.org/math/reports/compare.html?level=k8#?g=1">http://www.edreports.org/math/reports/compare.html?level=k8#?g=1</a>	3	1	2
Evaluation rubrics from first meeting	1	2	3
Districtwide Teacher feedback (163 surveys collected):	3	2	2
Districtwide Parent feedback (240 surveys collected):	2	1	3
Pilot survey data *weighted	2	6	4
Pilot observation	3	2	1
Professional Development & support - consider: 1. Support provided if program is adopted 2. Teacher confidence after training	3 1. 2-day training 2. <b>18%</b> responded that they felt confident to implement after	3 1. 1-day training 2. <b>91%</b> responded that they felt confident to implement after	1 1. 1-day training 2. <b>58%</b> responded that they felt confident to implement after

	training	training	training
Total points -	Bridges total:19	Expressions total:20	GoMath total: 17



# Houghton Mifflin Harcourt

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Prepared By  
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1580820	9780544307520 Houghton Mifflin Harcourt Math Expressions California Student ActivityBook Collection Softcover 8-Year Print Sub Grade K 2015	\$183.37 <sup>C</sup>	4,564	\$836,900.68	
<b>Total for SAB Softcover 8 yr print subscription</b>				<b>\$836,900.68</b>	
<b>Student Gratis</b>					
1591449	9780544379817 Houghton Mifflin Harcourt Math Expressions California Online StudentActivity Book Collection, 8-Year Grade K	\$137.52 <sup>C</sup>			4,564
1566519	9780544251816 Houghton Mifflin Harcourt Go Math! SBAC Test Prep Student Edition Grade K	\$5.19 <sup>C</sup>			4,564 x 8yr
<i>Included during each year of the adoption for 8 yrs</i>					
1567689	9780544258709 Houghton Mifflin Harcourt Math Expressions California Homework andRemembering Collection Grade K	\$18.40 <sup>C</sup>			4,564 x 8yr
<i>Included during each year of the adoption for 8 yrs</i>					
<b>Total for Student Gratis</b>					
<b>Teacher Gratis</b>					
1567704	9780544258754 Houghton Mifflin Harcourt Math Expressions California Teacher EditionCollection Grade K	\$216.80 <sup>C</sup>			182
1581061	9780544308060 Houghton Mifflin Harcourt Math Expressions California Online TeacherDigital Management Center, 8 Year Grade K 2015	\$651.51 <sup>C</sup>			182
<i>Includes:</i>					
<i>California Online Student Activity Book Collection, 8-Year Grade K</i>					
<i>California Online Teacher Edition Collection, 8-Year Grade K</i>					
<i>California Online Personal Math Trainer, 8-Year Grade K</i>					
<i>Online Lesson Planner, 8-Year Grade K</i>					
<i>California Online Bilingual Glossary 8-Year Grades K-6</i>					
<i>Online Interactive Whiteboard, 8-Year Grade K</i>					
<i>Online iTools Primary, 8-Year Grades K-2</i>					
<i>Online Mega Math, 8-Year Grades K-6</i>					
<i>Online Professional Development Videos, 8-Year Grade K</i>					
<i>Online Teacher Hub, 8-Year Grade K</i>					
<i>Online Math Center Challenge Easels with Annos 8-Year Grade K</i>					
<i>Online Math Center Challenge Easels without Annos 8-Year Grade K</i>					
<i>Online Teacher Response to Intervention with Annos Tiers 1-3, 8-Year Grade K</i>					
<i>Online Literature Library Teacher Guide 8-Year Grade K</i>					
<i>Online Student Differentiated Instruction Activity Cards 8 Year Grade K</i>					
<i>Online Teacher Differentiated Instruction Activity Cards 8 Year Grade K</i>					
<i>Online Student Response to Intervention Tier 1 BLM - 8 Year Grade K</i>					
1566536	9780544251915 Houghton Mifflin Harcourt Go Math! SBAC Test Prep Teacher Edition Grade K	\$9.78 <sup>C</sup>			182
179330	9780618697359 Houghton Mifflin Harcourt Math Expressions Anno's Counting Big BookGrade K 2006	\$78.79 <sup>C</sup>			182
1561206	9780544211575 Houghton Mifflin Harcourt Math Expressions California Assessment Guide Grade K	\$67.63 <sup>C</sup>			182
1498518	9780547835822 Houghton Mifflin Harcourt Math Expressions Teacher's Resource Book GradeK 2013	\$60.89 <sup>C</sup>			182
1561192	9780544211438 Houghton Mifflin Harcourt Math Expressions California Homework and Remembering Blackline Masters Grade K	\$174.70 <sup>C</sup>			182
1503121	9780547862125 Houghton Mifflin Harcourt Math Expressions Differentiated InstructionCards Kit Grade K	\$234.48 <sup>C</sup>			182

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1516938	9780547941738 Houghton Mifflin Harcourt Math Expressions Online Destination Math 1Year Grades K-6	\$1,350.00	C		182
Manipulative and Materials Kit (One per 25 Student Copies purchased)					
1498800	9780547836324 Math Expressions Manipulatives and Materials Kit GradeK	\$1,061.63	C		182
Total for Teacher Gratis					
Total for Grade K				\$836,900.68	

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Grade 1					
SAB Softcover w/Mathboard 8 yr print subscription					
1581043	9780544308121 Houghton Mifflin Harcourt Math Expressions California Student ActivityBook Collection (Softcover) w/Mathboard 8Y Print Sub Grade 1	\$183.37 <sup>c</sup>	4,318	\$791,791.66	
Total for SAB Softcover w/Mathboard 8 yr print subscription				\$791,791.66	
Student Gratis					
1591450	9780544377073 Houghton Mifflin Harcourt Math Expressions California Online StudentActivity Book Collection, 8-Year Grade 1	\$137.52 <sup>c</sup>			4,318
1566520	9780544251823 Houghton Mifflin Harcourt Go Math! SBAC Test Prep Student Edition Grade 1	\$5.19 <sup>c</sup>			4,318 x 8yr
Included during each year of the adoption for 8 yrs					
1567690	9780544258426 Houghton Mifflin Harcourt Math Expressions California Homework andRemembering Collection Grade 1	\$18.40 <sup>c</sup>			4,318 x 8yr
Included during each year of the adoption for 8 yrs					
Total for Student Gratis					
Teacher Gratis					
1567705	9780544258761 Houghton Mifflin Harcourt Math Expressions California Teacher EditionCollection Grade 1	\$216.80 <sup>c</sup>			172
1581053	9780544308411 Houghton Mifflin Harcourt Math Expressions California Online TeacherDigital Management Center, 8 Year Grade 1 2015	\$651.51 <sup>c</sup>			172
Includes:					
California Online Student Activity Book Collection, 8-Year Grade 1					
California Online Teacher Edition Collection, 8-Year Grade 1					
California Online Personal Math Trainer, 8-Year Grade 1					
Online Lesson Planner, 8-Year Grade 1					
Califonia Online Bilingual Glossary 8-Year Grades K-6					
Online Interactive Whiteboard, 8-Year Grade 1					
Online iTools Primary, 8-Year Grades K-2					
Online Mega Math, 8-Year Grades K-6					
Online Professional Development Videos, 8-Year Grade 1					
Online Teacher Hub, 8-Year Grade 1					
Online Math Center Challenge Easels with Annos 8-Year Grade 1					
Online Math Center Challenge Easels without Annos 8-Year Grade 1					
Online Literature Library Teacher Guide 8-Year Grade 1					
Online Teacher Differentiated Instruction Activity Cards 8 Year Grade 1					
Online Student Differentiated Instruction Activity Cards 8 Year Grade 1					
Online Student Response to Intervention Tier 1 BLM - 8 Year Grade 1					
Online Student Response to Intervention Tier 2-3 BLM - 8 Year Grade 1					
California Online Teacher Assessment Guide, 8 Year Grade 1					
California Online Crosswalk for Intervention, 8-Year Grade 1					
California Online Multilingual Family Letters, 8-Year Grade 1					
California Online Homework and Remembering Blackline Master, 8-Year Grade 1					
California Online Student Activity Book Blackline Master, 8-Year Grade 1					
California Online Student Assessment Guide, 8 Year Grade 1					
1566537	9780544251922 Houghton Mifflin Harcourt Go Math! SBAC Test Prep Teacher Edition Grade 1	\$9.78 <sup>c</sup>			172
1561207	9780544211582 Houghton Mifflin Harcourt Math Expressions California Assessment Guide Grade 1	\$67.63 <sup>c</sup>			172
1498519	9780547836133 Houghton Mifflin Harcourt Math Expressions Teacher's Resource Book Grade1 2013	\$60.89 <sup>c</sup>			172

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1503120	9780547862118 Houghton Mifflin Harcourt Math Expressions Differentiated InstructionCards Kit Grade 1	\$234.48	c		172
178262	9780618510498 Houghton Mifflin Harcourt Math Expressions Teacher MathBoard Grades 1-2	\$85.86	c		172
1497558	9780547825106 Houghton Mifflin Harcourt Math Expressions Math Center Challenge Easel Grade 1	\$84.53	c		172
1516938	9780547941738 Houghton Mifflin Harcourt Math Expressions Online Destination Math 1Year Grades K-6	\$1,350.00	c		172
Manipulative and Materials Kit (One per 25 Student Copies purchased)					
1498801	9780547836331 Math Expressions Manipulatives and Materials Kit Grade1	\$881.29	c		172
Total for Teacher Gratis					
Total for Grade 1				\$791,791.66	



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1581044	9780544308282 Houghton Mifflin Harcourt Math Expressions California Student ActivityBook Collection (Softcover) w/Mathboard 8Y Print Sub Grade 2	\$183.37 <sup>c</sup>	4,371	\$801,510.27	
<b>Total for SAB Softcover w/Mathboard 8 yr print subscription</b>				<b>\$801,510.27</b>	
<b>Student Gratis</b>					
1591452	9780544377486 Houghton Mifflin Harcourt Math Expressions California Online StudentActivity Book Collection, 8-Year Grade 2	\$137.52 <sup>c</sup>			4,371
1566521	9780544251830 Houghton Mifflin Harcourt Go Math! SBAC Test Prep Student Edition Grade 2	\$5.19 <sup>c</sup>			4,371 x 8yr
<i>Included during each year of the adoption for 8 yrs</i>					
1567691	9780544258730 Houghton Mifflin Harcourt Math Expressions California Homework andRemembering Collection Grade 2	\$18.40 <sup>c</sup>			4,371 x 8yr
<i>Included during each year of the adoption for 8 yrs</i>					
<b>Total for Student Gratis</b>					
<b>Teacher Gratis</b>					
1567706	9780544258778 Houghton Mifflin Harcourt Math Expressions California Teacher EditionCollection Grade 2	\$216.80 <sup>c</sup>			174
1581054	9780544308442 Houghton Mifflin Harcourt Math Expressions California Online TeacherDigital Management Center, 8 Year Grade 2 2015	\$651.51 <sup>c</sup>			174
<i>Includes:</i>					
<i>California Online Student Activity Book Collection, 8-Year Grade 2</i>					
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<i>Online Student Response to Intervention Tier 1 BLM - 8 Year Grade2</i>					
<i>Online Student Response to Intervention Tier 2-3 BLM - 8 Year Grade 2</i>					
<i>California Online Teacher Assessment Guide, 8 Year Grade2</i>					
<i>California Online Crosswalk for Intervention, 8-Year Grade2</i>					
<i>California Online Multilingual Family Letters, 8-Year Grade2</i>					
<i>California Online Homework and Remembering Blackline Master, 8-Year Grade2</i>					
<i>California Online Student Activity Book Blackline Master, 8-Year Grade2</i>					
<i>California Online Student Assessment Guide, 8 Year Grade2</i>					
1566538	9780544251939 Houghton Mifflin Harcourt Go Math! SBAC Test Prep Teacher Edition Grade 2	\$9.78 <sup>c</sup>			174
1561208	9780544211599 Houghton Mifflin Harcourt Math Expressions California Assessment Guide Grade 2	\$67.63 <sup>c</sup>			174
1498520	9780547834344 Houghton Mifflin Harcourt Math Expressions Teacher's Resource Book Grade2 2013	\$60.89 <sup>c</sup>			174

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1561194	9780544211452 Houghton Mifflin Harcourt Math Expressions California Homework and Remembering Blackline Masters Grade 2	\$174.70	<sup>c</sup>		174
1503117	9780547861975 Houghton Mifflin Harcourt Math Expressions Differentiated InstructionCards Kit Grade 2	\$234.48	<sup>c</sup>		174
178262	9780618510498 Houghton Mifflin Harcourt Math Expressions Teacher MathBoard Grades 1-2	\$85.86	<sup>c</sup>		174
1497559	9780547825113 Houghton Mifflin Harcourt Math Expressions Math Center Challenge Easel Grade 2	\$84.53	<sup>c</sup>		174
1516938	9780547941738 Houghton Mifflin Harcourt Math Expressions Online Destination Math 1Year Grades K-6	\$1,350.00	<sup>c</sup>		174
<b><i>Manipulative and Materials Kit (One per 25 Student Copies purchased)</i></b>					
1498802	9780547836348 Math Expressions Manipulatives and Materials Kit Grade2	\$881.29	<sup>c</sup>		174
<b><i>Total for Teacher Gratis</i></b>					
<b><u>Total for Grade 2</u></b>				<b>\$801,510.27</b>	



Cost Proposal

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## Santa Ana USD

## Softcover w/ Mathboards 8 Yr print subscription

ISBN	Title	Sale Price	Purchase		Complimentary
			Quantity	Amount	Quantity
Grade 3					
SAB Softcover w/Mathboard 8 yr print subscription					
1581046	9780544308343 Houghton Mifflin Harcourt Math Expressions California Student ActivityBook Collection (Softcover) w/Mathboard 8Y Print Sub Grade 3	\$183.37 <sup>C</sup>	4,207	\$771,437.59	
Total for SAB Softcover w/Mathboard 8 yr print subscription				\$771,437.59	
Student Gratis					
1591653	9780544379756 Houghton Mifflin Harcourt Math Expressions California Online StudentActivity Book Collection, 8-Year Grade 3	\$137.52 <sup>C</sup>			4,207
1566522	9780544251847 Houghton Mifflin Harcourt Go Math! SBAC Test Prep Student Edition Grade 3	\$5.19 <sup>C</sup>			4,207 x 8yr
Included during each year of the adoption for 8 yrs					
1567692	9780544258747 Houghton Mifflin Harcourt Math Expressions California Homework andRemembering Collection Grade 3	\$18.40 <sup>C</sup>			4,207 x 8yr
Included during each year of the adoption for 8 yrs					
Total for Student Gratis					
Teacher Gratis					
1567707	9780544258785 Houghton Mifflin Harcourt Math Expressions California Teacher EditionCollection Grade 3	\$216.80 <sup>C</sup>			140

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ISBN	Title	Sale Price	Purchase		Complimentary
			Quantity	Amount	Quantity
Grade 3					
1581055	9780544308633 Houghton Mifflin Harcourt Math Expressions California Online TeacherDigital Management Center, 8 Year Grade 3 2015	\$651.51	c		140
Includes:					
California Online Student Activity Book Collection, 8 Year Grade 3					
California Online Teacher Edition Collection, 8 Year Grade 3					
California Online Personal Math Trainer, 8 Year Grade 3					
Online Lesson Planner, 8 Year Grade 3					
California Online Bilingual Glossary 8 Year Grades K-6					
Online Interactive Whiteboard, 8 Year Grade 3					
Online iTools Intermediate, 8 Year Grades 3-6					
Online Mega Math, 8 Year Grades K-6					
Online Professional Development Videos, 8 Year Grade 3					
Online Teacher Hub, 8 Year Grade 3					
Online Math Center Challenge Easels with Annos 8 Year Grade 3					
Online Math Center Challenge Easels witout Annos 8 Year Grade 3					
Online Literature Library Teacher Guide 8 Year Grade 3					
Online Teacher Response to Intervention with Annos Tiers 1-3, 8 Year Grade 3					
Online Student Response to Intervention Tier 1 BLM - 8 Year Grade 3					
Online Student Response to Intervention Tier 2-3 BLM - 8 Year Grade 3					
California Online Teacher Assessment Guide, 8 Year Grade 3					
California Online Crosswalk for Intervention, 8 Year Grade 3					
California Online Multilingual Family Letters, 8 Year Grade 3					
California Online Student Activity Workbook, 8 Year Grade 3					
California Online Homework and Remembering Blackline Master, 8 Year Grade 3					
California Online Student Activity Book Blackline Master, 8 Year Grade 3					
California Online Student Assessment Guide, 8 Year Grade 3					
Online Student Differentiated Instruction Activity Cards 8 Year Grade 3					
Online Teacher Differentiated Instruction Activity Cards 8 Year Grade 3					
Online Student Response to Intervention Tier 1 BLM - 8 Year Grade 3					
Online Student Response to Intervention Tier 2-3 BLM - 8 Year Grade 3					
California Online Teacher Assessment Guide, 8 Year Grade 3					
California Online Crosswalk for Intervention, 8-Year Grade 3					
California Online Multilingual Family Letters, 8-Year Grade 3					
California Online Homework and Remembering Blackline Master, 8-Year Grade 3					
California Online Student Activity Book Blackline Master, 8-Year Grade 3					
California Online Student Assessment Guide, 8 Year Grade 3					
1566539	9780544251946 Houghton Mifflin Harcourt Go Math! SBAC Test Prep Teacher Edition Grade 3	\$9.78	c		140
1561209	9780544211605 Houghton Mifflin Harcourt Math Expressions California Assessment Guide Grade 3	\$67.63	c		140
1498521	9780547837055 Houghton Mifflin Harcourt Math Expressions Teacher's Resource Book Grade3 2013	\$60.89	c		140
1561195	9780544211469 Houghton Mifflin Harcourt Math Expressions California Homework and Remembering Blackline Masters Grade 3	\$174.70	c		140
1503113	9780547862149 Houghton Mifflin Harcourt Math Expressions Differentiated InstructionCards Kit Grade 3	\$234.48	c		140
178263	9780618510504 Houghton Mifflin Harcourt Math Expressions Teacher MathBoard Grade 3	\$85.86	c		140
1497560	9780547825120 Houghton Mifflin Harcourt Math Expressions Math Center Challenge Easel Grade 3	\$84.53	c		140
1516938	9780547941738 Houghton Mifflin Harcourt Math Expressions Online Destination Math 1Year Grades K-6	\$1,350.00	c		140
Manipulative and Materials Kit (One per 30 Student Copies purchased)					
1498803	9780547836355 Math Expressions Manipulatives and Materials Kit Grade 3	\$878.64	c		140
Total for Teacher Gratis					
Total for Grade 3				\$771,437.59	

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## Softcover w/ Mathboards 8 Yr print subscription

ISBN	Title	Sale Price	Purchase		Complimentary
			Quantity	Amount	Quantity
Grade 4					
SAB Softcover w/Mathboard 8 yr print subscription					
1581048	9780544307414 Houghton Mifflin Harcourt Math Expressions California Student ActivityBook Collection (Softcover) w/Mathboard 8Y Print Sub Grade 4	\$183.37 <sup>c</sup>	4,038	\$740,448.06	
Total for SAB Softcover w/Mathboard 8 yr print subscription				\$740,448.06	
Student Gratis					
1591654	9780544379763 Houghton Mifflin Harcourt Math Expressions California Online StudentActivity Book Collection, 8-Year Grade 4	\$137.52 <sup>c</sup>			4,038
1566533	9780544251878 Houghton Mifflin Harcourt Go Math! SBAC Test Prep Student Edition Grade 4	\$5.19 <sup>c</sup>			4,038 x 8yr
Included during each year of the adoption for 8 yrs					
1567693	9780544258372 Houghton Mifflin Harcourt Math Expressions California Homework andRemembering Collection Grade 4	\$18.40 <sup>c</sup>			4,038 x 8yr
Included during each year of the adoption for 8 yrs					
Total for Student Gratis					
Teacher Gratis					
1567708	9780544258792 Houghton Mifflin Harcourt Math Expressions California Teacher EditionCollection Grade 4	\$216.80 <sup>c</sup>			134
1581056	9780544307384 Houghton Mifflin Harcourt Math Expressions California Online TeacherDigital Management Center, 8 Year Grade 4 2015	\$651.51 <sup>c</sup>			134
Includes: California Online Student Activity Book Collection, 8-Year Grade 4 California Online Teacher Edition Collection, 8-Year Grade 4 California Online Personal Math Trainer, 8-Year Grade 4 Online Lesson Planner, 8-Year Grade 4 California Online Bilingual Glossary 8-Year Grades K-6 Online Interactive Whiteboard, 8-Year Grade 4 Online iTools Intermediate, 8-Year Grades 3-6 Online Mega Math, 8-Year Grades K-6 Online Professional Development Videos, 8-Year Grade 4 Online Teacher Hub, 8-Year Grade 4 Online Math Center Challenge Easels with Annos 8-Year Grade 4 Online Math Center Challenge Easels without Annos 8-Year Grade 4 Online Literature Library Teacher Guide 8-Year Grade 4 Online Student Differentiated Instruction Activity Cards 8 Year Grade 4 Online Teacher Differentiated Instruction Activity Cards 8 Year Grade 4 Online Student Response to Intervention Tier 1 BLM - 8 Year Grade 4 Online Student Response to Intervention Tier 2-3 BLM - 8 Year Grade 4 California Online Teacher Assessment Guide, 8 Year Grade 4 California Online Crosswalk for Intervention, 8-Year Grade 4 California Online Multilingual Family Letters, 8-Year Grade 4 California Online Homework and Remembering Blackline Master, 8-Year Grade 4 California Online Student Activity Book Blackline Master, 8-Year Grade 4 California Online Student Assessment Guide, 8 Year Grade 4					
1566540	9780544251953 Houghton Mifflin Harcourt Go Math! SBAC Test Prep Teacher Edition Grade 4	\$9.78 <sup>c</sup>			134
1561210	9780544211612 Houghton Mifflin Harcourt Math Expressions California Assessment Guide Grade 4	\$67.63 <sup>c</sup>			134
1498522	9780547839066 Houghton Mifflin Harcourt Math Expressions Teacher's Resource Book Grade4 2013	\$60.89 <sup>c</sup>			134

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ISBN	Title	Sale Price	Purchase		Complimentary
			Quantity	Amount	Quantity
Grade 4					
1561196	9780544211476 Houghton Mifflin Harcourt Math Expressions California Homework and Remembering Blackline Masters Grade 4	\$174.70	c		134
1503118	9780547862019 Houghton Mifflin Harcourt Math Expressions Differentiated InstructionCards Kit Grade 4	\$234.48	c		134
1060499	9780547214054 Houghton Mifflin Harcourt Math Expressions Teacher MathBoard Grade 4	\$85.86	c		134
1497561	9780547825137 Houghton Mifflin Harcourt Math Expressions Math Center Challenge Easel Grade 4	\$84.53	c		134
1516938	9780547941738 Houghton Mifflin Harcourt Math Expressions Online Destination Math 1Year Grades K-6	\$1,350.00	c		134
Manipulative and Materials Kit (One per 30 Student Copies purchased)					
1498804	9780547836362 Math Expressions Manipulatives and Materials Kit Grade4	\$587.09	c		134
Total for Teacher Gratis					
Total for Grade 4				\$740,448.06	

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ISBN	Title	Sale Price	Purchase		Complimentary
			Quantity	Amount	Quantity
<b>Grade 5</b>					
<b>SAB Softcover w/Mathboard 8 yr print subscription</b>					
1581050	9780544312555 Houghton Mifflin Harcourt Math Expressions California Student ActivityBook Collection (Softcover) w/Mathboard 8Y Print Sub Grade 5	\$183.37 <sup>c</sup>	3,962	\$726,511.94	
<b>Total for SAB Softcover w/Mathboard 8 yr print subscription</b>				<b>\$726,511.94</b>	
<b>Student Gratis</b>					
1591655	9780544379770 Houghton Mifflin Harcourt Math Expressions California Online StudentActivity Book Collection, 8-Year Grade 5	\$137.52 <sup>c</sup>			3,962
1566534	9780544251892 Houghton Mifflin Harcourt Go Math! SBAC Test Prep Student Edition Grade 5	\$5.19 <sup>c</sup>			3,962 x 8yr
<i>Included during each year of the adoption for 8 yrs</i>					
1567694	9780544258723 Houghton Mifflin Harcourt Math Expressions California Homework andRemembering Collection Grade 5	\$18.40 <sup>c</sup>			3,962 x 8yr
<i>Included during each year of the adoption for 8 yrs</i>					
<b>Total for Student Gratis</b>					
<b>Teacher Gratis</b>					
1567709	9780544258815 Houghton Mifflin Harcourt Math Expressions California Teacher EditionCollection Grade 5	\$216.80 <sup>c</sup>			132
1581058	9780544307155 Houghton Mifflin Harcourt Math Expressions California Online TeacherDigital Management Center, 8 Year Grade 5 2015	\$651.51 <sup>c</sup>			132
<i>Includes:</i> <i>California Online Student Activity Book Collection, 8-Year Grade 5</i> <i>California Online Teacher Edition Collection, 8-Year Grade 5</i> <i>California Online Personal Math Trainer, 8-Year Grade 5</i> <i>Online Lesson Planner, 8-Year Grade 5</i> <i>California Online Bilingual Glossary 8-Year Grades K-6</i> <i>Online Interactive Whiteboard, 8-Year Grade 5</i> <i>Online iTools Intermediate, 8-Year Grades 3-6</i> <i>Online Mega Math, 8-Year Grades K-6</i> <i>Online Professional Development Videos, 8-Year Grade 5</i> <i>Online Teacher Hub, 8-Year Grade 5</i> <i>Online Math Center Challenge Easels with Annos 8-Year Grade 5</i> <i>Online Math Center Challenge Easels without Annos 8-Year Grade 5</i> <i>Online Literature Library Teacher Guide 8-Year Grade 5</i> <i>Online Student Differentiated Instruction Activity Cards 8 Year Grade 5</i> <i>Online Teacher Differentiated Instruction Activity Cards 8 Year Grade 5</i> <i>Online Student Response to Intervention Tier 1 BLM - 8 Year Grade 5</i> <i>Online Student Response to Intervention Tier 2-3 BLM - 8 Year Grade 5</i> <i>California Online Teacher Assessment Guide, 8 Year Grade 5</i> <i>California Online Crosswalk for Intervention, 8-Year Grade 5</i> <i>California Online Multilingual Family Letters, 8-Year Grade 5</i> <i>California Online Homework and Remembering Blackline Master, 8-Year Grade 5</i> <i>California Online Student Activity Book Blackline Master, 8-Year Grade 5</i> <i>California Online Student Assessment Guide, 8 Year Grade 5</i>					
1566541	9780544251960 Houghton Mifflin Harcourt Go Math! SBAC Test Prep Teacher Edition Grade 5	\$9.78 <sup>c</sup>			132
1561211	9780544211629 Houghton Mifflin Harcourt Math Expressions California Assessment Guide Grade 5	\$67.63 <sup>c</sup>			132
1498553	9780547837277 Houghton Mifflin Harcourt Math Expressions Teacher's Resource Book Grade5 2013	\$60.89 <sup>c</sup>			132

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ISBN	Title	Sale Price	Purchase		Complimentary
			Quantity	Amount	
Grade 5					
1561197	9780544211483 Houghton Mifflin Harcourt Math Expressions California Homework and Remembering Blackline Masters Grade 5	\$174.70	c		132
1503122	9780547862132 Houghton Mifflin Harcourt Math Expressions Differentiated InstructionCards Kit Grade 5	\$234.48	c		132
178265	9780618510528 Houghton Mifflin Harcourt Math Expressions Teacher MathBoard Grade 5	\$85.86	c		132
1497562	9780547825151 Houghton Mifflin Harcourt Math Expressions Math Center Challenge Easel Grade 5	\$84.53	c		132
1516938	9780547941738 Houghton Mifflin Harcourt Math Expressions Online Destination Math 1Year Grades K-6	\$1,350.00	c		132
Manipulative and Materials Kit (One per 30 Student Copies purchased)					
1498805	9780547836379 Math Expressions Manipulatives and Materials Kit Grade5	\$587.09	c		132
Total for Teacher Gratis					
Total for Grade 5				\$726,511.94	

**Proposal Summary**

**Subtotal Purchase Amount:** \$4,668,600.20  
**Shipping & Handling:** \$0.00  
**Sales Tax: (7.75%)** \$361,816.52

**Total Cost of Proposal (PO Amount): \$5,030,416.72**



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**Date of Proposal: 1/4/2017****Proposal Expiration Date: 2/18/2017**

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**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:**                   **Adoption of Resolution No. 16/17-3176 - Proclaiming May 1-5, 2017, as National Teacher/Support Staff Appreciation Week and May 21-27, 2017, as Classified School Employee Week**

**ITEM:**                   **Action**

**SUBMITTED BY:**   **Deidra Powell, Chief Communications Officer**

**PREPARED BY:**    **Deidra Powell, Chief Communications Officer**

---

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board adoption of Resolution No. 16/17-3176 to declare May 1-5, 2017, as National Teacher/Support Staff Appreciation Week and May 21-27, 2017, as Classified School Employee Week. A letter of appreciation from the Superintendent will be issued to all employees. Additionally, a tribute to employees for their ongoing contribution to the educational process will be aired on Santa Ana Unified School District SAUSD TV-Channel 31, social media channels, and the website.

<b>ITEM SUMMARY:</b>
Adoption of Resolution No. 16/17-3176 to declare May 1-5, 2017, as National Teacher/Support Staff Appreciation Week and May 21-27, 2017, as Classified School Employee Week.

**RATIONALE:**

The District hereby recognizes and wishes to honor the contributions of teachers, support staff and classified employees as partners in producing an environment that supports and encourages learning. SAUSD employees fill many roles as listeners, explorers, role models, motivators and mentors. SAUSD is aware of the valuable services they give to students and schools and the vital role in providing for the welfare and safety of students.

**FUNDING:**

No financial impact.

**RECOMMENDATION:**

Adopt Resolution No. 16/17-3176 proclaiming May 1-5, 2017, as National Teacher/Support Staff Appreciation Week and May 21-27, 2017, as Classified School Employee Week.

/DP:ja

## RESOLUTION NO. 16/17-3176

BOARD OF EDUCATION

**SANTA ANA UNIFIED SCHOOL DISTRICT**

ORANGE COUNTY, CALIFORNIA

**TEACHER/SUPPORT STAFF APPRECIATION WEEK**

AND

CLASSIFIED SCHOOL EMPLOYEE WEEK

WHEREAS, education is the basis for attaining individual success and for developing an informed, responsible society; and,

WHEREAS, the future of this school district, state and nation depends largely on the tremendous contributions of our teachers, support staff, and classified employees to the children of Santa Ana; and,

WHEREAS, teachers, support staff, and classified employees are partners along with parents in producing an environment that supports and encourages learning; and,

WHEREAS, the Board of Education of the Santa Ana Unified School District recognizes that through the collective work of teachers, support staff and classified employees, the children of Santa Ana will be provided a world-class education to ensure that they are college and career ready; and,

WHEREAS, this school district is cognizant of the importance of this collaboration for the benefit of all students; and,

WHEREAS, it is appropriate for the Santa Ana Unified School District to acknowledge its teacher corps and support staff on Day of the Teacher and its classified staff during Classified School Employee Week;

NOW, THEREFORE, BE IT RESOLVED: That the Santa Ana Unified School District's Board of Education proclaims May 1-5, 2017, as National Teacher/Support Staff Appreciation Week in addition to proclaiming May 21-27, 2017, as Classified School

Employee Week and urges all citizens to participate in observances that express their gratitude and appreciation for teachers and classified employees.

Upon motion of Member \_\_\_\_\_ and duly seconded, the foregoing Resolution was adopted by the following vote:

AYES:

NOES :

ABSENT

[illegible]

I, Cecilia "Ceci" Iglesias, Clerk of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the \_\_\_\_\_ day of \_\_\_\_\_, 2017, and passed by a vote of \_\_\_\_\_ of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

Cecilia "Ceci" Iglesias  
Clerk, Board of Education  
Santa Ana Unified School District

**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:**                   **Adoption of Resolution No. 16/17-3177 - Proclaiming May 6-12, 2017, as National School Nurses' Week**

**ITEM:**                   **Action**

**SUBMITTED BY:**   **Deidra Powell, Chief Communications Officer**

**PREPARED BY:**   **Deidra Powell, Chief Communications Officer**

---

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board adoption of Resolution No. 16/17-3177 to declare May 6-12, 2017, as School Nurses' Week. A letter of appreciation from the Superintendent will be issued to all school nurses. Additionally, a tribute to nurses for their ongoing contribution to the educational process will be aired on Santa Ana Unified School District SAUSD TV-Channel 31, social media channels, and the website.

<b>ITEM SUMMARY:</b>
Adoption of Resolution No. 16/17-3177 to declare May 6-12, 2017, as School Nurses' Week.

**RATIONALE:**

In addition to providing services to students and health instruction, quality nurses provide invaluable inspiration, encouragement and support to students. The SAUSD commemorates the unique contribution of school nurses to the total education program and urges all citizens to participate in observances that express their appreciation for nurses and the services they provide.

**FUNDING:**

No financial impact.

**RECOMMENDATION:**

Adopt Resolution No. 16/17-3177 proclaiming May 6-12, 2017, as National School Nurses' Week.

/DP:ja



1 NOES:

2 ABSENT:

3 STATE OF CALIFORNIA )

4 ) ss.

5 COUNTY OF ORANGE )

6  
7 I, Cecilia "Ceci" Iglesias, Clerk of the Board of Education of the Santa Ana  
8 Unified School District of Orange County, California, hereby certify that the  
9 above and foregoing Resolution was duly adopted by the said Board at a regular  
10 meeting thereof held on the \_\_\_\_\_ day of \_\_\_\_\_, 2017, and passed by a  
11 vote of \_\_\_\_\_ of said Board.

12 IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of  
13 \_\_\_\_\_, 2017.

14  
15  
16 \_\_\_\_\_  
17 Cecilia "Ceci" Iglesias  
18 Clerk, Board of Education  
Santa Ana Unified School District

**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:** Adoption of Resolution No. 16/17-3178 - Proclaiming May 14-20, 2017 as National Police Week

**ITEM:** Action

**SUBMITTED BY:** Deidra Powell, Chief Communications Officer

**PREPARED BY:** Deidra Powell, Chief Communications Officer

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board adoption of Resolution No. 16/17-3178 to declare May 14-20, 2017, as National Police Week. A letter of appreciation from the Superintendent will be issued to all school police officers. Additionally, a tribute to our officers for their ongoing vital service will be aired on Santa Ana Unified School District SAUSD TV-Channel 31, social media channels, and the website.

<b>ITEM SUMMARY:</b>
Adoption of Resolution No. 16/17-3178 to declare May 14-20, 2017, as National Police Week.

**RATIONALE:**

The District hereby recognizes the good work the school police department continues to perform daily. The District is aware of the valuable services the school police officers provide to students and staff and their vital role in providing for the welfare and safety of the school community at large.

**FUNDING:**

No financial impact.

**RECOMMENDATION:**

Adopt Resolution No. 16/17-3178 proclaiming May 14-20, 2017, as National Police Week.

/DP:ja



## RESOLUTION NO. 16/17-3178

BOARD OF EDUCATION

**SANTA ANA UNIFIED SCHOOL DISTRICT**

ORANGE COUNTY, CALIFORNIA

NATIONAL POLICE WEEK

WHEREAS, Santa Ana Unified School District Police Department plays an essential role in safeguarding the rights and freedoms of the students, staff and school community; and,

WHEREAS, it is important for the school community to know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency and its members; and,

WHEREAS, in 1962, President John F. Kennedy signed Public Law 87-726 designating May 15 as Peace Officers' Memorial Day, and the week in which May 15 falls as National Police Week. The law was amended by the Violent Crime Control and Law Enforcement Act of 1994, Public Law 103-322, signed by President Bill Clinton, directing that the flag of the United States be displayed at half-staff on all government buildings on May 15 each year.

WHEREAS, 144 police officers lost their lives in the line of duty nationwide during 2016; and,

WHEREAS, the Board of Education of the Santa Ana Unified School District recognizes that members of the School Police Department play an essential role in safeguarding the rights and freedoms of all stakeholders served by our school district; and,

WHEREAS, it is appropriate for the Santa Ana Unified School District to acknowledge its members of Santa Ana Unified School District Police Department during National Police Week;

1 NOW, THEREFORE, BE IT RESOLVED: That the Santa Ana Unified School District's  
2 Board of Education proclaims May 14-20, 2017, as National Police Appreciation  
3 Week, and in addition, urges all citizens to participate in observances that  
4 express their gratitude and appreciation for our police officers.

5 Upon motion of Member \_\_\_\_\_ and duly seconded, the foregoing  
6 Resolution was adopted by the following vote:

7 AYES:

8 NOES:

9 ABSENT

10 STATE OF CALIFORNIA )  
11 ) ss.  
12 COUNTY OF ORANGE )  
13

14 I, Cecilia "Ceci" Iglesias, Clerk of the Board of Education of the Santa Ana  
15 Unified School District of Orange County, California, hereby certify that the  
16 above and foregoing Resolution was duly adopted by the said Board at a regular  
17 meeting thereof held on the \_\_\_\_\_ day of \_\_\_\_\_, 2017, and passed by a  
18 vote of \_\_\_\_\_ of said Board.

19 IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of  
20 \_\_\_\_\_, 2017.

21  
22  
23 \_\_\_\_\_  
24 Cecilia "Ceci" Iglesias  
25 Clerk, Board of Education  
Santa Ana Unified School District

**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:**                    **Authorization to Award Contracts for Kitchen Equipment for Nutrition Services**

**ITEM:**                    **Action**

**SUBMITTED BY:**    **Tina Douglas, Assistant Superintendent, Business Services**

**PREPARED BY:**    **Jonathan Geiszler, Director, Purchasing and Stores**  
**Mark Chavez, Director, Nutrition Services**

**BACKGROUND INFORMATION:**

The District operates 55 school site cafeterias and the District central kitchen. The District issued a bid for the purchase of kitchen equipment to replace aging and worn equipment throughout District kitchens.

**ITEM SUMMARY:**

- Award Bid No. 15-17.
- Provides for purchase of kitchen equipment.
- Contract award for July 1, 2017 through June 30, 2018, option for two annual renewals.

**RATIONALE:**

The purpose of this agenda item is to seek Board approval to award contracts for the purchase of kitchen equipment for Nutrition Services, pursuant to Bid No. 15-17, for school site cafeterias and the District central kitchen.

The bid was advertised, as legally required, in the *Orange County Register*, as well as direct outreach to local firms. Ten firms and six bid portals downloaded bid packages and eight firms submitted bids. Bids were evaluated based on an item-by-item basis. Staff recommends multiple awards to the lowest responsive, responsible bidders listed below. Vendor selection is in compliance with Board Policy.

<b>Bidder</b>	<b>No. Items Awarded</b>
Douglas Equipment	13
Chef's Depot	10
Arrow Restaurant Equipment & Supplies	6
Action Sales	5
Sam Tell and Son Inc.	2
Chef's Toys	Not low bidder on any item
Kamran and Company, Inc.	Not low bidder on any item
Royalton Foodservices Equipment, Inc.	Not low bidder on any item

**LCAP Goal 3.10:** Support the enhancement of school climate through smooth operations and processes.

**FUNDING:**

Fund 13: Cafeteria Fund

**RECOMMENDATION:**

Authorize staff to award contracts to Douglas Equipment, Chef's Depot, Arrow Restaurant Equipment & Supplies, Action Sales, and Sam Tell and Son, Inc., for the purchase of kitchen equipment renewable annually for a total contract period of up to three years, pursuant to Bid No. 15-17.

TD:jg:mc:mm

**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:** **Authorization to Award Contract for the Purchase of a Facilities Maintenance Software System to SchoolDude**

**ITEM:** **Action**

**SUBMITTED BY:** **Tina Douglas, Assistant Superintendent, Business Services  
Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations**

**PREPARED BY:** **Jonathan Geiszler, Director, Purchasing and Stores  
John Wysocki, Director, Building Services**

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board authorization to replace the current, outdated facilities maintenance (work order) system with an industry-leading state-of-the-art cloud-based software system.

**RATIONALE:**

The purpose of this agenda item is to seek Board approval to award a contract to SchoolDude, pursuant to a Request for Proposals (RFP) No. 09-17, for the purchase of a Facilities Maintenance Software System in the amount of \$51,035.

The RFP was advertised, as legally required, in the *Orange County Register*. Additional direct vendor outreach was performed to vendors listed with Onvia, BisSync, BidNet, and the Contractors Bluebook. Thirty-six firms received RFP documents and five submitted proposals. Staff recommends award of a contract to SchoolDude based on the outcome of the objective initial qualification screening and technical interview. Vendor selection is in compliance with requirements within Board Policy 3311(a) - Bids and Public Contract Code Sections 22030-22045.

Each proposal was reviewed and scored using an objective rubric requiring eighty percentage points or higher to be invited to an in-person interview. Then, twenty percentage points were available during the technical in-person interview. The outcome of the panel's evaluation is as follows:

**ITEM SUMMARY:**

- Award RFP No. 09-17 Pursuant to Board Policy 3311(a) - Bids and Public Contract Code Sections 22030-22045.
- Provide a new Facilities Maintenance Software System District-wide
- Implementation and Software Cost of \$51,035 includes annual support for 2017-2018
- On-going annual support cost of \$30,470.

**Initial Qualification Screening:**

Company	Score
Rayburn Corporation	100%
SchoolDude	83.3%
Megamation	83.3%
Maintenance Connection	76.4%
Accruent	73.6%

**Technical Interview Panel:**

Company	Score
SchoolDude	95%
Megamation	79.2%
Rayburn Corporation	75%

**Total Score:**

Company	Score
SchoolDude	89.15%
Rayburn Corporation	87.5%
Megamation	81.25%

The initial qualification screening was done by the Purchasing Director, and a face-to-face interview was conducted by a technical interview panel consisting of: Building Services Director, Grounds Manager, Principal of Wilson E.S, Assistant Principal of Wilson E.S., and Nutrition Services Manager. SchoolDude was the interview panel's unanimous selection.

**LCAP Goal 3:** All students and staff will work in a healthy, safe, and secure environment that supports learning.

**LCAP Goal 3.10:** Support the enhancement of school climate through smooth operations and processes.

**FUNDING:**

Building Services Fund 1:

**RECOMMENDATION:**

Authorize the award of a contract for the purchase of a Facilities Maintenance System to SchoolDude, pursuant to RFP No. # 09-17.

## AGENDA ITEM BACKUP SHEET

April 18, 2017

### Board Meeting

**TITLE:** Authorization to Award a Contract for Administrative Buildings A and A-1 Associated Site Work at the Mitchell Child Development Center – Phase 3 (Final Phase)

**ITEM:** Action

**SUBMITTED BY:** Tina Douglas, Assistant Superintendent, Business Services

**PREPARED BY:** Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations  
Jon Geiszler, Director, Purchasing & Stores

#### BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to award a contract for Administrative Buildings A and A-1 with Associated Site Work at the Mitchell Child Development Center – Phase 3 (Final Phase).

#### RATIONALE:

Legal advertisement of notice calling for bids was placed in the *Orange County Reporter* on January 27, and February 3, 2016. 35 contractors requested plans. On February 28, 2017, staff received and opened six bids.

#### ITEM SUMMARY:

- Bid Amount: \$6,694,000.00
- Funding Source:  
– 2016 Lease Purchase – Fund 40.
- Contract Start: April 19, 2017
- Contract End: April 30, 2018
- Contractor selection is in compliance with Board Policy 3311(a) - Bids and Public Contract Code Sections 22030-22045.

It should be noted that the lowest bid was \$2,221,466 over the estimated project budget. However, when considering the cost escalation for redesign and the almost one-year delay to start construction (due to 4-months to prepare new plans, 6-month DSA approval, and bidding), moving forward with the project at the higher amount is the most viable option. Therefore, staff recommends augmenting the budget and awarding the project. P.H. Hagopian Contractor, Inc. was identified as lowest responsive, responsible bidder. P.H. Hagopian Contractor, Inc. has contracted with the District for construction services previously.

Contractor:	Bid Amount:
<b>P.H. Hagopian Contractor, Inc.</b>	<b>\$6,694,000.00</b>
AMG & Associates, Inc.	\$7,455,000.00
Plyco Corp.	\$7,747,000.00
USS Cal Builders	\$8,364,210.00
Woodcliff Corporation	\$8,826,000.00
Dalke & Sons Construction, Inc.	\$8,915,680.00



**LCAP Goal 3:** All students and staff will work in a healthy, safe, and secure environment that supports learning.

**LCAP Goal 3.3:** Establish processes that support maintaining current facilities (school safety and maintenance).

**LCAP Goal 3.4:** Support school and district operations to create welcoming and productive school environments.

**LCAP Goal 3.10:** Support the enhancement of school climate through smooth operations and processes.

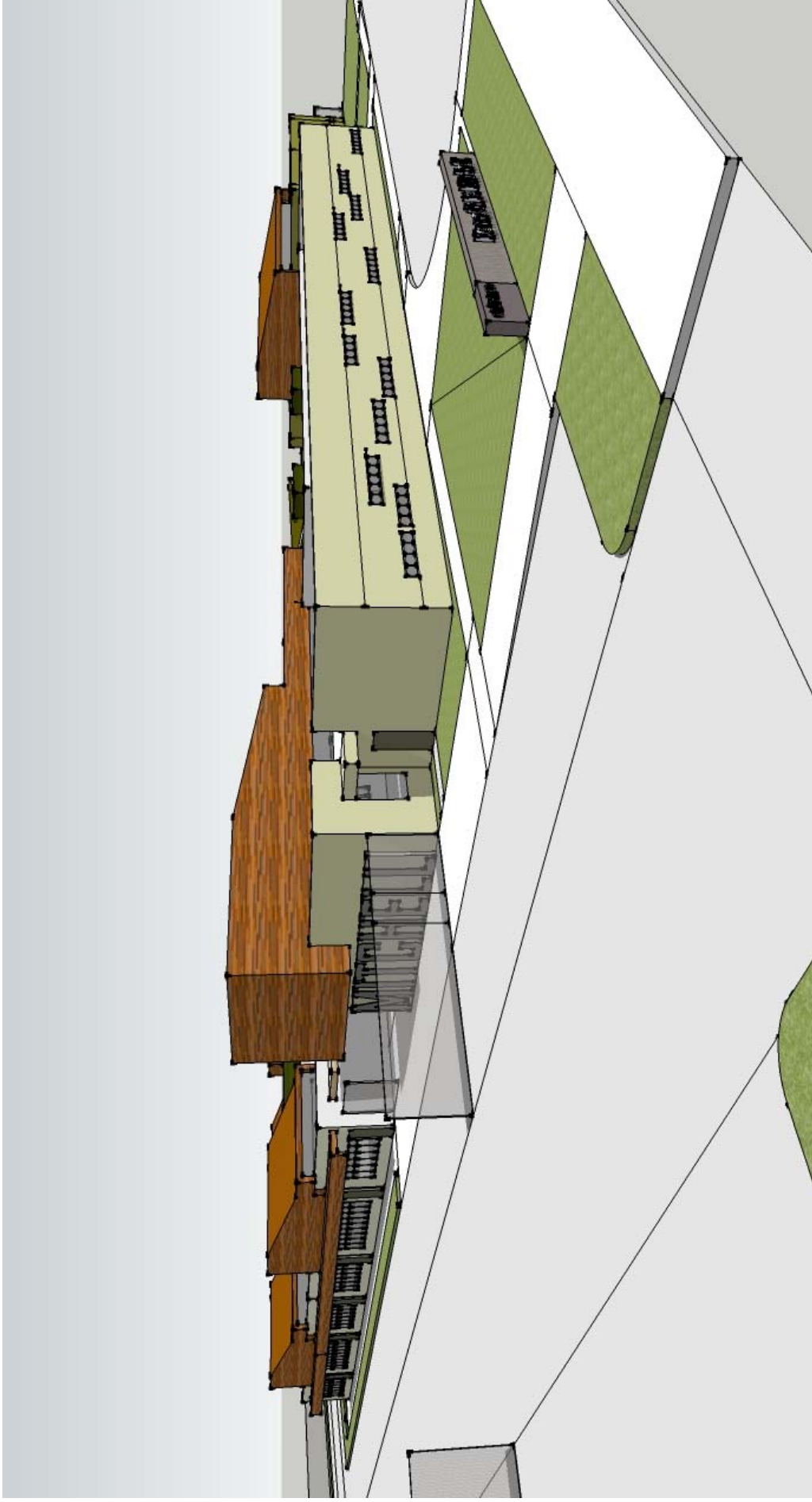
**FUNDING:**

2016 Lease Purchase - Fund 40:	<u>\$ 6,694,000.00</u>
Total Project Cost Phases I, II & III:	\$22,092,472.00

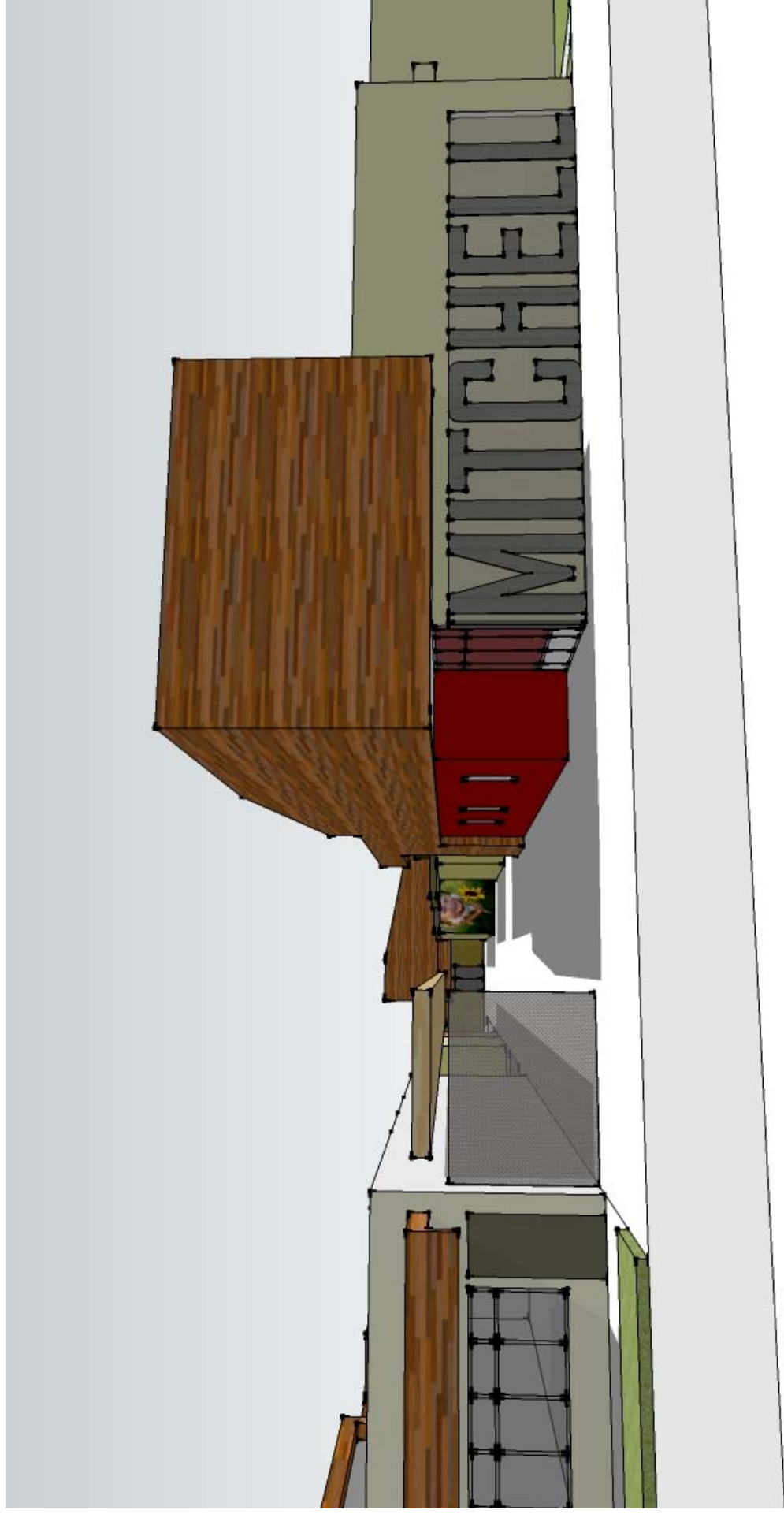
**RECOMMENDATION:**

Authorize staff to award a contract to P.H. Hagopian Contractor, Inc. for Administrative Buildings A and A-1 Associated Site Work at the Mitchell Child Development Center – Phase 3 (Final Phase).

# Mitchell Child Development Center – Phase 3



# Mitchell Child Development Center – Phase 3



## AGENDA ITEM BACKUP SHEET

April 18, 2017

### Board Meeting

**TITLE:** Authorization to Award a Contract for Bid Package No. 1 – Cooling Towers Pumps and Filtration at King and Pio Pico Elementary Schools

**ITEM:** Action

**SUBMITTED BY:** Tina Douglas, Assistant Superintendent, Business Services

**PREPARED BY:** Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations  
Jon Geiszler, Director, Purchasing & Stores  
John Wysocki, Director, Building Services

#### BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to award a contract for Bid Package No. 1 – Cooling Towers, Pumps and Filtration at King and Pio Pico Elementary Schools.

#### RATIONALE:

Based on priority due to its greatest need as listed on the 10-Year Maintenance Plan, as well as its compatibility with Prop. 39 funding requirements, needs at King and Pio Pico were selected for repair. Legal advertisement of notice calling for bids was placed in the *Orange County Reporter* on October 28, and November 4, 2016. Four (4) contractors requested plans. On February 21, 2017, staff received and opened one bid. Los Angeles Air Conditioning, Inc. represents the lowest and only responsive, responsible bidder. Los Angeles Air Conditioning, Inc. has contracted with the District for services previously.

#### ITEM SUMMARY:

- State Prop 39 Funds will be used
- Contract Start: April 19, 2017
- Contract End: July 31, 2017
- In this re-bid situation, only one contractor provided a bid.
- Contractor selection is in compliance with Board Policy 3311(a) - Bids and Public Contract Code Sections 22030-22045.

Contractor:	Bid Amount:
Los Angeles Air Conditioning, Inc.	\$133,000.00

**LCAP Goal 3:** All students and staff will work in a healthy, safe, and secure environment that supports learning.

**LCAP Goal 3.3:** Establish processes that support maintaining current facilities (school safety and maintenance).

**LCAP Goal 3.4:** Support school and district operations to create welcoming and productive school environments.

**LCAP Goal 3.10:** Support the enhancement of school climate through smooth operations and processes.

**FUNDING:**

Maintenance Fund 01: \$133,000.00

**RECOMMENDATION:**

Authorize staff to award a contract to Los Angeles Air Conditioning, Inc. for Bid Package No. 1- Cooling Towers, Pumps and Filtration at King and Pio Pico Elementary Schools.

**AGENDA ITEM BACK UP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:**                   **Adoption of Resolution 16/17-3171 – Authorization of Fourth Amendment to Standardize District Facility Components**

**ITEM:**                   **Action**

**SUBMITTED BY:** **Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations**

**PREPARED BY:**   **John Wysocki, Director, Building Services**

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval to adopt Resolution No. 06/17-3171 to authorize the fourth amendment to Standardize District Facility Components to replace the outdated Building Automation System (BAS) /Energy Management System (EMS). The original resolution to Standardize District Facility Components was Board approved on September 28, 2010.

**RATIONALE:**

Western Powers, one of the District's current BAS EMS control systems is proprietary and does not allow District staff, or contractors, to program the system. When Western Powers closed for business, no other local firm was able to provide support for SAUSD EMS. Niagra AX Framework is also used by SAUSD as a control system, is well known to the energy industry, and has been proven to reduce costs associated with managing energy consumption. Also, parts are readily available which reduces repair time and improves Building Services' client service. Niagra is currently in 20 percent schools and facilities within SAUSD. The 6 different EMS products currently used within SAUSD create training problems, material stocking challenges, and results in poor service to our students/clients. Niagra is a non-proprietary system, but is the only one used by SAUSD which interfaces with the remaining five (5) District EMS Systems. Exhibit A lists manufacturers which are currently approved sole-source vendors in use throughout the District.

<b>ITEM SUMMARY</b>
<ul style="list-style-type: none"> <li>• Western Powers/the current BAS/EMS control systems is proprietary and does not allow District staff, or contractors, to program the system.</li> <li>• When Western Powers closed for business, no other local firm was able to provide support for the EMS.</li> <li>• Significant savings can be captured by providing efficient control of EMS.</li> <li>• Energy Management Systems (EMS) standardization for District HVAC systems and components will unify our District controls, reduce training needs, reduce service and parts costs, and can be managed internally via SAUSD HVAC Technicians.</li> <li>• The Niagra AX Framework is non-proprietary, and is already used at 20 percent of District facilities and standardization on this system would benefit students and faculty.</li> </ul>

While this item declares NIAGRA AX to be the SAUSD standard EMS System, future EMS replacement projects will be brought to the Board for future bids.

**LCAP Goal 3:** All students and staff will work in a healthy, safe, and secure environment that supports learning.

**LCAP Goal 3.3:** Establish processes that support maintaining current facilities (school safety and maintenance).

**LCAP Goal 3.4:** Support school and district operations to create welcoming and productive school environments.

**FUNDING:**

Prop 39 Funds or future local General Obligation Bond Funds. Estimate to replace the current failing energy management system: \$1.5 million; estimate to replace all remaining energy management systems: \$5.9 million.

**RECOMMENDATION:**

Adopt Resolution 16/17-3171 to authorize the fourth amendment to Standardize District Facility Components.

RESOLUTION NO.16/17-3171  
BOARD OF EDUCATION  
SANTA ANA UNIFIED SCHOOL DISTRICT  
ORANGE COUNTY, CALIFORNIA  
FOURTH AMENDMENT TO STANDARDIZE DISTRICT FACILITY COMPONENTS  
FOR THE DESIGNATION OF  
SPECIFIC MATERIAL(S), PRODUCT(S), THING(S), OR SERVICE(S) ON  
PUBLIC WORKS PROJECTS PURSUANT  
TO PUBLIC CONTRACT CODE SECTION 3400(c) (2)

**WHEREAS**, pursuant to California Public Contract Code section 3400 ("PCC § 3400") and other applicable law, the District wishes to, in specific instances, list and/or designate in its bids or requests for proposals on its public works projects, specific material(s), product(s), thing(s), or service(s);

**WHEREAS**, PCC § 3400 (c)(2) provides that the District may specify particular material(s), product(s), thing(s), or service(s) in its specifications for bids in connection with the construction, alteration, or repair of public works upon a finding by the District Board that particular material(s), product(s), thing(s), or service(s) are listed for the purpose of matching "other products in use on a particular public improvement either completed or in the course of completion,"

**WHEREAS**, on the District's public works projects, the District desires to list the material(s), product(s), thing(s), or service(s) listed on the attached list (**Exhibit "A"**) as the only acceptable material(s), product(s), thing(s), or service(s) for use on the District's construction projects, because those material(s), product(s), thing(s), or service(s) "match other product(s) in use on other District public improvement(s) either completed or in the course of completion" (PCC § 3400 (c)(2)),

**WHEREAS**, although PCC § 3400 (c)(2) does not require the Board to make specific findings as to why it wishes to match other products in use, the District believes this action is desirable to, among other reasons, and to the extent applicable to specific material(s), product(s), thing(s), or service(s), because:

- The District has already incurred costs to train its employees to service and maintain specific current product(s) and system(s) throughout District campuses.
- The ongoing maintenance, repair, and other work that District staff and/or service providers will have to perform on those product(s) or system(s) will be simplified, more efficient, and less costly if those persons do not have to service different and varied product(s) and system(s).
- The warranties and guarantees for product(s) and system(s) will be easier to coordinate, track, and call upon in the years to come if they are with the same manufacturers / vendors of the particular product(s) or system(s).
- It would be beneficial for the entire District to reduce District costs by implementing uniform system(s) and installing uniform product(s) throughout the District, facilitating maintenance, engineering and overall reliability.
- The District anticipates future construction, alteration, modernization of existing school sites to, among other things, replace and/or upgrade system(s) at those sites.



1       • It would be beneficial to the District to have and use uniform parts and  
2 materials throughout the system(s) in use at its sites.

3  
4       **WHEREAS**, the District will endeavor to list, whenever feasible, more than one  
5 product or system when more than one product or system is acceptable and has  
6 already been used at improvement(s) either completed or in the course of completion  
7 and the above conditions are sufficiently satisfied.

8  
9       **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SANTA ANA**  
10 **UNIFIED SCHOOL DISTRICT AS FOLLOWS:**

- 11  
12 1. That the foregoing recitals are true.
- 13  
14 2. The District has already incurred costs to train its employees to service and  
15 maintain specific current product(s) and system(s) throughout District  
16 campuses.
- 17  
18 3. The ongoing maintenance, repair, and other work that District staff and/or  
19 service providers will have to perform on those product(s) or system(s) will be  
20 simplified, more efficient, and less costly if those persons do not have to  
21 service different and varied product(s) and system(s).
- 22  
23 4. The warranties and guarantees for product(s) and system(s) will be easier to  
24 coordinate, track, and call upon in the years to come if they are with the same  
25 manufacturers / vendors of the particular product(s) or system(s).
- 26  
27 5. It would be beneficial for the entire District to reduce District costs by  
28 implementing uniform system(s) and installing uniform product(s) throughout the  
29 District, facilitating maintenance, engineering and overall reliability.
- 30  
31 6. The District anticipates future construction, alteration, modernization of  
32 existing school sites to, among other things, replace and/or upgrade system(s)  
33 at those sites.
- 34  
35 7. It would be beneficial to the District to have and use uniform parts and  
36 materials throughout the system(s) in use at its sites.
- 37  
38 8. The District will endeavor to list, whenever feasible, more than one product or  
39 system when more than one product or system is acceptable and has already been  
40 used at improvement(s) either completed or in the course of completion and the  
41 above conditions are sufficiently satisfied.
- 42  
43 9. That the material(s), product(s), thing(s), or service(s) listed on **Exhibit "A"**  
44 are the only acceptable material(s), product(s), thing(s), or service(s) for  
45 use on the District's public works projects, because those material(s),  
46 product(s), thing(s), or service(s) match other product(s) in use on other  
47 District public improvement(s) either completed or in the course of completion.
- 48  
49 10. That the District shall list in its invitation(s) to bid or other contract  
50 solicitations for the District's public works projects, the material(s),  
51 product(s), thing(s), or service(s) listed on **Exhibit "A"** as the only  
52 acceptable material(s), product(s), thing(s), or service(s) for use on the  
53 District's public works projects.
- 54  
55 11. That the District's Superintendent, or the Superintendent's designee, is  
56 authorized pursuant to this Resolution to take any action that is necessary to  
57 complete the procedures necessary to carry out, give effect to, and comply with  
58 the terms and intent of this Resolution.

1 12. This Resolution shall take effect upon its adoption.  
2  
3

4 **PASSED AND ADOPTED**, by the Governing Board on April 18, 2017 upon motion of member  
5 \_\_\_\_\_ and duly seconded, the foregoing Resolution was adopted by the  
6 following vote:

7  
8  
9 AYES:  
10 NOES:  
11 ABSENT  
12  
13

14 STATE OF CALIFORNIA)  
15 ) ss:  
16 COUNTY OF Orange )  
17  
18

19 I, John Palacio, President of the Board of Education of the Santa Ana Unified  
20 School District of Orange County, California, hereby certify that the above and  
21 foregoing Resolution was duly adopted by the said Board at a regular meeting  
22 thereof held on the 18<sup>th</sup> day of April 2017, and passed by a vote of \_\_\_\_\_ of  
23 said Board.  
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28 \_\_\_\_\_  
29 John Palacio, President of the Governing Board for  
30 the Santa Ana Unified School District  
31

32 I, Cecilia Iglesias, Clerk of the Board of Education of the Santa Ana Unified  
33 School District of Orange County, California, hereby certify that the above and  
34 foregoing Resolution was duly adopted by the said Board at a regular meeting  
35 thereof held on the 18<sup>th</sup> day of April 2017, and passed by a vote of \_\_\_\_\_ of  
36 said Board.  
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39 \_\_\_\_\_  
40 Cecilia Iglesias, Clerk of the Board of Education of  
41 the Santa Ana Unified School District  
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Exhibit "A"

(Added item is highlighted)

**A. Fire detection and alarm system(s) manufactured by the following manufacture(s):**

- Notifier (located at approximately 70% District sites currently)
- Silent Knight (located at approximately 10% District sites currently)

These systems are integral safety components at District sites. In addition to the basis in the Resolution for determining that the Board wishes to match new fire detection and alarm systems to existing systems already in use, the District is endeavoring to better coordinate the training, maintenance, and repair of these systems throughout the District. The ever-increasing cost and coordination of varied systems with a limited maintenance personnel staff and a limited budget for outside vendors, requires the District to limit variance in these types of systems to facilitate more control and cost containment in keeping those systems operational.

**B. Carpeting manufactured by the following manufacture(s):**

- Tandus Power Bond (located at approximately 50% District sites currently)

The make and type of carpeting dictates the maintenance and repair process for each. District staff has been trained on the repair and cleaning of the above carpet types.

**C. Locksets and Cylinders manufactured by the following manufacture(s):**

- Schlage (located at approximately 100% District sites currently)

These systems are integral safety components at District sites. In addition to the basis in the Resolution for determining that the Board wishes to match new lock systems to existing systems already in use, the District is endeavoring to facilitate better control over replacement parts, the "re-keying" of locks, and the replacement of lost or stolen keys.

**D. Heating, Ventilation and Air-Conditioning Systems manufactured by the following manufacture(s):**

- York (located at approximately 20% District sites currently)
- Carrier (located approximately 30% District sites currently)

The District is endeavoring to better coordinate the training, maintenance, and repair of these systems throughout the District. The ever-increasing cost and coordination of varied systems with a limited maintenance personnel staff and a limited budget for outside vendors, requires the District to limit variance in these types of systems to facilitate more control and cost containment in keeping those systems operational.

**E. Intrusion Detection Systems manufactured by the following manufacture(s):**

- Digital Monitoring Products (DMP) (located at approximately 30% District sites currently)

The District has DMP as an integral safety component for our intrusion detection systems. The Digital Monitoring Products are a critical component that completes the software requirements for our entire monitoring system that our Police Department has chosen to provide the safest campuses possible. There are multiple dealers that can provide DMP panels and programming as well as our staff has received training in these software programs.

**F. Intercom Paging System manufactured by the following manufacture(s):**

- Bogen (located at approximately 10% District sites currently)
- ICS Rauland (located at approximately 80% District sites currently)

These systems fall in line within endeavor to better coordinate the training, maintenance, and repair of these systems throughout the District. The ever-increasing cost and coordination of varied systems with a limited maintenance personnel staff and a limited budget for outside vendors, requires the District to limit variance in these types of systems to facilitate more control and cost containment in keeping those systems operational.

**G. Plumbing Fixtures and Component Systems manufactured by the following manufacture(s):**

- American Standard (located at approximately 70% District sites currently)
- Kohler (located at approximately 30% District sites currently)
- Falcon- Waterless Urinals (located at approximately 100% District sites currently)
- Chicago Faucets (located at approximately 80% District sites currently)
- Haws- Drinking Fountains (located at approximately 80% District sites currently)
- Sloan (located at approximately 80% District sites currently)
- Zurn (located at approximately 20% District sites currently)

Plumbing fixtures and systems become very unique and system coordinated when they were late to the commercial industry. It is impossible to inventory the various numbers of parts for the vast system differences. Standardization of the systems will help alleviate over stocked items, obsolete parts and allow us the ability to maintain a reasonable inventory. Our staff members have had numerous hours of training on different components such as valves, cartridge replacement, re-built kits, pressure setting etc.

**H. Network system(s) by the following manufacture(s):**

- Cisco (located at approximately 100% District sites currently)

In addition to the basis in the Resolution for determining that the Board wishes to align facilities efforts with educational goals, simplify and reuse engineering services to scale, make smart decisions to maximize limited resources, and consolidate infrastructure that results in maintenance and management savings, the District is endeavoring to better coordinate the training, maintenance, and repair of these systems throughout the District. The ever-increasing cost and coordination of varied systems with a limited maintenance and technical personnel staff and a limited budget for outside vendors, requires the District to limit variance in these types of systems to facilitate more control and cost containment in keeping those systems operational.

**I. IP Telephony/Voice Over IP (VoIP) System by the following manufacture(s):**

- Cisco (located at approximately 30% District sites currently)

These systems are integral communication components at all District sites. The system falls in line within endeavor to better coordinate the training, maintenance, and repair of the system throughout the District. The ever-increasing cost and coordination of varied systems with a limited maintenance and technical personnel staff and a limited budget for outside vendors, requires the District to limit variance in these types of systems to facilitate more control and cost containment in keeping the system operational.

**J. Structured Cabling Systems by the following manufacture(s):**

- Systimax (located at approximately 30% District sites currently)
- Uniprise (located at approximately 20% District sites currently)

Structured Cabling Systems become very unique and system coordinated. Enterprised network infrastructure solutions need to maintain a uniform configuration; parts, and installation standards, to maintain high quality, performance and 20-year warranty, to protect the District's investment. It is impossible to inventory the various numbers of parts for the vast system differences. Standardization of the systems will help alleviate over stocked items, obsolete parts and allow us the ability to maintain a reasonable inventory. Our staff members have had numerous hours of training on different components.

**K. Solid Plastic Bathroom Partition by the following manufacturer(s):**

- Scranton Products 1 inch solid HDPE plastic partitions (located at approximately 60% of District sites currently).

Solid HDPE plastic partitions are more durable and require less maintenance than other products. Standardization will help alleviate over stocked items and allow us the ability to maintain a reasonable inventory. This will limit variance of this type of system to facilitate better inventory and cost control.

**L. Door and Gate Hardware by the following manufacturers(s):**

- Von Duprin exit hardware (located at approximately 70% of District sites currently).
- LCN Door Closers (located at approximately 70% of District sites currently).

These systems are an integral safety and accessibility component at District sites. The District is endeavoring to facilitate cost control by minimizing training, maintenance and inventory associated with the use of multiple products. Standardization will help alleviate over stocked items and allow us the ability to maintain a reasonable inventory.

**M. Rubberized Playground Surfacing manufactured by the following manufacturer(s):**

- Pro-Tect Turf (located at approximately 35% of District sites currently).

This fall protection system is an integral safety and accessibility component at District sites. The District is endeavoring to facilitate cost control by increasing longevity, minimizing training, maintenance and inventory associated with the use of multiple rubberized products. Standardization will help alleviate over stocked items and allow us the ability to maintain a reasonable inventory.

1  
2 **M. Paint manufactured by the following manufacture(s):**

- 3 • Dunn Edwards (located at approximately 80% of District sites currently).  
4 • Sherwin Williams (located at approximately 10% of District sites  
5 currently)  
6 • Tnemec (all epoxy coatings)  
7

8 The District is endeavoring to reduce the cost of stored paint and limit the  
9 quantity of colors and types of paint used throughout the District.

10 Standardization will help alleviate over stocked items and allow us the ability to  
11 maintain a reasonable inventory.  
12  
13  
14

15 **N. Building Automation System(s)- (BAS)/Energy Management System(s) - (EMS)**  
16 **manufactured by the following manufacture(s):**

- 17 • Niagara AXP (located at approximately 20% District sites currently)  
18

19 These systems are integral energy saving components at District sites. In addition  
20 to the basis in the Resolution for determining that the Board wishes to match BAS &  
21 EMS systems to existing systems already in use, the District is endeavoring to  
22 better coordinate the training, maintenance, and repair of these systems throughout  
23 the District. The ever-increasing cost and coordination of varied systems with a  
24 limited maintenance personnel staff and a limited budget for outside vendors,  
25 requires the District to limit variance in these types of systems to facilitate  
26 more control and cost containment in keeping those systems operational. Providing  
27 better energy controls to the district will enhance the energy saving program and  
28 provide improved services to our students.  
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## AGENDA ITEM BACKUP SHEET

April 18, 2017

### Board Meeting

**TITLE:**                   **Approval of Second Amendment to Lease Between Santa Ana Unified School District and City of Santa Ana for the Water Tower at Davis Elementary School Campus**

**ITEM:**                   **Action**

**SUBMITTED BY:** **Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations**

**PREPARED BY:**   **Jessica Mears, Senior Facilities Planner**

#### BACKGROUND INFORMATION:

Submitted for Board consideration is a staff recommendation to authorize a Second Amendment to the lease between the Santa Ana Unified School District (District) and the City of Santa Ana (City) for the water tank located on the Davis Elementary School campus.

#### RATIONALE:

The original lease agreement for a period of ninety-nine (99) years was approved on September 19, 1917 for certain real property located at 595 East 14<sup>th</sup> Street to be leased to the City of Santa Ana for well water pumping, as well as to install and maintain a water tank for domestic water use.

The First Amendment to the lease agreement was approved by the Board at its September 13, 2016 meeting, which extended the lease to April 19, 2017. The City originally offered 3 parcels to trade in exchange for the water tower parcel, however, during our vetting of these 3 properties, the City sold 2 of these parcels without prior notice.

This Second Amendment to the lease agreement allows the parties to further negotiate and agree upon terms for a land exchange or other consideration. The proposed agreement now adds a rental rate of \$7,500.00 per month on a month-to-month basis until such time as the lease or land trade agreement is resolved between the City and District. Staff recommends the Board approve the term extension of the lease for an additional eight (8) months, which shall expire on December 19, 2017.

#### ITEM SUMMARY:

- Original 99-Year Contract  
Expired: September 19, 2016
- Extended First Amendment  
Expires: April 19, 2017
- Extended Second Amendment  
would Expire: December 19, 2017
- The purpose for this extension is to allow the parties to further explore and agree upon terms for land exchange due the land offered by the City becoming unavailable.
- Revenue of \$7,500.00, per month.

**LCAP Goal 3:** All students and staff will work in a healthy, safe, and secure environment that supports learning.

**LCAP Goal 3.4:** Support school and district operations to create welcoming and productive school environments.

**FUNDING:**

Would generate revenue of \$7,500 to Facilities Fund 40

**RECOMMENDATION:**

Approve the Second Amendment to the lease between the Santa Ana Unified School District and the City of Santa Ana for a water tank located on the Davis Elementary School campus.



**SECOND AMENDMENT TO  
CONTRACT OF AGREEMENT (LEASE) BETWEEN  
SANTA ANA UNIFIED SCHOOL DISTRICT AND CITY OF SANTA ANA**

THIS SECOND AMENDMENT TO CONTRACT OF AGREEMENT ("Second Amendment") is made as of \_\_\_\_\_, 2017 ("Effective Date"), by and between the **Santa Ana Unified School District**, a California public school district ("District"), and the **City of Santa Ana**, a charter city and California municipal corporation ("City"). District and City may be referred to herein individually as "Party" and collectively as "Parties."

**RECITALS**

**WHEREAS**, District and City entered into that certain Contract of Agreement, dated September 19, 1917, which was subsequently amended by that certain First Amendment, dated September 13, 2016 (collectively "Lease"), whereby District leased to City, and City leased from District, certain real property located at 595 East 14<sup>th</sup> Street, in the City of Santa Ana, to be used for well purposes and for the placement of a water tank occupied and enclosed by the City ("Premises"); and

**WHEREAS**, the Parties desire to effectuate an exchange of real property where the City would acquire ownership of the Premises in return for the District acquiring ownership of a City-owned parcel that is to be determined ("Exchange"), and the Parties are currently in negotiations regarding the Exchange; and

**WHEREAS**, if the Exchange is not effectuated, the Parties may agree to some other mutually-agreed upon disposition of the Property to the City, as authorized by applicable law ("Disposition"); and

**WHEREAS**, the original term of the Lease was for a period of ninety-nine (99) years, which was subsequently extended by the Parties and is set to expire as of April 19, 2017 ("Term"); and

**WHEREAS**, District and City desire to further extend the Term of the Lease, and provide for monthly rent for City's continued use of the Premises, to allow the Parties to continue to explore and agree upon terms for the Exchange and/or Disposition; and

**WHEREAS**, the Parties now mutually intend to amend the Lease's provisions as set forth herein this Second Amendment.

**NOW THEREFORE**, for valuable consideration, receipt of which is hereby acknowledged, District and City agree as follows:

**1. Extension of Term.**

1.1. The Parties acknowledge and agree that the Term of the Lease is hereby extended for an additional eight (8) months, and shall expire on December 19, 2018, in order for the Parties to continue pursuing and finalize the Exchange and/or Disposition.

1.2. In the event the Parties determine that additional time is needed to effectuate the Exchange and/or Disposition, the Parties shall mutually agree in writing to extend the Term of the Lease for an additional period to be agreed upon by the Parties and effectuated in a subsequent written amendment to the Lease approved by the Parties.

- 1.3. During the extended Term of the Lease, the City may maintain the cell tower equipment on the Premises pursuant to a separate agreement therefor. Unless the City acquires ownership of the Premises pursuant to the Exchange and/or Disposition, upon termination of the Lease, all equipment must be removed from the Premises, and the Premise shall be returned to the District in good order, condition, and repair except ordinary wear and tear, and free and clear of all liens, claims, and encumbrances.

2. **Rent.**

- 2.1. During the extended Term of the Lease, for and in consideration of the continued use of the Premises, City agrees to pay District rent in the amount of Seven Thousand Five Hundred Dollars (\$7,500) per month ("Rent").
  - 2.2. The Rent for any fractional month at the beginning or at the end of the Term of the Lease shall be prorated. Rent shall be due on the first of each month until the expiration or earlier termination of the Lease. City shall promptly pay to District the Rent on the first day of each month in advance during the Term of the Lease, without deduction, setoff, prior notice, or demand.
  - 2.3. City acknowledges that late payment by City to District of the Rent and other sums due hereunder will cause District to incur costs not contemplated by the Lease, the exact amount of which will be extremely difficult to ascertain. Those costs include, but are not limited to, processing and accounting charges. Accordingly, if District does not receive any installment of the Rent or any other sum due from City by 4:00 p.m. within ten (10) days after the Rent is due, City shall pay to District, as additional sums due, a late charge equal to five percent (5%) of the overdue amount or the maximum amount allowed by law, whichever is less. The Parties hereby agree that any late charge assessed to City shall represent a fair and reasonable estimate of the costs District will incur by reason of late payment by City. Acceptance of any late sums by District shall in no event constitute a waiver of City's default with respect to any overdue amount or other covenant, nor prevent District from exercising any of its other rights and remedies granted by the Lease and applicable law.
3. **Miscellaneous.** This Second Amendment may be executed in any number of counterparts all of which when taken together shall constitute one and the same document. Except as expressly modified by this Second Amendment, all other terms and provisions of the Lease are and remain in full force and effect. This Second Amendment shall be governed by and construed in accordance with the laws of the State of California.

*[SIGNATURES ON FOLLOWING PAGE]*

**ACCEPTED AND AGREED** on the date indicated below:

Dated: \_\_\_\_\_, 2017

Dated: \_\_\_\_\_, 2017

**Santa Ana Unified School District**

**City of Santa Ana**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

**AGENDA ITEM BACKUP HEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:** Adoption of Resolution No. 2016/17-3179 – Eliminate 24.25 Classified Positions for 2017-2018 School Year

**ITEM:** Action

**SUBMITTED BY:** Mark A. McKinney, Associate Superintendent, Human Resources

**PREPARED BY:** Mark A. McKinney, Associate Superintendent, Human Resources

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**BACKGROUND INFORMATION:**

The purpose of this agenda is to seek Board approval to eliminate 24.25 full-time equivalent classified positions for the 2017-2018 school year. The specific reductions listed in this Resolution have been identified to reduce personnel costs without impacting classroom services.

Education Code section 45117 permits the Board to lay off classified employees as a result of a bona fide reduction or elimination of service due to lack of work or lack of funds. Section 45117 requires written notice to affected employees at least 60 calendar days before the effective date of the layoff.

Following Board action, Administration will send layoff notices to the affected classified employees. Pursuant to Education Code section 45308, the least-senior employee in the classification is laid off first. Those employees with seniority in their classification, or in lower classifications, will be offered “bumping” rights. Less senior employees who are displaced (bumped) by more senior employees will then be given layoff notices and, if applicable, bumping rights based on their seniority.

Pursuant to Education Code section 45298, classified employees who are laid off have reemployment rights for 39 months. Employees who voluntarily accept demotions or reductions in assigned time (e.g., through bumping) have restoration rights for a total of 63 months.

Unlike a certificated layoff, no hearing occurs and no final resolution is required.

**RATIONALE:**

The purpose of this agenda item is to seek Board authorization to reduce or eliminate positions in the classified service, which authorization will result in the layoff of classified employees.

**FUNDING:**

Approximate Savings: \$4,890,000

**RECOMMENDATION:**

Adopt Resolution No. 2016/17-3179 - Eliminate 24.25 Classified Positions for 2017-2018 school year.

**Resolution No. 2016/17-3179**  
**Resolution of the Governing Board of the**  
**Santa Ana Unified School District**  
**Regarding Layoff of Classified Employees**

**Be It Resolved**, the Governing Board of the Santa Ana Unified School District determines that the following positions be abolished for lack of work and/or lack of funds pursuant to California Education Code sections 45117 and 45308:

<b><u>Classification Title</u></b>	<b><u>No. of Positions</u></b>	<b><u>Full Time Equivalent</u></b>
Building Inspector I	2	2.00
Network Technician II	2	2.00
Assistive Technology Specialist	1	1.00
Student Records Technician	1	1.00
Assistant Buyer	1	1.00
Senior Administrative Secretary	1	1.00
Administrative Secretary	2	2.00
SELPA Secretary	1	1.00
Department Specialist	4	4.00
Site Clerk	2	1.4375
Senior Administrative Clerk	2	2.00
Administrative Clerk II	3	3.00
Administrative Clerk I	1	1.00
Cook	1	1.00
Food Service Worker	1	0.8125

**Be It Further Resolved** by the Governing Board:

1. That due to a lack of work and/or lack of funds, the number of classified employees and the amount of service rendered shall be reduced by layoff, as specified above, pursuant to Education Code section 45308.
2. That the Associate Superintendent of Human Resources is directed to give notice of layoff and of bumping rights, or displacement due to the exercise of bumping rights, to the affected classified employees pursuant to the requirements of law.
3. That layoff or reduction shall become effective no earlier than 60 days following service of the notice as required by law.
4. That any employee laid off pursuant to this Resolution shall be eligible for reemployment or restoration of assigned time pursuant to Education Code section 45298.

**Adopted** by the Board of Education of the Santa Ana Unified School District on April\_\_\_\_, 2017 by the following vote:

AYES:	_____	_____
	_____	_____
	_____	_____
	_____	
NOES:	_____	
	_____	
	_____	
ABSENT:	_____	
ABSTENTION:	_____	

I, \_\_\_\_\_, Clerk of the Board of Education of the Santa Ana Unified School District of Orange County, California, certify that the foregoing Resolution was adopted by the Board at a meeting thereof held at its regular place of meeting by the vote above stated, which Resolution is on file in the office of the Board.

Dated: April 18, 2017

\_\_\_\_\_  
Clerk of the Board of Education  
Santa Ana Unified School District

**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:** Board Policy (BP) 4313.2 – Promotion/Demotion/Reassignment  
 (Revised: For Adoption)

**ITEM:** Action

**SUBMITTED BY:** Mark A. McKinney, Associate Superintendent, Human Resources

**PREPARED BY:** Mark A. McKinney, Associate Superintendent, Human Resources

**BACKGROUND INFORMATION:**

The updated policy contains revisions from the California School Board Association. The revisions reflect new mandates to keep policies up to date and fully compliant. The last revision occurred in October 1996. These revisions may authorize the demotion or reassignment of any administrative or supervisory employee upon the recommendation of the Superintendent or designee and when such action is determined to be in the best interest of the district.

**ITEM SUMMARY:**

- Board Policy 4313.2 – Promotion/Demotion/Reassignment revisions to align with current recommendations from the California School Board Association. This policy authorizes the demotion or reassignment of administrative or supervisory employees when such action is determined to be in the best interest of the district.

**RATIONALE:**

The purpose of this agenda item is to present for adoption the revised Board Policy (BP) 4313.2 – Promotion/Demotion/Reassignment. The first reading took place at the March 28, 2017, Board meeting and is now being presented to the Board for adoption.

**FUNDING:**

No fiscal impact.

**RECOMMENDATION:**

Adopt the revised Board Policy (BP) 4313.2 – Promotion/Demotion/Reassignment.



MAM:nr



# Santa Ana Unified School District

BOARD POLICY NO: 4313.2

SUBJECT: **Demotion/Reassignment**

EFFECTIVE: 4/18/2017

CATEGORY: Personnel

REVIEWED: 3/28/2017

RESPONSIBLE OFFICE(S): Human Resources Department

## **SCOPE:**

The Board recognizes its primary responsibility is to comply with applicable State and federal laws.

## **POLICY:**

The Governing Board may authorize the demotion or reassignment of any administrative or supervisory employee upon the recommendation of the Superintendent or designee and when such action is determined to be in the best interest of the district. (cf. 0520.2 - Title I Program Improvement Schools) (cf. 0520.3 – Title I Program Improvement Districts) (cf. 4300 – Administrative and Supervisory Personnel) (cf. 4312 – Contracts) (cf. 4314 – Transfers)

The Superintendent or designee shall ensure that the District complies with all applicable statutory deadlines and due process procedures when an employee is to be demoted or reassigned.

## **IMPLEMENTATION GUIDELINES AND ASSOCIATED DOCUMENTS:**

### **Legal Reference:**

### **EDUCATION CODE**

35031	Senior management employee in the classified service: nonreelection
44660-44665	Evaluation and assessment of performance of certificated employees
44850.1	No tenure in administrative or supervisory positions
44896	Transfer of administrator or supervisor to teaching position
44897	Classification of administrator or supervisor to a teaching position
44951	Continuation in position unless notified (position requiring administrative or supervisory credential)
45101	Definitions (including disciplinary action, cause)
45113	Rules for classified service in districts not incorporating the merit system
52055.5	Meeting or exceeding growth requirements
52055.57	Districts identified or at risk of identification for program improvement

### **COURT DECISIONS**

Ellerbroek v. Saddleback Valley Unified School District, (1981) 125 Cal. App 3d 348  
Hentschke v. Sink (1973) 34 Cal.App. 3d 19  
Jefferson v. Compton Unified School District (1993) 14 Cal. App. 4th 32  
Schultz v. Regents of the University of California, (1984) 160 Cal. App. 3d 768  
Skelly v. California Personnel Board, (1975) 15 Cal.3d 194

## **DESIRED OUTCOME:**

Through this policy, the District shall comply with applicable State and federal laws.

Adopted: (6/80 8/81 8/95 10/96)

Santa Ana, CA





# Santa Ana Unified School District

BOARD POLICY NO: 4313.2

SUBJECT: ~~Promotions~~/Demotion/Reassignment

CATEGORY: Personnel

EFFECTIVE:

REVIEWED: 3/28/2017

RESPONSIBLE OFFICE(S): Human Resources Department

## SCOPE:

The Board recognizes its primary responsibility is to comply with applicable State and federal laws.

## POLICY:

~~The Governing Board may promote, demote, and reassign management, supervisory and confidential employees when such action is determined to be in the best interest of the District. The Board shall consider the recommendation of the Superintendent or designee when making decisions related to promotion, demotion and reassignment.~~

**The Governing Board may authorize the demotion or reassignment of any administrative or supervisory employee upon the recommendation of the Superintendent or designee and when such action is determined to be in the best interest of the district. (cf. 0520.2 - Title I Program Improvement Schools) (cf. 0520.3 - Title I Program Improvement Districts) (cf. 4300 - Administrative and Supervisory Personnel) (cf. 4312 - Contracts) (cf. 4314 - Transfers)**

The Superintendent or designee shall ensure that the District complies with all applicable statutory deadlines and due process procedures **when an employee is to be demoted or reassigned.** ~~(cf. 4317.3 Personnel Reduction)~~

~~A manager, supervisory or confidential personnel recommended for probation will be provided written enumeration of reasons for the recommendation. A certificated manager recommended for demotion will, upon written request, be provided with written reasons for such action. (cf. 4315 - Evaluation and Supervision)~~

~~Nothing in this Policy or its accompanying Regulations shall prohibit the Superintendent from taking immediate action to reassign a manager, supervisor or confidential employee temporarily when there is reason to believe that the employee's continued presence in the position would be detrimental to the individual and/or the welfare of the District and the pupils therein.~~

~~The Board of Education retains its authority to demote or terminate a manager supervisor or confidential employee when in its judgement such a demotion or termination is in the best interest of the District.~~

## IMPLEMENTATION GUIDELINES AND ASSOCIATED DOCUMENTS:

### Legal Reference:

### EDUCATION CODE

- |             |   |
|-------------|---|
| 35031       | Senior management employee in the classified service: nonreelection |
| 44660-44665 | Evaluation and assessment of performance of certificated employees  |
| 44850.1     | No tenure in administrative or supervisory positions                |



# Santa Ana Unified School District

BOARD POLICY NO: 4313.2

SUBJECT: ~~Promotions~~/Demotion/Reassignment

EFFECTIVE:

CATEGORY: Personnel

REVIEWED: 3/28/2017

RESPONSIBLE OFFICE(S): Human Resources Department

44896	Transfer of administrator or supervisor to teaching position
<b>44897</b>	<b>Classification of administrator or supervisor to a teaching position</b>
44951	Continuation in position unless notified (position requiring administrative or supervisory credential)
45101	Definitions (including disciplinary action, cause)
45113	Rules for classified service in districts not incorporating the merit system
<b>52055.5</b>	<b>Meeting or exceeding growth requirements</b>
<b>52055.57</b>	<b>Districts identified or at risk of identification for program improvement</b>

## COURT DECISIONS

Ellerbrook v. Saddleback Valley Unified School District, (1981) 477 Cal. Rptr. 910 **125 Cal. App 3d 348**

Hentschke v. Sink (1973) 34 Cal.App. 3d 19

Jefferson v. Compton Unified School District (1993) 14 Cal. App. 4th 32

**Schultz v. Regents of the University of California, (1984) 160 Cal. App. 3d 768**

**Skelly v. California Personnel Board, (1975) 15 Cal.3d 194**

## DESIRED OUTCOME:

Through this policy, the District shall comply with applicable State and federal laws.

## AGENDA ITEM BACKUP SHEET

April 18, 2017

### Board Meeting

**TITLE:** Board Policy (BP) 5145.3 – Nondiscrimination/Harassment  
(Revised: For Adoption)

**ITEM:** Action

**SUBMITTED BY:** Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture

**PREPARED BY:** Heidi Cisneros, Executive Director, Pupil Support Services  
Katy Castellanos, Director, Educational Options

#### BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board adoption of the second reading for the revised Board Policy 5145.3 – Nondiscrimination/Harassment.

#### ITEM SUMMARY:

- Board Policy 9311: Drafts or suggestions for new policy and policy revisions, when changes in law occur and when specific needs arise, are presented to the Board.

#### RATIONALE:

The updated policy contains revisions from the California School Board Association and reinforces the Districts commitment to providing learning environments free of discrimination and harassment. In addition, the new policy includes new mandates to ensure it is up to date and fully compliant. These revisions allow all students equal access and opportunities to academic and educational support programs, services, and activities provided by the District. The last revision was completed in April 1998.

LCAP goal 3.4: “Support school and District operations to create welcoming and productive school environments.”

#### FUNDING:

No Fiscal Impact

#### RECOMMENDATION:

Approve the adoption of the second reading for the revised Board Policy 5145.3 – Nondiscrimination/Harassment.



# Santa Ana Unified School District

BOARD POLICY NO: 5145.3

SUBJECT: Nondiscrimination/Harassment

CATEGORY: Students

EFFECTIVE: 4/2017

RESPONSIBLE OFFICE(S): Educational Services, Pupil Support Services

REVIEWED: 3/2017

## **SCOPE:**

The Board of Education desires to provide a safe school environment that allows all students equal access and opportunities in the District's academic and other educational support programs, services, and activities. The Board prohibits, at any District school or school activity, unlawful discrimination, harassment, intimidation, and bullying of any student based on the student's actual race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

## **POLICY:**

This policy shall apply to all acts related to district school activity or to school attendance occurring within a District school or district activity.

Prohibited discrimination, harassment, intimidation, or bullying includes physical, verbal, nonverbal, written, or cyber conduct based on one of the categories listed above that is so severe or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

## **DESIRED OUTCOME:**

The Superintendent or designee shall facilitate students' access to the educational program by publicizing the District's nondiscrimination policy and related complaint procedures to students, parents/guardians, and employees. The Superintendent or designee shall provide training and information on the scope and use of the policy and complaint procedures and take other measures designed to increase the school community's understanding of the requirements of law related to discrimination.

The Superintendent or designee shall regularly review the implementation of the District's nondiscrimination policies and practices and, as necessary, shall take action to remove any identified barrier to student access to or participation in the educational program. He/she shall report his/her findings and recommended changes to the Board after each review.

Students who engage in discrimination, harassment, intimidation, bullying, or retaliation in violation of law, Board policy, or administrative regulation shall be subject to appropriate consequence or discipline. Any employee who permits or engages in prohibited discrimination, harassment, intimidation, bullying, or retaliation shall be subject to disciplinary action, up to and including dismissal.



# Santa Ana Unified School District

BOARD POLICY NO: 5145.3

SUBJECT: Nondiscrimination/Harassment

CATEGORY: Students

EFFECTIVE: 4/2017

RESPONSIBLE OFFICE(S): Educational Services, Pupil Support Services

REVIEWED: 3/2017

## **IMPLEMENTATION GUIDELINES AND ASSOCIATED DOCUMENTS:**

### **District Policies and Procedures:**

AR 5145.3 Nondiscrimination/Harassment-Students

### **Legal Reference:**

#### **Civil Code**

1714.1 Liability of parents/guardians for willful misconduct of minor

#### **Education Code**

200-262.4 Prohibition of discrimination on the basis of sex  
48900.3 Suspension or expulsion for act of hate violence  
48900.4 Suspension or expulsion for threats or harassment  
48904 Liability of parent/guardian for willful student misconduct  
48907 Student exercise of free expression  
48950 Freedom of speech  
48985 Translation of notices  
49020-49023 Athletic programs  
51500 Prohibited instruction or activity  
51501 Prohibited means of instruction  
60044 Prohibited instructional materials

#### **Penal Code**

422.55 Definition of hate crime  
422.6 Crimes, harassment

### **Other Regulatory Authority:**

#### **Code of Regulations, Title 5**

432 Student record  
4600-4687 Uniform Complaint Procedures  
4900-4965 Nondiscrimination in elementary and secondary education programs

#### **United States Code, Title 20**

1681-1688 Title IX of the Education Amendments of 1972

#### **United States Code, Title 42**

2000d-2000e-17 Title VI and Title VII Civil Rights Act of 1964, as amended  
2000h-2-2000h-6 Title IX, 1972 Education Act Amendments



# Santa Ana Unified School District

BOARD POLICY NO: 5145.3

SUBJECT: Nondiscrimination/Harassment

CATEGORY: Students

EFFECTIVE: 4/2017

RESPONSIBLE OFFICE(S): Educational Services, Pupil Support Services

REVIEWED: 3/2017

## Code of Federal Regulations, Title 34

- 100.3a Prohibition of discrimination on basis of race, color or national origin
- 104.7 Designation of responsible employee for Section 504
- 106.8 Designation of responsible employee
- 106.9 Notification of nondiscrimination on basis of sex

Adopted: 4-98 (4-17)



# Santa Ana Unified School District

BOARD POLICY NO: 5145.3

SUBJECT: Nondiscrimination/Harassment

CATEGORY: Students

EFFECTIVE: 4/2017

RESPONSIBLE OFFICE(S): Educational Services, Pupil Support Services

REVIEWED: 3/2017

## SCOPE:

~~District programs and activities shall be free from discrimination, including harassment, with respect to ethnic group, religion, gender, color, race, national origin and physical or mental disability. (cf. 0410 – Nondiscrimination in District Programs and Activities) (cf. 1312.3 – Uniform Complaint Procedures) (cf. 6164.6 – Identification and Education Under Section 504)~~

The Board of Education desires to provide a safe school environment that allows all students equal access and opportunities in the District's academic and other educational support programs, services, and activities. The Board prohibits, at any District school or school activity, unlawful discrimination, harassment, intimidation, and bullying of any student based on the student's actual race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sexual orientation, gender, gender identity, or gender expression; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

~~The Governing Board shall ensure equal opportunities for all students in admission and access to the educational program, guidance and counseling programs, athletic programs, testing procedures, and other activities. Eligibility for choral and cheerleading groups shall be determined solely on the basis of objective competencies. School staff and volunteers shall carefully guard against segregation, bias and stereotyping in instruction, guidance and supervision. (cf. 1240 – Volunteer Assistance) (cf. 6145.2 – Interscholastic Competition) (cf. 6162.5 – Standardized Testing)~~

~~The schools may provide girls and boys with separate shower rooms and sex education classes in order to protect student modesty. In physical education, when objective standards have an adverse effect on students because of their gender, race, ethnic group or disability, other standards shall be used to measure achievement and create comparable educational opportunities.~~

## POLICY:

Policies and procedures related to harassment must also be consistent with First Amendment rights to free speech.

This policy shall apply to all acts related to **district** school activity or to school attendance occurring within a District school **or district activity**.

Prohibited discrimination, harassment, intimidation, or bullying includes physical, verbal, nonverbal, written or **cyber conduct** based on one of the categories listed above that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.



# Santa Ana Unified School District

BOARD POLICY NO: 5145.3

SUBJECT: Nondiscrimination/Harassment

CATEGORY: Students

EFFECTIVE: 4/2017

RESPONSIBLE OFFICE(S): Educational Services, Pupil Support Services

REVIEWED: 3/2017

~~Education Code 48950 provides that no district with one or more high schools shall make or enforce any rule subjecting a high school student to disciplinary sanctions solely on the basis of speech or other communication that would be constitutionally protected if engaged in outside of campus.~~

~~Education Code 48950 specifically states that it does not prohibit discipline for harassment, threats or intimidation unless constitutionally protected. As a general rule, harassment, threats and intimidation directed at an individual or group are not constitutionally protected, and whether such speech might be entitled to constitutional protection would be determined on a case-by-case basis, with consideration for the specific words used and the circumstances involved.~~

~~The Board prohibits intimidation or harassment of any student by any employee, student or other person in the district. Staff shall be alert and immediately responsive to student conduct which may interfere with another student's ability to participate in or benefit from school services, activities or privileges. (cf. 5145.2 Freedom of Speech/Expression: Publications Code) (cf. 5145.7 Sexual Harassment)~~

~~Students who harass other students shall be subject to appropriate counseling and discipline, up to and including expulsion. An employee who permits or engages in harassment may be subject to disciplinary action, up to dismissal. (cf. 4118 Suspension/Disciplinary Action) and ( c f. including 4218 Dismissal/Suspension/Disciplinary Action) (cf. 5144 .1 Suspension and Expulsion/Due Process)~~

## **DESIRED OUTCOME:**

The Superintendent or designee shall facilitate students' access to the educational program by publicizing the District's nondiscrimination policy and related complaint procedures to students, parents/guardians, and employees. The Superintendent or designee shall provide training and information on the scope and use of the policy and complaint procedures and take other measures designed to increase the school community's understanding of the requirements of law related to discrimination.

The Superintendent or designee shall regularly review the implementation of the District's nondiscrimination policies and practices and, as necessary, shall take action to remove any identified barrier to student access to or participation in the educational program. He/she shall report his/her recommended changes to the Board after each review.

~~Any student who feels that he/she is being harassed should immediately contact the principal or designee. If a situation involving harassment is not promptly remedied by the principal or designee, a complaint can be filed in accordance with administrative regulations. The Superintendent or designee shall determine which complaint procedure is appropriate. (Cf. 1312.3 Uniform Complaint Procedures)~~





# Santa Ana Unified School District

BOARD POLICY NO: 5145.3

SUBJECT: Nondiscrimination/Harassment

CATEGORY: Students

EFFECTIVE: 4/2017

RESPONSIBLE OFFICE(S): Educational Services, Pupil Support Services

REVIEWED: 3/2017

Students who engage in discrimination, harassment, intimidation, bullying, or retaliation in violation of law, Board policy, or administrative regulation shall be subject to appropriate consequence or discipline. Any employee who permits or engages in prohibited discrimination, harassment, intimidation, bullying, or retaliation shall be subject to disciplinary action, up to and including dismissal.

## **IMPLEMENTATION GUIDELINES AND ASSOCIATED DOCUMENTS:**

### **District Policies and Procedures:**

AR 5145.3 Nondiscrimination/Harassment-Students

### **Legal Reference:**

#### **Civil Code**

1714.1 Liability of parents/guardians for willful misconduct of minor

#### **Education Code**

40 Prohibited sex discrimination  
41 School-sponsored athletic programs; prohibited sex discrimination  
200-262.4 Prohibition of discrimination on the basis of sex  
48900.3 Suspension or expulsion for act of hate violence  
48900.4 Suspension or expulsion for threats or harassment  
48904 Liability of parent/guardian for willful student misconduct  
48907 Student exercise of free expression  
48950 Freedom of speech  
48985 Translation of notices  
49020-49023 Athletic programs  
51006-51007 Equitable access to technological education programs  
51500 Prohibited instruction or activity  
51501 Prohibited means of instruction  
60044 Prohibited instructional materials

#### **Penal Code**

422.55 Definition of hate crime  
422.6 Crimes, harassment

### **Other Regulatory Authority:**

#### **Code of Regulations, Title 5**

4621 District policies and procedures



# Santa Ana Unified School District

BOARD POLICY NO: 5145.3

SUBJECT: Nondiscrimination/Harassment

CATEGORY: Students

EFFECTIVE: 4/2017

RESPONSIBLE OFFICE(S): Educational Services, Pupil Support Services

REVIEWED: 3/2017

4622	Notice requirements
432	Student record
4600-4687	Uniform Complaint Procedures
4900-4965	Nondiscrimination in elementary and secondary education programs

## United States Code, Title 20

1681-1688	Title IX of the Education Amendments of 1972
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## United States Code, Title 42

2000d-2000e-17	Title VI and Title VII Civil Rights Act of 1964, as amended
2000h-2-2000h-6	Title IX, 1972 Education Act Amendments

## Code of Federal Regulations, Title 34

100.3a	Prohibition of discrimination on basis of race, color or national origin
104.7	Designation of responsible employee for Section 504
106.8	Designation of responsible employee for Title IX
106.9	Notification of nondiscrimination on basis of sex

Adopted: 4-98 (4-17)

**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:** Board Policy (BP) 5145.7 – Sexual Harassment  
 (Revised: For Adoption)

**ITEM:** Action

**SUBMITTED BY:** Lucinda N. Pueblos, Assistant Superintendent, K-12 School  
 Performance and Culture

**PREPARED BY:** Sonia Llamas, Ed.D., LCSW, Director, School Climate

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board adoption of the second reading for the revised Board Policy 5145.7 – Sexual Harassment.

**ITEM SUMMARY:**

- Board Policy 9311: Drafts or suggestions for new policy and policy revisions, when changes in law occur and when specific needs arise, are presented to the Board.

**RATIONALE:**

The updated policy contains revisions from the California School Board Association and reinforces the Districts commitment to providing learning environments free of sexual harassment at school or any school related activities. In addition, the new policy includes new mandates to ensure it is up to date and fully compliant. These revisions reinforce that all students are provided a safe-school environment free of sexual harassment and discrimination. The last revision was completed in March 2002.

LCAP goal 3.4: “Support school and District operations to create welcoming and productive school environments.”

**FUNDING:**

No Fiscal Impact

**RECOMMENDATION:**

Approve the adoption of the second reading for the revised Board Policy 5145.7 – Sexual Harassment.



# Santa Ana Unified School District

BOARD POLICY NO: 5145.7

SUBJECT: Sexual Harassment

CATEGORY: Student

EFFECTIVE: 4/2017

RESPONSIBLE OFFICE(S): Educational Services

REVIEWED: 3/2017

## **SCOPE:**

The Governing Board recognizes maintaining a safe school environment that is free from harassment and discrimination at school or at school-sponsored or school-related activities.

## **POLICY:**

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The District strongly encourages any student who feels that he/she is being or has been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult who has experienced off-campus sexual harassment that has a continuing effect on campus to immediately contact his/her teacher, the principal, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the principal or a District compliance officer. Once notified, the principal or compliance officer shall take the steps to investigate and address the allegation, as specified in the accompanying administrative regulation.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

The Superintendent or designee shall take appropriate actions to reinforce the District's sexual harassment policy.

## **Instruction/Information**

The Superintendent or designee shall ensure that all District students receive age-appropriate information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence.
2. A clear message that students do not have to endure sexual harassment under any circumstance.
3. Encouragement to report observed incidents of sexual harassment even where the alleged victim of the harassment has not complained.



# Santa Ana Unified School District

BOARD POLICY NO: 5145.7

SUBJECT: Sexual Harassment

CATEGORY: Student

EFFECTIVE: 4/2017

RESPONSIBLE OFFICE(S): Educational Services

REVIEWED: 3/2017

4. A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved.
5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and prompt action shall be taken to stop any harassment, prevent recurrence, and address any continuing effect on students.
6. Information about the District's procedure for investigating complaints and the person(s) to whom a report of sexual harassment should be made.
7. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the District investigation of a sexual harassment complaint continues.
8. A clear message that, when needed, the District will take interim measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation and that, to the extent possible, when such interim measures are taken, they shall not disadvantage the complainant or victim of the alleged harassment.

## Complaint Process and Disciplinary Actions

Any student who feels that he/she is being or has been subjected to sexual harassment shall immediately contact his/her teacher or any other employee. A school employee to whom a complaint is made shall, within 24 hours or as soon as reasonably possible, of receiving the complaint, report it to the principal or designee.

Any school employee who observes any incident of sexual harassment involving a student shall report this observation to the principal or designee, whether or not the victim files a complaint.

In any case of sexual harassment involving the principal or any other District employee to whom the complaint would ordinarily be made, the employee who receives the student's report or who observes the incident shall report to the nondiscrimination coordinator or the Superintendent or designee.

(cf. 4119.11/4219.11/4319.11 – Sexual Harassment)  
(cf. 5141.4 – Child Abuse Reporting Procedures)  
(cf. 5145.3 – Nondiscrimination/Harassment)

The principal or designee to whom a complaint of sexual harassment is reported shall immediately investigate the complaint in accordance with administrative regulation. Where the principal or designee finds that sexual harassment occurred, he/she shall take prompt, appropriate action to end the harassment and address its effects on the victim. The principal or designee shall also advise the victim of any other remedies that may be available.



# **Santa Ana Unified School District**

**BOARD POLICY NO: 5145.7**

**SUBJECT: Sexual Harassment**

**CATEGORY: Student**

**EFFECTIVE: 4/2017**

**RESPONSIBLE OFFICE(S): Educational Services**

**REVIEWED: 3/2017**

The principal or designee shall file a report with the Superintendent or designee and refer the matter to law enforcement authorities, where required.

(cf. 1312.1 – Complaints Concerning District Employees)

Sexual harassment complaints by and against students shall be investigated and resolved in accordance with law and District procedures specified in AR 1312.3 - Uniform Complaint Procedures. Principals are responsible for notifying students and parents/guardians that complaints of sexual harassment can be filed under AR 1312.3 and where to obtain a copy of the procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

## **Disciplinary Measures**

Upon investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Upon investigation of a sexual harassment complaint, any employee found to have engaged in sexual harassment or sexual violence toward any student shall have his/her employment terminated in accordance with law and the applicable collective bargaining agreement.

(cf. 4117.7 - Employment Status Report)

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

## **Record-Keeping**

The Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the District to monitor, address, and prevent repetitive harassing behavior in district schools.

(cf. 3580 - District Records)

All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action.



# Santa Ana Unified School District

BOARD POLICY NO: 5145.7

SUBJECT: Sexual Harassment

CATEGORY: Student

EFFECTIVE: 4/2017

RESPONSIBLE OFFICE(S): Educational Services

REVIEWED: 3/2017

(5 CCR 4964)

(cf. 4119.23/4219.23/4319.23 – Unauthorized Release of Confidential/Privileged Information)

## **DESIRED OUTCOME:**

Through this policy, the District shall provide all students with instructional materials that are aligned with academic content standards and that support the District's adopted courses of study.

## **IMPLEMENTATION GUIDELINES AND ASSOCIATED DOCUMENTS:**

### **District Policies and Procedures:**

AR 5145.7 Sexual Harassment

### **Legal Reference:**

#### **EDUCATION CODE**

200-262.4	Prohibition of discrimination on the basis of sex
48900	Grounds for suspension or expulsion
48900.2	Additional grounds for suspension or expulsion; sexual harassment
48904	Liability of parent/guardian for willful student misconduct
48980	Notice at beginning of term

#### **CALIFORNIA GOVERNMENT CODE**

12950.1	Sexual harassment training
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#### **CIVIL CODE**

51.9	Liability for sexual harassment; business, service and professional relationships
1714.1	Liability of parents/guardians for willful misconduct of minor

#### **OTHER REGULATORY AUTHORITY**

##### **CODE OF REGULATIONS, TITLE 5**

4600-4687	Uniform complaint procedures
4900-4965	Nondiscrimination in elementary and secondary education programs

##### **UNITED STATES CODE, TITLE 20**

1221	Application of laws
1232	Family Educational Rights and Privacy Act
1681-1688	Title IX, discrimination

##### **UNITED STATES CODE, TITLE 42**

1983	Civil action for deprivation of rights
2000d-2000d-7	Title VI, Civil Rights Act of 1964
2000e-2000e-17	Title VII, Civil Rights Act of 1964 as amended



# Santa Ana Unified School District

BOARD POLICY NO: 5145.7

SUBJECT: Sexual Harassment

CATEGORY: Student

EFFECTIVE: 4/2017

RESPONSIBLE OFFICE(S): Educational Services

REVIEWED: 3/2017

## CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

106.1-106.71 Nondiscrimination on the basis of sex in education programs

## COURT DECISIONS

Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567

Flores v. Morgan Hill Unified School District, (2003, 9th Cir.) 324 F.3d 1130

Reese v. Jefferson School District, (2001, 9th Cir.) 208 F.3d 736

Davis v. Monroe County Board of Education, (1999) 526 U.S. 629

Gebser v. Lago Vista Independent School District, (1998) 524 U.S. 274

Oona by Kate S. v. McCaffrey, (1998, 9th Cir.) 143 F.3d 473

Doe v. Petaluma City School District, (1995, 9th Cir.) 54 F.3d 1447

## Management Resources:

### CSBA PUBLICATIONS

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

## U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter: Transgender Students, May 2016

Examples of Policies and Emerging Practices for Supporting Transgender Students, May 2016

Dear Colleague Letter: Title IX Coordinators, April 2015

Questions and Answers on Title IX and Sexual Violence, April 2014

Dear Colleague Letter: Sexual Violence, April 4, 2011

Sexual Harassment: It's Not Academic, September 2008

Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, January 2001

## WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

Adopted: 4-98 3-02 (4-17)

Santa Ana, CA





# Santa Ana Unified School District

BOARD POLICY NO: 5145.7

SUBJECT: Sexual Harassment

CATEGORY: Student

EFFECTIVE: 4/2017

RESPONSIBLE OFFICE(S): Educational Services

REVIEWED: 3/2017

## SCOPE:

The Governing Board recognizes maintaining a safe school environment that is free from harassment and discrimination at school or at school-sponsored or school-related activities.

## POLICY:

~~The Governing Board is committed to maintaining a learning environment that is free of harassment. The Board prohibits sexual harassment of any student by any employee, student, or other person at school or at school-sponsored or school-related activity. The Board also prohibits retaliatory behavior or action against any person who complains, testifies, assists or otherwise participates in the complaint process established in accordance with this policy.~~

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The district strongly encourages any student who feels that he/she is being or has been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult who has experienced off-campus sexual harassment that has a continuing effect on campus to immediately contact his/her teacher, the principal, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the principal or a district compliance officer. Once notified, the principal or compliance officer shall take the steps to investigate and address the allegation, as specified in the accompanying administrative regulation.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

The Superintendent or designee shall take appropriate actions to reinforce the district's sexual harassment policy.

## **Instruction/Information**

The Superintendent or designee shall ensure that all district students receive age-appropriate instruction and information ~~related to~~ on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same gender **sex and could involve sexual violence**



# Santa Ana Unified School District

BOARD POLICY NO: 5145.7

SUBJECT: Sexual Harassment

CATEGORY: Student

RESPONSIBLE OFFICE(S): Educational Services

EFFECTIVE: 4/2017

REVIEWED: 3/2017

2. A clear message that students do not have to endure sexual harassment **under any circumstance**
3. Encouragement to report observed incidents of sexual harassment even where the alleged victim of the harassment has not complained

4. A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved

5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and prompt action shall be taken to stop any harassment, prevent recurrence, and address any continuing effect on students

~~Information about the person(s) to whom a report of sexual harassment should be made. (cf. 5131.5—Vandalism, Theft and Graffiti) (cf. 5137—Positive School Climate) (cf. 5141.41—Child Abuse Prevention) (cf. 5145.3—Nondiscrimination/Harassment) (cf. 6142.1—Family Life/Sex Education)~~

6. Information about the district's procedure for investigating complaints and the person(s) to whom a report of sexual harassment should be made

7. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the district investigation of a sexual harassment complaint continues

8. A clear message that, when needed, the district will take interim measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation and that, to the extent possible, when such interim measures are taken, they shall not disadvantage the complainant or victim of the alleged harassment

## Complaint Process **and Disciplinary Actions**

Any student who feels that he/she is being or has been subjected to sexual harassment shall immediately contact his/her teacher or any other employee. A school employee to whom a complaint is made shall, within 24 hours or as soon as reasonably possible, of receiving the complaint, report it to the principal or designee.

Any school employee who observes any incident of sexual harassment involving a student shall report this observation to the principal or designee, whether or not the victim files a complaint.

In any case of sexual harassment involving the principal or any other district employee to whom the complaint would ordinarily be made, the employee who receives the student's report or who observes the incident shall report to the nondiscrimination coordinator or the Superintendent or designee.



# Santa Ana Unified School District

BOARD POLICY NO: 5145.7

SUBJECT: Sexual Harassment

CATEGORY: Student

RESPONSIBLE OFFICE(S): Educational Services

EFFECTIVE: 4/2017

REVIEWED: 3/2017

(cf. 4119.11/4219.11/4319.11 – Sexual Harassment)  
(cf. 5141.4 – Child Abuse Reporting Procedures)  
(cf. 5145.3 – Nondiscrimination/Harassment)

The principal or designee to whom a complaint of sexual harassment is reported shall immediately investigate the complaint in accordance with administrative regulation. Where the principal or designee finds that sexual harassment occurred, he/she shall take prompt, appropriate action to end the harassment and address its effects on the victim. The principal or designee shall also advise the victim of any other remedies that may be available. The principal or designee shall file a report with the Superintendent or designee and refer the matter to law enforcement authorities, where required.

(cf. 1312.1 – Complaints Concerning District Employees)

Sexual harassment complaints by and against students shall be investigated and resolved in accordance with law and district procedures specified in AR 1312.3 - Uniform Complaint Procedures. Principals are responsible for notifying students and parents/guardians that complaints of sexual harassment can be filed under AR 1312.3 and where to obtain a copy of the procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

## Disciplinary Measures

Any student who engages in sexual harassment of anyone at school or a school-sponsored or school-related activity is in violation of this policy and shall be subject to disciplinary action. For students in grades 4 through 12, the disciplinary action may include suspension and/or expulsion, provided that in imposing such discipline the entire circumstances of the incident(s) shall be taken into account.

Upon investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Upon investigation of a sexual harassment complaint, any employee found to have engaged in sexual harassment or sexual violence toward any student shall have his/her employment terminated in accordance with law and the applicable collective bargaining agreement.

(cf. 4117.7 - Employment Status Report)

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)



# Santa Ana Unified School District

BOARD POLICY NO: 5145.7

SUBJECT: Sexual Harassment

CATEGORY: Student

RESPONSIBLE OFFICE(S): Educational Services

EFFECTIVE: 4/2017

REVIEWED: 3/2017

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

## Record-Keeping

The Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in district schools.

(cf. 3580 - District Records)

All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action.

(5 CCR 4964)

(cf. 4119.23/4219.23/4319.23 – Unauthorized Release of Confidential/Privileged Information)

## DESIRED OUTCOME:

Through this policy, the District shall assure students are provided a safe school environment free of sexual harassment and discrimination.

## IMPLEMENTATION GUIDELINES AND ASSOCIATED DOCUMENTS:

### **District Policies and Procedures:**

AR 5145.7 Sexual Harassment

### **Legal Reference:**

#### **EDUCATION CODE**

200-262.4 Prohibition of discrimination on the basis of sex

**48900 Grounds for suspension or expulsion**

48900.2 Additional grounds for suspension or expulsion; sexual harassment

48904 Liability of parent/guardian for willful student misconduct

48980 Notice at beginning of term

#### **CALIFORNIA GOVERNMENT CODE**

**12950.1 Sexual harassment training**

#### **CIVIL CODE**

51.9 Liability for sexual harassment; business, service and professional relationships

1714.1 Liability of parents/guardians for willful misconduct of minor

#### **CODE OF REGULATIONS, TITLE 5**

**4600-4687 Uniform complaint procedures**

4900-4965 Nondiscrimination in elementary and secondary education programs



# Santa Ana Unified School District

BOARD POLICY NO: 5145.7

SUBJECT: Sexual Harassment

CATEGORY: Student

RESPONSIBLE OFFICE(S): Educational Services

EFFECTIVE: 4/2017

REVIEWED: 3/2017

## UNITED STATES CODE, TITLE 20

1221 Application of laws

1232g Family Educational Rights and Privacy Act

1681-1688 Title IX, discrimination

## UNITED STATES CODE, TITLE 42

1983 Civil action for deprivation of rights

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

## CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

106.1-106.71 Nondiscrimination on the basis of sex in education programs

## COURT DECISIONS

Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567

Flores v. Morgan Hill Unified School District, (2003, 9th Cir.) 324 F.3d 1130

Reese v. Jefferson School District, (2001, 9th Cir.) 208 F.3d 736

Davis v. Monroe County Board of Education, (1999) 526 U.S. 629

Gebser v. Lago Vista Independent School District, (1998) 524 U.S. 274

Oona by Kate S. v. McCaffrey, (1998, 9th Cir.) 143 F.3d 473

Doe v. Petaluma City School District, (1995, 9th Cir.) 54 F.3d 1447

Reese v. Jefferson School District, (2001) 208 F.3d 736

Davis v. Monroe County Board of Education, (1999) 526 U.S. 629

Gebser v. Lago Vista Independent School District, (1998) 118 S. Ct. 1989

Nabozny v. Podlesny, (1996, 7<sup>th</sup> Cir.) 92 F. 3d 446

Franklin v. Gwinnet County Schools (1992) 112 S. Ct. 1028

Doe v. Petaluma City School District (1995) 54 F. 3d 1447

Clyde K. v. Puyallup School District #3 (1994) 35 F.3d 1396

Oona R. —S. etc. v. Santa Rosa City Schools et al (1995) 890 F. Supp. 1452

Patricia H. v. Berkeley Unified School District (1993) 830 F. Supp. 1288

Rosa H. v. San Elizario Ind. School Distric, 887 F. Supp. 140, 143 (W.D. Tex. 1995)

Davis v. Monroe County Board of Education 7(11<sup>th</sup> Cir.) 4F3d 1186

Kelson v. City of Springfield, Oregon ((1985, 9<sup>th</sup> Cir.) 767 F.2d 651

## Management Resources:

### CSBA PUBLICATIONS

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

### U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter: Transgender Students, May 2016

Examples of Policies and Emerging Practices for Supporting Transgender Students, May 2016



# Santa Ana Unified School District

BOARD POLICY NO: 5145.7

SUBJECT: Sexual Harassment

CATEGORY: Student

EFFECTIVE: 4/2017

RESPONSIBLE OFFICE(S): Educational Services

REVIEWED: 3/2017

Dear Colleague Letter: Title IX Coordinators, April 2015

Questions and Answers on Title IX and Sexual Violence, April 2014

Dear Colleague Letter: Sexual Violence, April 4, 2011

Sexual Harassment: It's Not Academic, September 2008

Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, January 2001

## OFFICE OF CIVIL RIGHTS AND NATIONAL ASSOCIATION OF ATTORNEYS GENERAL

Protecting Students from Harassment and Hate Crime: A Guide for Schools, January 1999

## OFFICE OF CIVIL RIGHTS' PUBLICATIONS

Revised Sexual Harassment Guidance, January 2001

Sexual Harassment Guidance, March 1997

## WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

Adopted: 4-98 3-02 (4-17) Santa Ana, CA

**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:** Board Policy (BP) 6145 – Extracurricular and Cocurricular Activities  
**(Revised: For Adoption)**

**ITEM:** Action

**SUBMITTED BY:** Alfonso Jimenez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

**PREPARED BY:** Edward Winchester, Executive Director, Secondary Education

**BACKGROUND INFORMATION:**

The purpose of this agenda is to seek Board approval of Board Policy (BP) 6145 – Extracurricular and Cocurricular Activities for adoption.

**RATIONALE:**

These revisions reflect changes for adoption of Board Policy (BP) 6145 Extracurricular and Cocurricular Activities for adoption.

LCAP Goal 1.1: “Provide equitable student access to rigorous, standards-based, instructional program that includes, but is not limited to high-quality instruction, instructional materials, academic supports, and technology-based resources.”

**ITEM SUMMARY:**

- Board Policy 6145 – Extracurricular and Cocurricular Activities revisions align with the current recommendations from the California School Board Association.
- This policy will ensure that students are encouraged and supported to participate in extracurricular and co-curricular activities without compromising the integrity and purpose of the educational program.

**FUNDING:**

No Fiscal Impact

**RECOMMENDATION:**

Approve Board Policy (BP) 6145 - Extracurricular and Cocurricular Activities for adoption.

AJ:ED:mo



# Santa Ana Unified School District

**BOARD POLICY NO: 6145**

**SUBJECT: Extracurricular and Cocurricular Activities**

**CATEGORY: Instruction**

**EFFECTIVE: 4/18/2017**

**RESPONSIBLE OFFICE(S): Educational Services**

**REVIEWED: 3/28/2017**

## **SCOPE:**

The Governing Board recognizes that extracurricular and cocurricular activities enrich the educational and social development of students and enhance students' feelings of connectedness with the schools. The district shall encourage and support student participation in extracurricular and cocurricular activities without compromising the integrity and purpose of the educational program.

## **POLICY:**

No extracurricular or cocurricular program or activity shall be provided or conducted separately on the basis of any actual or perceived characteristic listed as a prohibited category of discrimination in state or federal law, nor shall any student's participation in an extracurricular or cocurricular activity be required or refused on those bases. Prerequisites for student participation in extracurricular and cocurricular activities shall be limited to those that have been demonstrated to be essential to the success of the activity. (5 CCR 4925).

Any complaint alleging unlawful discrimination in the district's extracurricular or cocurricular programs or activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures.

Unless specifically authorized by law, no fee shall be charged to students for participation in extracurricular and cocurricular activities related to the educational program, including materials or equipment related to the activity.

## **Eligibility Requirements**

To be eligible to participate in extracurricular and cocurricular activities, students in grades 7-12 must demonstrate satisfactory educational progress in the previous grading period, including, but not limited to: (Education Code 35160.5)

1. Maintenance of a minimum of 2.0 grade point average on a 4.0 scale in all enrolled classes
2. Maintenance of minimum progress toward meeting high school graduation requirements

The Superintendent or designee may grant ineligible students a probationary period not to exceed one semester. Students granted probationary eligibility must meet the required standards by the end of the probationary period in order to remain eligible for participation. (Education Code 35160.5)

Any decision regarding the eligibility of any child in foster care or a child of an active duty military family for extracurricular or cocurricular activities shall be made by the Superintendent or designee in accordance with Education Code 48850 and 49701.





# **Santa Ana Unified School District**

**BOARD POLICY NO: 6145**

**SUBJECT: Extracurricular and Cocurricular Activities**

**CATEGORY: Instruction**

**EFFECTIVE: 4/18/2017**

**RESPONSIBLE OFFICE(S): Educational Services**

**REVIEWED: 3/28/2017**

The Superintendent or designee may revoke a student's eligibility for participation in extracurricular and cocurricular activities when the student's poor citizenship is serious enough to warrant loss of this privilege.

## **Student Conduct at Extracurricular/Cocurricular Events**

When attending or participating in extracurricular and cocurricular activities on or off campus, district students are subject to district policies and regulations relating to student conduct. Students who violate district policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation in extracurricular or cocurricular activities in accordance with Board policy and administrative regulation. When appropriate, the Superintendent or designee shall notify local law enforcement.

## **Annual Policy Review**

The Board shall annually review this policy and implementing regulations.

## **Legal Reference:**

### **EDUCATION CODE**

35145 - Public meetings

35160.5 - District policy rules and regulations; requirements; matters subject to regulation

35179 - Interscholastic athletics; associations or consortia

35181 - Students' responsibilities

48850 - Participation of foster youth in extracurricular activities and interscholastic sports

48930-48938 - Student organizations

49024 - Activity Supervisor Clearance Certificate

49700-49704 - Education of children of military families



# Santa Ana Unified School District

BOARD POLICY NO: 6145

SUBJECT: Extracurricular and Cocurricular Activities

CATEGORY: Instruction

EFFECTIVE: 4/18/2017

RESPONSIBLE OFFICE(S): Educational Services

REVIEWED: 3/28/2017

## CALIFORNIA CONSTITUTION

Article 9, Section 5 Common school system

## CODE OF REGULATIONS, TITLE 5

350 Fees not permitted

4900-4965 - Nondiscrimination in elementary and secondary education programs receiving state financial assistance

5531 - Supervision of extracurricular activities of pupils

## UNITED STATES CODE, TITLE 42

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

## COURT DECISIONS

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:

## CSBA PUBLICATIONS

Student Fees Litigation Update, ELA Advisory, May 20, 2011

## CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Pupil Fees, Deposits, or Other Charges, Fiscal Management Advisory 11-01, November 9, 2011

## CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURE

Compact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009

## COMMISSION ON TEACHER CREDENTIALING CODED CORRESPONDENCE

10-11 Information on Assembly Bill 346 Concerning the Activity Supervisor Clearance Certificate (ASCC), July 20, 2010



# Santa Ana Unified School District

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**BOARD POLICY NO: 6145**

**SUBJECT: Extracurricular and Cocurricular Activities**

**CATEGORY: Instruction**

**EFFECTIVE: 4/18/2017**

**RESPONSIBLE OFFICE(S): Educational Services**

**REVIEWED: 3/28/2017**

## WEB SITES

CSBA: <http://www.csba.org>

California Association of Directors of Activities: <http://www.cadal.org>

California Department of Education: <http://www.cde.ca.gov>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

(4-83 8-84 1-03 4-03) 3/17 Santa Ana, CA



# Santa Ana Unified School District

**BOARD POLICY NO: 6145**

**SUBJECT: Extracurricular and Cocurricular Activities**

**CATEGORY: Instruction**

**EFFECTIVE: 4/18/17**

**RESPONSIBLE OFFICE(S): Educational Services**

**REVIEWED: 3/28/17**

## **SCOPE:**

The Governing Board recognizes that extracurricular and cocurricular activities enrich the educational and social development and experiences of students **and enhance students' feelings of connectedness with the schools**. The District shall encourage and support student participation in extracurricular and cocurricular activities without compromising the integrity and purpose of the educational program.

## **POLICY:**

~~No extracurricular or cocurricular program or activity shall be provided or conducted separately and no District student participation in extracurricular and cocurricular activities shall be required or refused based on the student's gender sexual orientation ethnicity group identification race ancestry national origin religion color or mental or physical disability. Prerequisites for participation in extracurricular and cocurricular activities shall be limited to those that are essential to the success of the activity. 5 CCR 4925~~

**No extracurricular or cocurricular program or activity shall be provided or conducted separately on the basis of any actual or perceived characteristic listed as a prohibited category of discrimination in state or federal law, nor shall any student's participation in an extracurricular or cocurricular activity be required or refused on those bases. Prerequisites for student participation in extracurricular and cocurricular activities shall be limited to those that have been demonstrated to be essential to the success of the activity. (5 CCR 4925)**

~~Any complaint regarding the District extracurricular and cocurricular programs or activities shall be filed in accordance with BAPR 13312.17 Uniform Complaint Procedures~~

**Any complaint alleging unlawful discrimination in the district's extracurricular or cocurricular programs or activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures.**

~~No student shall be prohibited from participating in extracurricular and cocurricular activities related to the educational program because of inability to pay fees associated with the activity.~~

**Unless specifically authorized by law, no fee shall be charged to students for participation in extracurricular and cocurricular activities related to the educational program, including materials or equipment related to the activity.**

## **Eligibility Requirements**

To be eligible to participate in extracurricular and cocurricular activities, students in grades 7-12 must demonstrate satisfactory educational progress in the previous grading period, including, but not limited to: (Education Code 35160.5)



# Santa Ana Unified School District

BOARD POLICY NO: 6145

SUBJECT: Extracurricular and Cocurricular Activities

CATEGORY: Instruction

EFFECTIVE: 4/18/2017

RESPONSIBLE OFFICE(S): Educational Services

REVIEWED: 3/28/2017

1. Maintenance of a minimum of 2.0 grade point average on a 4.0 scale in all enrolled classes
2. Maintenance of minimum progress toward meeting high school graduation requirements

The Superintendent or designee may grant ineligible students a probationary period not to exceed one regular grading period semester. Students granted probationary eligibility must meet the required standards by the end of the probationary period in order to remain eligible for participation. (Education Code 35160.5)

Any decision regarding the eligibility of any child in foster care or a child of an active duty military family for extracurricular or cocurricular activities shall be made by the Superintendent or designee in accordance with Education Code 48850 and 49701.

~~The Superintendent or designee shall provide the necessary assistance to help ineligible students achieve the academic standards required by law. A student who does not meet the above requirement shall be required to participate in mandatory tutoring in order to raise the grade.~~

The Superintendent or designee may revoke a student's eligibility for participation in extracurricular and cocurricular activities when the student's poor citizenship is serious enough to warrant loss of this privilege.

## Student Conduct at Extracurricular/Cocurricular Events

When attending or participating in extracurricular and cocurricular activities on or off campus, district students are subject to district policies and regulations relating to student conduct. Students who violate district policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation in extracurricular or cocurricular activities in accordance with Board policy and administrative regulation. When appropriate, the Superintendent or designee shall notify local law enforcement.

## Annual Policy Review

The Board shall annually review this policy and implementing regulations.

## Legal Reference

### EDUCATION CODE

~~35145 Public meetings~~

~~355160 District policy rules and regulations require matters subject to regulation~~



# Santa Ana Unified School District

BOARD POLICY NO: 6145

SUBJECT: Extracurricular and Cocurricular Activities

CATEGORY: Instruction

EFFECTIVE: 4/18/2017

RESPONSIBLE OFFICE(S): Educational Services

REVIEWED: 3/28/2017

~~35179 Interscholastic athletics associations or consortia~~

~~489380 Student organizations~~

~~CO17E 6F REGULATIONS TITLE 5~~

~~350 Fees not peraitted~~

~~4900 4965 Nondis cr i ai nat i on i n elentary and secondary education prograa s receiving state financial assistance~~

~~5531 Supervision of extracurricular act i vi t i es of pupi l s~~

~~UNITED STATES CODE TITLE 42~~

~~2000h 2 2000h 6 Ti t l e IX 1972 Educat i on Act nnAdt s~~

~~COLJRT DECISIONS~~

~~Hartzell v Connell 1984 35 Cal 3d 899~~

## Legal Reference:

### EDUCATION CODE

35145 Public meetings

35160.5 District policy rules and regulations; requirements; matters subject to regulation

35179 Interscholastic athletics; associations or consortia

35181 Students' responsibilities

48850 Participation of foster youth in extracurricular activities and interscholastic sports

48930-48938 Student organizations

49024 Activity Supervisor Clearance Certificate

49700-49704 Education of children of military families



# Santa Ana Unified School District

BOARD POLICY NO: 6145

SUBJECT: Extracurricular and Cocurricular Activities

CATEGORY: Instruction

EFFECTIVE: 4/18/2017

RESPONSIBLE OFFICE(S): Educational Services

REVIEWED: 3/28/2017

## CALIFORNIA CONSTITUTION

Article 9, Section 5 Common school system

## CODE OF REGULATIONS, TITLE 5

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4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

5531 Supervision of extracurricular activities of pupils

## UNITED STATES CODE, TITLE 42

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## COURT DECISIONS

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:

## CSBA PUBLICATIONS

Student Fees Litigation Update, ELA Advisory, May 20, 2011

## CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Pupil Fees, Deposits, or Other Charges, Fiscal Management Advisory 11-01, November 9, 2011

## CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURE

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## COMMISSION ON TEACHER CREDENTIALING CODED CORRESPONDENCE

10-11 Information on Assembly Bill 346 Concerning the Activity Supervisor Clearance Certificate (ASCC), July 20, 2010



# Santa Ana Unified School District

BOARD POLICY NO: 6145

SUBJECT: Extracurricular and Cocurricular Activities

CATEGORY: Instruction

EFFECTIVE: 4/18/2017

RESPONSIBLE OFFICE(S): Educational Services

REVIEWED: 3/28/2017

## WEB SITES

CSBA: <http://www.csba.org>

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Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Adopted (4-83 8-84 1-03 4-03) 4-17 Santa Ana CA



**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:** Board Policy (BP) 6164.2 – Guidance/Counseling Services, Supplemental School Counseling Program (Revised: For Adoption)

**ITEM:** Action

**SUBMITTED BY:** Alfonso Jimenez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

**PREPARED BY:** Edward Winchester, Executive Director, Secondary Education

**BACKGROUND INFORMATION:**

The purpose of this agenda is to seek Board approval of Board Policy (BP) 6164.2 – Guidance/Counseling Services, Supplemental School Counseling Program for adoption.

**RATIONALE:**

These revisions reflect changes for adoption of Board Policy (BP) 6164.2 Guidance/Counseling Services, Supplemental School Counseling Program for adoption.

**ITEM SUMMARY:**

- Board Policy 6164.2 – Guidance/Counseling Services, Supplemental School Counseling Program revisions align with the current recommendations from the California School Board Association.
- This policy will provide students with comprehensive counseling and guidance that is holistic in nature.

LCAP Goal 1.1: “Provide equitable student access to rigorous, standards-based, instructional program that includes, but is not limited to high-quality instruction, instructional materials, academic supports, and technology-based resources.”

**FUNDING:**

No Fiscal Impact

**RECOMMENDATION:**

Approve Board Policy (BP) 6164.2 – Guidance/Counseling Services, Supplemental School Counseling Program for adoption.

AJ:EW:mo



# Santa Ana Unified School District

**BOARD POLICY NO: 6164.2**

**SUBJECT: Guidance/Counseling Services, Supplemental School Counseling Program**

**CATEGORY: Instruction**

**EFFECTIVE: 4/18/2017**

**RESPONSIBLE OFFICE(S): Educational Services**

**REVIEWED: 3/28/2017**

## **SCOPE:**

The Governing Board recognizes that a structured, coherent and comprehensive counseling program promotes academic achievement and serves the diverse needs of all district students. Counseling staff shall be available to provide students with individualized reviews of their educational progress toward academic and/or career goals and, as appropriate, may discuss social, personal, or other issues that may impact student learning.

## **POLICY:**

The Superintendent or designee shall ensure that all persons employed to provide school counseling, school psychology, and/or school social work services shall possess the appropriate credential from the Commission on Teacher Credentialing authorizing their employment in such positions. Responsibilities of each position shall be clearly defined in a job description.

Responsibilities of school counselors include, but are not limited to:

1. Engaging with, advocating for, and providing support for all students with respect to learning and achievement
2. Planning, implementing, and evaluating programs to promote the academic, career, personal, and social development of all students, including students from low-income families, foster youth, homeless youth, undocumented youth, and students at all levels of academic, social, and emotional abilities
3. Using multiple sources of information to monitor and improve student behavior and achievement
4. Collaborating and coordinating with school and community resources
5. Promoting and maintaining a safe learning environment for all students by providing restorative practices, positive behavior interventions, and support services
6. Intervening to ameliorate school-related problems, including issues related to chronic absences
7. Using research-based strategies to reduce stigma, conflict, and student-to-student mistreatment and bullying
8. Improving school climate and student well-being
9. Enhancing students' social and emotional competence, character, health, civic engagement, cultural legacy, and commitment to lifelong learning and the pursuit of high-quality educational programs
10. Providing counseling interventions and support services for students classified as English learners, eligible for free or reduced-priced meals, or foster youth, including enhancing equity and access to the education system and community services



# Santa Ana Unified School District

BOARD POLICY NO: 6146.2

SUBJECT: Guidance/School Counseling, Supplemental School Counseling Program

CATEGORY: Instruction

EFFECTIVE: 4/18/2017

RESPONSIBLE OFFICE(S): Educational Services

REVIEWED: 3/28/2017

11. Engaging in continued development as a professional school counselor

## **Educational Counseling**

Beginning in grade 7, parents/guardians shall receive a general notice at least once before career counseling and course selection so that they may participate in the counseling sessions and decisions.

The educational counseling program shall include academic counseling in the following areas:

1. Development and implementation, with parent/guardian involvement, of the student's immediate and long-range educational plans
2. Optimizing progress towards achievement of proficiency standards
3. Completion of the required curriculum in accordance with the student's needs, abilities, interests, and aptitudes
4. Academic planning for access and success in higher education programs, including advisement on courses needed for admission to public colleges and universities, standardized admissions tests, and financial aid
5. Career counseling, in which students are assisted in doing all of the following:
  - a. Planning for the future, including, but not limited to, identifying personal interests, skills, and abilities, career planning, course selection, and career transition
  - b. Becoming aware of personal preferences and interests that influence educational and occupational exploration, career choice, and career success
  - c. Developing realistic perceptions of work, the changing work environment, and the effect of work on lifestyle
  - d. Understanding the relationship between academic achievement and career success, and the importance of maximizing career options
  - e. Understanding the value of participating in career technical education and work-based learning activities and programs, including, but not limited to, service learning, regional occupational centers and programs, partnership programs, job shadowing, and mentoring experiences



# Santa Ana Unified School District

BOARD POLICY NO: 6146.2

SUBJECT: Guidance/School Counseling, Supplemental School Counseling Program

CATEGORY: Instruction

EFFECTIVE: 4/18/2017

RESPONSIBLE OFFICE(S): Educational Services

REVIEWED: 3/28/2017

f. Understanding the need to develop essential employable skills and work habits

g. Understanding the variety of four-year colleges and universities and community college career and technical preparation programs, as well as admission criteria and enrollment procedures

The district's educational counseling program also may include, but not be limited to, identification of students who are at risk of not graduating with the rest of their class, development of a list of coursework and experience necessary to assist students to satisfy the curricular requirements for college admission and successfully transition to postsecondary education or employment, and counseling regarding available options for a student to continue his/her education if he/she fails to meet graduation requirements.

The Superintendent or designee shall establish and maintain a program of guidance, placement, and follow-up for all high school students subject to compulsory continuation education.

No counselor shall unlawfully discriminate against any student. Guidance counseling regarding school programs and career, or higher education opportunities shall not be differentiated on the basis of any protected category specified in BP 0410 - Nondiscrimination in District Programs and Activities.

In addition, counselors shall affirmatively explore with students the possibility of careers, or courses leading to careers, without regard to a student's gender.

For assessing or counseling students, the district shall not use testing or other materials that permit or require impermissible or unlawful differential treatment of students.

Note: 20 USC 7908 requires districts receiving funds under the Elementary and Secondary Education Act (ESEA) to provide military recruiters with the same access to students as is provided to colleges and prospective employers. Districts that do not grant similar access may lose those funds and may be subject to specific interventions, such as notification to the Governor and Congress, so that public officials can work with the district. Districts that do not receive ESEA funds and that choose to grant access to college and employment recruiters should do so on a nondiscriminatory basis. Education Code 49603 provides that military service recruiters may not be denied on-campus access to students in grades 9-12 if the district provides such access to other employers. For information regarding military recruiter access to student directory information, see BP/AR 5125.1 - Release of Directory Information.

OPTION 1: Colleges and prospective employers, including military recruiters, shall have the same access to students for recruiting purposes

## Personal or Mental Health Counseling

A school counselor, school psychologist, or school social worker may provide individualized personal, mental health, or family counseling to students in accordance with the specialization(s) authorized by his/her credential. Such services may include, but are not limited to, support related to the student's social



# Santa Ana Unified School District

**BOARD POLICY NO: 6146.2**

**SUBJECT: Guidance/School Counseling, Supplemental School Counseling Program**

**CATEGORY: Instruction**

**EFFECTIVE: 4/18/2017**

**RESPONSIBLE OFFICE(S): Educational Services**

**REVIEWED: 3/28/2017**

and emotional development, behavior, substance abuse, mental health assessment, depression, or mental illness. As appropriate, students and their parents/guardians shall be informed about community agencies, organizations, or health care providers that offer qualified professional assistance.

Written parent/guardian consent shall be obtained before mental health counseling or treatment services are provided to a student, except when the student is authorized to consent to the service pursuant to Family Code 6920-6929, Health and Safety Code 124260, or other applicable law.

Any information of a personal nature disclosed to a school counselor by a student age 12 years or older or by his/her parent/guardian is confidential and shall not become part of the student record without the written consent of the person who disclosed the confidential information. The information shall not be revealed, released, discussed, or referred to except under the limited circumstances specified in Education Code 49602.

A counselor shall consult with the Superintendent or designee and, as appropriate, with the district's legal counsel whenever unsure of how to respond to a student's personal problem or when questions arise regarding the possible release of confidential information regarding a student.

## **Crisis Counseling**

The Board recognizes the need for a prompt and effective response when students are confronted with a traumatic incident. School counselors shall assist in the development of the comprehensive school safety plan, emergency and disaster preparedness plan, and other prevention and intervention practices designed to assist students and parents/guardians before, during, and after a crisis.

In addition, the Superintendent or designee shall identify crisis counseling resources to train district staff in effective threat assessment, appropriate response techniques, and/or methods to directly help students cope with a crisis if it occurs.

Early identification and intervention plans shall be developed to help identify those students who may be at risk for violence so that support may be provided before they engage in violent or disruptive behavior.

## **Legal Reference:**

### **EDUCATION CODE**

221.5 - Prohibited sex discrimination

44266 - Pupil personnel services credential

48431 - Establishing and maintaining high school guidance and placement program

49600-49604 - Educational counseling



# Santa Ana Unified School District

**BOARD POLICY NO: 6146.2**

**SUBJECT: Guidance/School Counseling, Supplemental School Counseling Program**

**CATEGORY: Instruction**

**EFFECTIVE: 4/18/2017**

**RESPONSIBLE OFFICE(S): Educational Services**

**REVIEWED: 3/28/2017**

51250-51251 - School age military dependents

51513 - Personal beliefs

## FAMILY CODE

6920-6929 - Consent by minor for treatment or counseling

## HEALTH AND SAFETY CODE

124260 - Mental health services; consent by minors age 12 and older

## PENAL CODE

11166-11170 - Reporting known or suspected cases of child abuse

## WELFARE AND INSTITUTIONS CODE

5850-5883 - Mental Health Services Act

## CODE OF REGULATIONS, TITLE 5

4930-4931 - Counseling

80049-80049.1 - Pupil personnel services credential

80632-80632.5 - Preparation programs for pupil personnel services

## UNITED STATES CODE, TITLE 10

503 - Military recruiter access to directory information

## UNITED STATES CODE, TITLE 20

1232g - Family Educational Rights and Privacy Act

7908 - Armed forces recruiter access to students and student recruiting information

## CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 - Family educational rights and privacy

Management Resources:



# Santa Ana Unified School District

BOARD POLICY NO: 6146.2

SUBJECT: Guidance/School Counseling, Supplemental School Counseling Program

CATEGORY: Instruction

EFFECTIVE: 4/18/2017

RESPONSIBLE OFFICE(S): Educational Services

REVIEWED: 3/28/2017

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California Results-Based School Counseling and Student Support Guidelines, 2007

## WEB SITES

American School Counselor Association: <http://www.schoolcounselor.org>

California Association of School Counselors: <http://www.schoolcounselor-ca.org>

California Department of Education: <http://www.cde.ca.gov>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

U.S. Department of Education, access to military recruiters:  
<http://www.ed.gov/policy/gen/guid/fpco/hottopics/ht10-09-02.html>

Adopted: (4-01) 12-06 3-17

Santa Ana, CA



# Santa Ana Unified School District

**BOARD POLICY NO: 6164.2**

**SUBJECT: Guidance/Counseling Services, Supplemental School Counseling Program**

**CATEGORY: Instruction**

**EFFECTIVE: 4/18/2017**

**RESPONSIBLE OFFICE(S): Educational Services**

**REVIEWED: 3/28/2017**

## **SCOPE:**

The Governing Board recognizes that a comprehensive counseling program can help promote academic achievement and serve the diverse needs of all district students. Counseling staff shall be available to meet with students to discuss academic, social, or personal difficulties as well as other issues that may impact student learning.

The Governing Board recognizes that a structured, coherent and comprehensive counseling program promotes academic achievement and serves the diverse needs of all district students. Counseling staff shall be available to provide students with individualized reviews of their educational progress toward academic and/or career goals and, as appropriate, may discuss social, personal, or other issues that may impact student learning.

## **POLICY:**

~~The district's academic counseling program shall help students establish immediate and long-range educational plans, achieve academic standards, prepare for the high school exit examination, and complete the required curriculum in accordance with their individual needs, abilities, and interests. Insofar as possible, parents/guardians shall be included when making educational plans.~~  
~~ef 0410 Nondiscrimination in District Programs and Activities ef 0420 School Plans Site Councils ef 1220 Citizen Advisory Committees ef 6011 Academic Standards ef 6020 Parent Involvement~~  
Counseling staff shall help students to plan for the future and become aware of their career potential. Academic planning for higher education shall include information about courses needed for admission to colleges and universities, standardized admission tests, financial aid, and scholarships.  
~~ef 6030 Integrated Academic and Vocational Instruction ef 61415 Advanced Placement ef 6143 Courses of Study ef 61461 High School Graduation Requirements ef 614611 Alternative Credits Toward Graduation ef 61462 Certificate of Proficiency High School Equivalency~~  
The Superintendent or designee shall establish and maintain a program of guidance, placement, and follow-up for all district students subject to compulsory continuation education.  
~~Education Code 48431 ef 6184 Continuation Education~~  
Colleges and prospective employers, including military recruiters, shall have the same access to students for recruiting purposes.  
~~20 USC 503 Education Code 49603 ef 51251 Release of Directory Information~~

The Superintendent or designee shall ensure that all persons employed to provide school counseling, school psychology, and/or school social work services shall possess the appropriate credential from the Commission on Teacher Credentialing authorizing their employment in such positions. Responsibilities of each position shall be clearly defined in a job description.

Responsibilities of school counselors include, but are not limited to:





# Santa Ana Unified School District

BOARD POLICY NO: 6146.2

SUBJECT: Guidance/Counseling Services, Supplemental School Counseling Program

CATEGORY: Instruction

EFFECTIVE: 4/18/2017

RESPONSIBLE OFFICE(S): Educational Services

REVIEWED: 3/28/2017

1. Engaging with, advocating for, and providing support for all students with respect to learning and achievement
2. Planning, implementing, and evaluating programs to promote the academic, career, personal, and social development of all students, including students from low-income families, foster youth, homeless youth, undocumented youth, and students at all levels of academic, social, and emotional abilities
3. Using multiple sources of information to monitor and improve student behavior and achievement
4. Collaborating and coordinating with school and community resources
5. Promoting and maintaining a safe learning environment for all students by providing restorative practices, positive behavior interventions, and support services
6. Intervening to ameliorate school-related problems, including issues related to chronic absences
7. Using research-based strategies to reduce stigma, conflict, and student-to-student mistreatment and bullying
8. Improving school climate and student well-being
9. Enhancing students' social and emotional competence, character, health, civic engagement, cultural legacy, and commitment to lifelong learning and the pursuit of high-quality educational programs
10. Providing counseling interventions and support services for students classified as English learners, eligible for free or reduced-priced meals, or foster youth, including enhancing equity and access to the education system and community services
11. Engaging in continued development as a professional school counselor

Supplemental School Counseling Program for Students in Grades 7-12  
The Board has adopted the Supplemental School Counseling Program in order to provide supplemental counseling services to all students in grades 7-12 delivered by personnel who hold a valid pupil personnel services credential. In accordance with law and as specified in administrative regulation, the district's program shall provide for an individualized review of student records, an opportunity for a counselor to meet with students to discuss educational and vocational options, and specialized counseling services for students identified as at risk of not passing the high school exit examination ef 616252



# Santa Ana Unified School District

BOARD POLICY NO: 6146.2

SUBJECT: Guidance/Counseling Services, Supplemental School Counseling Program

CATEGORY: Instruction

EFFECTIVE: 4/18/2017

RESPONSIBLE OFFICE(S): Educational Services

REVIEWED: 3/28/2017

## Educational Counseling

Beginning in grade 7, parents/guardians shall receive a general notice at least once before career counseling and course selection so that they may participate in the counseling sessions and decisions.

The educational counseling program shall include academic counseling in the following areas:

1. Development and implementation, with parent/guardian involvement, of the student's immediate and long-range educational plans
2. Optimizing progress towards achievement of proficiency standards
3. Completion of the required curriculum in accordance with the student's needs, abilities, interests, and aptitudes
4. Academic planning for access and success in higher education programs, including advisement on courses needed for admission to public colleges and universities, standardized admissions tests, and financial aid
5. Career counseling, in which students are assisted in doing all of the following:
  - a. Planning for the future, including, but not limited to, identifying personal interests, skills, and abilities, career planning, course selection, and career transition
  - b. Becoming aware of personal preferences and interests that influence educational and occupational exploration, career choice, and career success
  - c. Developing realistic perceptions of work, the changing work environment, and the effect of work on lifestyle
  - d. Understanding the relationship between academic achievement and career success, and the importance of maximizing career options
  - e. Understanding the value of participating in career technical education and work-based learning activities and programs, including, but not limited to, service learning, regional occupational centers and programs, partnership programs, job shadowing, and mentoring experience.
  - f. Understanding the need to develop essential employable skills and work habits
  - g. Understanding the variety of four-year colleges and universities and community college career and technical preparation programs, as well as admission criteria and enrollment procedures



# Santa Ana Unified School District

BOARD POLICY NO: 6146.2

SUBJECT: Guidance/Counseling Services, Supplemental School Counseling Program

CATEGORY: Instruction

EFFECTIVE: 4/18/2017

RESPONSIBLE OFFICE(S): Educational Services

REVIEWED: 3/28/2017

The district's educational counseling program also may include, but not be limited to, identification of students who are at risk of not graduating with the rest of their class, development of a list of coursework and experience necessary to assist students to satisfy the curricular requirements for college admission and successfully transition to postsecondary education or employment, and counseling regarding available options for a student to continue his/her education if he/she fails to meet graduation requirements.

The Superintendent or designee shall establish and maintain a program of guidance, placement, and follow-up for all high school students subject to compulsory continuation education.

No counselor shall unlawfully discriminate against any student. Guidance counseling regarding school programs and career, or higher education opportunities shall not be differentiated on the basis of any protected category specified in BP 0410 - Nondiscrimination in District Programs and Activities.

In addition, counselors shall affirmatively explore with students the possibility of careers, or courses leading to careers, without regard to a student's gender.

For assessing or counseling students, the district shall not use testing or other materials that permit or require impermissible or unlawful differential treatment of students.

Colleges and prospective employers, including military recruiters, shall have the same access to students for recruiting purposes

## Personal Counseling

~~Counseling staff shall identify and work with students whose personal issues may prevent them from experiencing academic success. As appropriate, students shall be informed about agencies that offer qualified professional assistance with substance abuse, physical or emotional issues, or other personal issues of 1020 Youth Services of 5113 Absences and Excuses of 51131 Truancy of 51316 Alcohol and Other Drugs of 5137 Positive School Climate of 51414 Child Abuse Prevention and Reporting of 51459 Hate Motivated Behavior of 5147 Dropout Prevention of 5149 At Risk Students of 61645 Student Success Teams of 6173 Education for Homeless Children of 61731 Education for Foster Youth. Counselors shall respect student confidentiality as appropriate and shall consult with the Superintendent's designee or with the district's legal counsel whenever unsure of how to respond to a student's personal issue. Parent/guardian consultation and consent shall be obtained as appropriate of 5125 Student Records of 5022 Student and Family Privacy Rights.~~



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## Personal or Mental Health Counseling

A school counselor, school psychologist, or school social worker may provide individualized personal, mental health, or family counseling to students in accordance with the specialization(s) authorized by his/her credential. Such services may include, but are not limited to, support related to the student's social and emotional development, behavior, substance abuse, mental health assessment, depression, or mental illness. As appropriate, students and their parents/guardians shall be informed about community agencies, organizations, or health care providers that offer qualified professional assistance.

Written parent/guardian consent shall be obtained before mental health counseling or treatment services are provided to a student, except when the student is authorized to consent to the service pursuant to Family Code [6920-6929](#), Health and Safety Code 124260, or other applicable law.

Any information of a personal nature disclosed to a school counselor by a student age 12 years or older or by his/her parent/guardian is confidential and shall not become part of the student record without the written consent of the person who disclosed the confidential information. The information shall not be revealed, released, discussed, or referred to except under the limited circumstances specified in Education Code [49602](#).

A counselor shall consult with the Superintendent or designee and, as appropriate, with the district's legal counsel whenever unsure of how to respond to a student's personal problem or when questions arise regarding the possible release of confidential information regarding a student.

## Crisis Counseling

~~The Board recognizes the need for a prompt and effective response when students are confronted with a traumatic incident. School counselors shall assist in the development of the comprehensive school safety plan, emergency and disaster preparedness plan, and other prevention and intervention practices designed to assist students before, during and after a crisis.~~  
~~ef 0450 Comprehensive Safety Plan ef 3516 Emergencies and Disaster Preparedness Plan~~

~~In addition, the Superintendent or designee shall identify crisis counseling resources to train district staff in appropriate response techniques and to directly help students cope with such crises if they occur.~~  
~~ef 5136 Gangs ef 514152 Suicide Prevention~~

The Board recognizes the need for a prompt and effective response when students are confronted with a traumatic incident. School counselors shall assist in the development of the comprehensive school safety plan, emergency and disaster preparedness plan, and other prevention and intervention practices designed to assist students and parents/guardians before, during, and after a crisis.



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In addition, the Superintendent or designee shall identify crisis counseling resources to train district staff in effective threat assessment, appropriate response techniques, and/or methods to directly help students cope with a crisis if it occurs.

Early identification and intervention plans shall be developed to help identify those students who may be at risk for violence so that support may be provided before they engage in violent or disruptive behavior.

## TeacherBasedAdvisoryProgram

~~The Board recognizes that a supportive ongoing relationship with a caring adult can provide a student with valuable advice and security. The Board therefore desires to establish a teacher-based advisory program in which teachers with supervision and support from a credentialed school counselor advise students in such areas as character development, conflict resolution and self-esteem. The Board expects this program to enhance student-teacher relationships and give students positive adult role models. The Superintendent or designee and a credentialed school counselor shall design this program and submit it to the~~

## Legal Reference:

### ~~EDUCATION CODE~~

~~2215 Prohibited sex discrimination~~

~~4150541508 Pupil Retention Block Grant~~

~~48431 Establishing and maintaining high school guidance and placement program~~

~~4960049604 Educational counseling especially~~

~~51250 Schoolage military dependents~~

~~51513 Personal beliefs~~

~~5237852380 Supplemental school counseling program~~

### REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS

~~484316 Tenth grade counseling program~~

### PENAL CODE

~~1116611170 Reporting known or suspected cases of child abuse~~

### CODE OF REGULATIONS TITLE 5

~~49304931 Counseling~~

### UNITED STATES CODE TITLE 10

~~503 Military recruiter access to directory information~~

### UNITED STATES CODE TITLE 20

~~1232g Family Educational Rights and Privacy Act~~

~~7908 Armed forces recruiter access to students and student~~



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~~recruiting information~~

~~CODE OF FEDERAL REGULATIONS TITLE 34~~

~~9919967 Family Educational Rights and Privacy~~

## EDUCATION CODE

[221.5](#) Prohibited sex discrimination

[44266](#) Pupil personnel services credential

[48431](#) Establishing and maintaining high school guidance and placement program

[49600-49604](#) Educational counseling

[51250-51251](#) School age military dependents

[51513](#) Personal beliefs

## FAMILY CODE

[6920-6929](#) Consent by minor for treatment or counseling

## HEALTH AND SAFETY CODE

[124260](#) Mental health services; consent by minors age 12 and older

## PENAL CODE

[11166-11170](#) Reporting known or suspected cases of child abuse

## WELFARE AND INSTITUTIONS CODE

[5850-5883](#) Mental Health Services Act

## CODE OF REGULATIONS, TITLE 5

[4930-4931](#) Counseling

[80049-80049.1](#) Pupil personnel services credential

[80632-80632.5](#) Preparation programs for pupil personnel services

## UNITED STATES CODE, TITLE 10



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503 Military recruiter access to directory information

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

7908 Armed forces recruiter access to students and student recruiting information

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family educational rights and privacy

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California Results-Based School Counseling and Student Support Guidelines, 2007

WEB SITES

American School Counselor Association: <http://www.schoolcounselor.org>

California Association of School Counselors: <http://www.schoolcounselor-ca.org>

California Department of Education: <http://www.cde.ca.gov>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

U.S. Department of Education, access to military recruiters:  
<http://www.ed.gov/policy/gen/guid/fpc/hottopics/ht10-09-02.html>

Adopted: (4-01) 12-06 3-17 Santa Ana, CA

**AGENDA ITEM BACKUP SHEET**  
**April 18, 2017**

**Board Meeting**

**TITLE:** Board Policy (BP) 3461 – Debt Management (New: First Reading)

**ITEM:** Action

**SUBMITTED BY:** Tina Douglas, Assistant Superintendent, Business Services

**PREPARED BY:** Tina Douglas, Assistant Superintendent, Business Services

**BACKGROUND INFORMATION:**

Effective January 1, 2017, per Senate Bill 1029, the district must adopt a board policy regarding the use of debt. The District does not currently have a Board Policy in place that provides guidelines on the issuance of debt, management of the debt portfolio, and adherence to relevant laws and regulations.

**ITEM SUMMARY:**

- Board Policy (BP) 3461 – Debt Management (New: First Reading) is a new requirement for districts.
- Effective January 1, 2017, per Senate Bill 1029, the district must adopt a board policy prior to the issuance of debt.

**RATIONALE:**

The purpose of this agenda item is to present for first reading a new Board Policy (BP) 3461 – Debt Management. This agenda item is the result of Senate Bill 1029, that requires districts to have a debt policy in place prior to issuing debt, and to ensure any new issuance of debt conforms to the policy. The District has taken the Fiscal Crisis & Management Assistance Team (FCMAT) Debt Management Policy's as its model.

**LCAP Goal 3.10:** Support the enhancement of school climate through smooth operations and processes.

**FUNDING:**

No fiscal impact.

**RECOMMENDATION:**

Approve the first reading of the new Board Policy (BP) 3461 – Debt Management.





# Santa Ana Unified School District

BOARD POLICY NO: 3461

SUBJECT: Debt Management Policy

CATEGORY: Business and Non-Instructional Operations

EFFECTIVE: 5/9/2017

RESPONSIBLE OFFICE(S): Business Services

REVIEWED: 4/18/2017

## **SCOPE:**

The District recognizes that the foundation of a well-managed debt program is a comprehensive debt policy that guides the issuance of debt, management of the debt portfolio, and adherence to relevant laws and regulations.

The purpose of this policy is to improve the quality of decisions, articulate policy goals, provide guidelines for the structure of debt issuance, and demonstrate a commitment to long-term capital and financial planning.

## **POLICY:**

### **Short-Term Operating Debt Policy**

The expenditures associated with the District's day-to-day operations will be covered by current revenues. However, the District may experience temporary cash shortages because it does not receive its revenues in equal installments each month, yet the largest operating expenditures occur regularly in equal amounts. To finance these temporary cash shortfalls, the District may incur short-term operating debt, typically in the form of temporary transfers from the county treasury or county superintendent of schools, or tax and revenue anticipation notes (TRANS). The District will base the amount of the short-term operating debt on cash flow projections for the fiscal year and will comply with applicable federal and state regulations. The District will pledge operating revenues to repay the short-term debt in one year or less. The District will minimize the cost of the short-term borrowing to the greatest extent possible. As allowed by Education Code Section 42603, the District should first consider using interfund transfers before pursuing external borrowing.

### **Long-Term Capital Debt Policy**

The following will apply to the issuance of long-term debt:

1. The District will not use long-term obligations for operating purposes.
2. The term of the long-term obligations will not exceed the useful life of the projects financed.
3. The District will strive to minimize increases in debt service from year to year.
4. When any long-term debt is issued, the governing board will make findings as to the repayment source(s) and the sufficiency of the repayment source(s) until the debt is fully repaid.

### **Internal Interim Financing**

When sufficient funds are available, per Education Code section 42603, the District will consider appropriating them to provide interim financing until long-term financing can be completed, usually within the fiscal year. When the long-term debt obligation is subsequently issued, the funds will be repaid. Use of this strategy requires specific advance notification to the governing board.



# Santa Ana Unified School District

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EFFECTIVE: 5/9/2017

RESPONSIBLE OFFICE(S): Business Services

REVIEWED: 4/18/2017

## Responsibilities of the Chief Business Official

The chief business official will have the primary responsibility for developing financing recommendations and ensuring implementation of the debt policy.

1. The chief business official will review the operating cash flow monthly to determine the need for internal borrowing to maintain progress on the capital improvement program.
2. The chief business official will review the District's capital improvement program at least annually, including the need for financing to maintain the progress on the capital improvement program. This review will be presented to the school board annually. Best practice is to do so in documented form either as part of the adopted budget or in the District's *Management, Discussion and Analysis* prepared for the annual audit report.
3. Because issuing debt is a periodic endeavor and the capital markets constantly change, at least 30 days prior to consideration of any financing the chief business official will review all current GFOA best practices, advisories and guidance documents (found at GFOA.org) and identify to the governing board those relevant to the current capital improvement program and/or operating cash flow needs. This will be done before any governing board action item on the topic of financing.
4. The chief business official will supervise all details of financing endeavors, including a careful review of the documents (e.g., contracts, resolutions, agreements, financial tables).
5. The chief business official will administer the investment of debt proceeds, with the advice of the county treasurer.
6. The chief business official will oversee the expenditure of the debt proceeds and ensure that the debt payments are made on time.
7. The chief business official will ensure that any initial and periodic reporting needed – such as to investors, credit rating agencies, trustees, federal (e.g., the Internal Revenue Service, the Securities and Exchange Commission) and state agencies (e.g., the California Debt and Investment Advisory Commission), and the county superintendent of schools – is timely and accurate.
8. Before any financing is submitted to the governing board for approval, the chief business official will take into consideration the District's internal control procedures, and consult with the District's external auditor regarding fiscal controls needed to ensure that the proceeds of the proposed debt issuance will be directed to the intended use.

## Engagement of Professionals

The policy recognizes that public finance professionals (e.g., financial advisors, bond counsels, brokers/dealers, and other consultants) market their services extensively. Furthermore, per Public Contract Codes 20110-20118.4, such services are usually exempt from public bidding. To ensure that the District receives appropriate services at a fair price, and to avoid the appearance of conflict of interest, extra caution will be taken when engaging the services of public finance professionals.



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EFFECTIVE: 5/9/2017

RESPONSIBLE OFFICE(S): Business Services

REVIEWED: 4/18/2017

Before seeking or considering contracts with public finance professionals, the chief business official will review the then-current GFOA best practices on the following topics:

- Selecting and Managing Municipal Advisors
- Selecting and Managing the Method of Sale of Municipal Bonds
- Selecting Bond Counsel
- Selecting and Managing Underwriters for Negotiated Bond Sales
- Issuer's Role in Selection of Bond Counsel

The chief business official (and the District's purchasing agent) will report to the governing board on a recommended process for determining which professionals are needed, how they will be identified (e.g., request for proposal, or bid), and how their contracts will be developed before being submitted to the governing board for approval. Emphasis will be placed on competition, openness, clarity, and avoiding conflicts of interest. The process recommended may be for a period of time, or for a particular financing or set of financings.

The chief business official (and the District's purchasing agent) will report to the governing board on a recommended process for determining which professionals are needed, how they will be identified (e.g., request for proposal, or bid), and how their contracts will be developed before being submitted to the governing board for approval. Emphasis will be placed on competition, openness, clarity, and avoiding conflicts of interest. The process recommended may be for a period of time, or for a particular financing or set of financings.

## **DESIRED OUTCOME:**

This debt policy sets forth comprehensive guidelines for financing capital expenditures, as well as for addressing short-term cash flow needs. The objectives of this policy are that:

1. The District obtain financing only when necessary.
2. The District use any type of debt financing allowed by California law (e.g., general obligation bonds, revenue bonds, special tax bonds, certificates of participation, lease-purchase financings, tax and revenue anticipation notes, temporary transfers from the county treasury or county superintendent of schools, bond anticipation notes), so long as the financing meets the standards for appropriateness and efficiency described below.
3. The District use a process for identifying the most appropriate and efficient timing, amount and structure of debt.

Factors to consider when determining the appropriateness of debt are to include the following:

- Why debt rather than cash expenditure is appropriate.
- Annual debt service and debt administration costs.
- The District's financial condition.



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- The District's tax base.
- Repayment source, including the amount available and its reliability.
- Legal constraints resulting from the debt (e.g., prepayment terms, reporting requirements).
- Additional future capital needs.
- Type of debt instrument.

Factors to consider when determining efficiency are to include the following:

- Up-front cost plus long-term costs.
  - Future flexibility.
4. The District operate with extreme caution, and thoroughly investigate all possible conflicts of interest.
  5. The District ensure that any required initial and periodic reporting to investors, credit rating agencies, trustees, federal and state agencies, and the county superintendent of schools is timely and accurate.

The governing board will review this policy at least annually and update it as needed. Such a review will include a review of the then-current Government Finance Officers Association (GFOA's) best practices on debt management policy.

## **IMPLEMENTATION GUIDELINES AND ASSOCIATED DOCUMENTS:**

### **Legal Reference:**

#### **Education Code:**

15140-15150

Issuance and Sale of Bonds

41000-41003.3

Moneys Received by School Districts

41010-41023

Accounting Regulations, Budget Controls and Audits

#### **Senate Bill 1029:**

Approved by the governor on September 12, 2016; amends  
Government Code 8855

#### **Government Code:**

16430-16495.5

Investments

53600-53610

Investment of Surplus

#### **Probate Code:**

16045-16054

Uniform Prudent Investor Act

#### **Public Contracts Code:**

20110-20118.4

School Districts

#### **Other:**

GFOA best practice – Debt Management Policy, dated October 2012

(<http://www.gfoa.org/debt-management-policy>)

GFOA debt management documents and resources at <http://www.gfoa.org/topic-areas/debt-management>